




**Yovani Baez-Rose**  
*Assistant City Manager/Director*

**Lloyd DeJesus,**  
*Director of Development Services*

**David Fuller**  
*Building Commissioner*

## MEMORANDUM

TO: Thomas A. Golden, Jr., City Manager 

FROM: Lloyd DeJesus, Director of Development Services

CC: Yovani Baez-Rose, Assistant City Manager/DPD Director

SUBJECT: Manager's Neighborhood Impact Team

With guidance from the City Council, the City Manager has directed the Division of Development Services to launch a Manager's Neighborhood Impact Team on Tuesday April 4, 2023. This impact team will start regular evening enforcement walks in targeted locations within the city. Locations have been identified by staff using information on existing complaints, active ticketing and consistent enforcement issues, and collaborative discussions with LPD. In future weeks additional inspectors from DDS may join ongoing neighborhood walks with LPD, LFD and various neighborhood groups.

DDS staff intend to offer property owners an opportunity to remediate any existing deficiencies by issuing warnings on initial visits. Warnings may be related to items such as excessive overgrowth, trash, unsafe/blocked exterior egress issues, etc. Any property owner issued a ticket will be provided a deadline when compliance must be achieved.

Inspectors will be targeting compact, walkable areas within neighborhoods and will change locations weekly for four weeks. On week five of the schedule, inspectors will begin revisiting locations from week one, by this time property owners will have had four full weeks to remediate any issues they were warned against initially. Any property owner found noncompliant will be issued a ticket, fees will continue to accrue until issues are addressed.

The purpose of this impact team is not to act as a punitive body, but rather, assist the community with improvements to quality of life issues. In special circumstances, staff will communicate these issues directly to their supervisor, and DDS and City Manager's staff will coordinate to try and find an amicable resolution.

DDS is actively working with communications staff to ensure that property owners and the public are informed about the upcoming neighborhood walks, and the areas of focus for those walks. We anticipate continuing to push out information to the public as the Impact Team works around various neighborhoods in the city.