

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

VOTE

IN CITY COUNCIL:

ORDER,

To transfer funds from Fund #1721 “148A Building/Fire Fines” to support additional overtime for local building inspectors in the Department Services.

ORDERED,

By the City Council of the City of Lowell, as follows:

That the amount of **Twenty Thousand and 00/100 (\$20,000.00) Dollars** be transferred:

FROM: Fund #1721, as more fully described in “Attachment A”

TO: DPD – Inspectional OT, as more fully described in “Attachment A”

ORDER RECOMMENDED AND INTRODUCED BY:



Thomas A. Golden, Jr., City Manager

Budget Transfer Form

Requestor: Austin Ball, Deputy CFO

Date: 3/21/2023

Fund	Organizational ID	Object	Amount Requested	(1) Source of Additional Funding***	(1) Amount (transfers only)
0010	01824151	513000	\$ 20,000.00	1721-104000	\$ 20,000.00

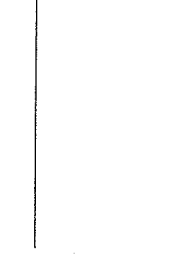
***Include Fund, Org, and Object if this is a budget transfer

Reason for budget adjustment:

Transfer from fund 1721 into DPD OT for Inspectors OT

Department Head Approval: _____

CFO Approval: _____




City Auditor Approval: _____



Conor Baldwin
 Chief Financial Officer

MEMORANDUM

TO: Thomas A. Golden Jr., City Manager

FROM: Conor Baldwin, Chief Financial Officer 

CC: Yovani Baez-Rose, Assistant City Manager

DATE: April 4, 2023

SUBJECT: Development Services Transfer – Inspectors

Yovani Baez-Rose, Assistant City Manager, has forwarded to me a request to transfer funds from the 148A Account. The funding source to cover these expenses is outside of the tax levy. The transferred funds will be used to support overtime for the inspectors for enhance enforcement throughout the city.

The fund, “148A Building/Fire Fines”, is a receipt reserved for appropriation fund held over from year-to-year for training and education of building code enforcement and fire officials. The receipts deposited in the fund are from fines associated with tickets written for violations of Massachusetts General Law Chapter 148A. Section 5 of the statute further provides the authority for cities and towns to appropriate these funds for restricted purposes. The revenue deposited into the account is segregated by violation type (whether fire code or building code violation) and distributed proportionately.

I have included a summary of the accounts below. Please do not hesitate to let me know if there are any questions.

Account Name	Original Budget	Previous Transfers	Revised Budget	YTD		Balance Before		Balance After
				Expenditures (Actual)	Encumbrances	Transfer	Transfer	Transfer
Fund #1721 - BLDG/ FIRE	\$ 123,659	\$ -	\$ 123,659	\$ -	\$ -	\$ 123,659	\$ (20,000)	\$ 103,659
DPD - Inspectional OT	\$ 17,500	\$ -	\$ 17,500	\$ 16,683	\$ -	\$ 817	\$ 20,000	\$ 20,817



Yovani Baez-Rose
Assistant City Manager/Director

Lloyd DeJesus,
Director of Development Services

David Fuller
Building Commissioner

MEMORANDUM

TO: Thomas A. Golden, Jr, City Manager
Conor Baldwin, CFO
Yovani Baez-Rose, Assistant City Manager/DPD Director

FROM: Lloyd DeJesus, Director of Development Services

RE: APPROPRIATION OF FUNDS FROM 148A ACCOUNT FOR ENFORCEMENT FOR BUILDING INSPECTORS.

Development Services is requesting that the City Council appropriate \$20,000 from the revolving account created pursuant to M.G.L. c 148A to fund ongoing enforcement action by the local building inspectors within Development Services. The appropriation will help provide funding to increase inspection efforts off hours, and on weekend, in conjunction with the newly launched Manager's Impact Task Force. Details about the Task Force and the plans for increase inspection efforts can be found the informational report provided.



Thomas A. Golden, Jr.
City Manager

April 4, 2023

Mayor Sokhary Chau
And
Members of the Lowell City Council

Dear Mayor Chau and Members of the Lowell City Council,

I am hereby requesting that the City Council vote to transfer \$20,000 from the receipts reserved for appropriation account for building & fire code violation (148A) fines. It is important to note that this fund is unique and adds no additional burden to the tax levy. These fines will be used to fund additional overtime costs for local building inspectors/ plans examiners related to enhanced enforcement. My administration, through the City Council has placed an emphasis on inspectional services and the need for increased inspections throughout the city.

Enclosed with this letter is a memorandum from the Chief Financial Officer which outlines the details of the transfer. Please do not hesitate to let me know if there are any questions.

Sincerely,

Thomas A. Golden, Jr.
City Manager

CC: Conor Baldwin, Chief Financial Officer
Yovani Baez-Rose, Assistant City Manager