

,COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

VOTE

IN CITY COUNCIL:

ORDER,

To transfer funds from the Manager's Contingency Account to various Salaries and Wages Accounts.

ORDERED,

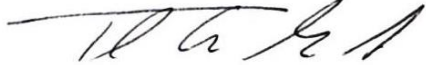
By the City Council of the City of Lowell, as follows:

That the amount of **Three Hundred Ninety Four Thousand One Hundred Twenty-Three and 00/100 (\$394,123.00) Dollars** be transferred:

FROM: Manager's Contingency, as more fully described in "Attachment A"

TO: Various Accounts, as more fully described in "Attachment A"

ORDER RECOMMENDED AND INTRODUCED BY:



Thomas A. Golden, Jr., City Manager



The City of Lowell
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 Office of the City Auditor

Budget Transfer Form

Requestor: Austin Ball, Deputy CFO

Date: 5/19/2023

Fund	Organizational ID	Object	Amount Requested	(1) Source of Additional Funding***	(1) Amount (transfers only)
0010	04914151	511000	\$ 1,911.72	01237056-561100	\$ 394,123.00
4450	44500005	511000	\$ 3,823.45		
0010	05414151	511000	\$ 1,911.72		
0010	04006151	511000	\$ 3,823.45		
0010	04007951	511000	\$ 14,337.93		
0010	04008351	511000	\$ 14,337.93		
0010	02204151	511000	\$ 955.86		
0010	06504151	511000	\$ 23,896.55		
0010	02104151	511000	\$ 4,779.31		
6100	61000055	511000	\$ 13,382.08		
8398			\$ 310,963.00		
			394,123.00		

***Include Fund, Org, and Object if this is a budget transfer

Reason for budget adjustment:

To transfer funds for various wage increases

Department Head Approval:

CFO Approval:




Conor Baldwin
 Chief Financial Officer

Austin Ball
 Deputy CFO

MEMORANDUM

TO: Thomas A. Golden, Jr., City Manager

FROM: Conor Baldwin, Chief Financial Officer 

CC: Mary Callery, HR Director

DATE: May 16, 2023

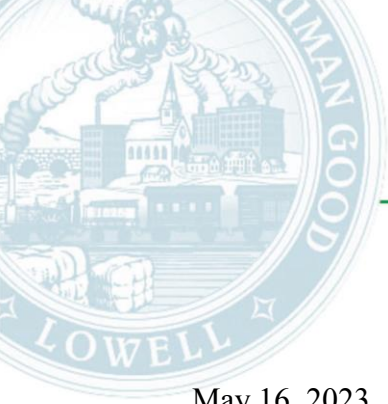
SUBJECT: DPW Vehicle Equipment Transfer - From City Manager's Contingency

Below is a request to transfer funds from the city manager's contingency account into various permanent salaries and wages account as well as a transfer to put \$310,963 of the city managers contingency account into the salary stabilization. This transfer vote will accomplish two objectives; first it will fund the remainder of this fiscal year for these wage increases and second it will allow the city to utilize these funds in FY24 for these same employees.

The funding to satisfy the transfer needs has been identified by the finance department from the Manager's Contingency account. This transfer will have no impact on the tax rate for FY2023.

Below is a summary of the impacted accounts:

Account Name	Original Budget	Previous Transfers	Revised Budget	YTD Expenditures (Actual)	Encumbrances	Balance Before Transfer	Transfer	Balance After Transfer
Transfer TO:								
1. DPW - Cemetery S&W Perm	\$ 238,458	\$ 2,500	\$ 240,958	\$ 208,979	\$ -	\$ 31,979	\$ 1,912	\$ 33,891
2. Parking - S&W Perm	\$ 471,923	\$ -	\$ 471,923	\$ 321,285	\$ -	\$ 150,638	\$ 3,823	\$ 154,461
3. HHS - COA S&W Perm	\$ 391,450	\$ (1,076)	\$ 390,374	\$ 321,724	\$ -	\$ 68,650	\$ 1,911	\$ 70,561
4. DPW - Electrical S&W Perm	\$ 564,796	\$ 72,800	\$ 637,596	\$ 344,930	\$ -	\$ 292,666	\$ 3,823	\$ 296,489
5. DPW - L&B S&W Perm	\$ 1,557,728	\$ 18,600	\$ 1,576,328	\$ 999,085	\$ -	\$ 577,243	\$ 14,337	\$ 591,580
6. DPW - Streets S&W Perm	\$ 1,250,511	\$ (85,000)	\$ 1,165,511	\$ 932,944	\$ -	\$ 232,567	\$ 14,337	\$ 246,904
7. Fire - S&W Perm	\$ 18,764,522	\$ (6,542)	\$ 18,757,980	\$ 16,222,081	\$ -	\$ 2,535,899	\$ 955	\$ 2,536,854
8. DPW - Parks S&W Perm	\$ 1,454,391	\$ (25,000)	\$ 1,429,391	\$ 1,224,672	\$ -	\$ 204,719	\$ 23,896	\$ 228,615
9. Police - S&W Perm	\$ 27,628,094	\$ (400,000)	\$ 27,228,094	\$ 23,266,758	\$ -	\$ 3,961,336	\$ 4,779	\$ 3,966,115
10. Water - S&W Perm	\$ 2,534,463	\$ -	\$ 2,534,463	\$ 1,864,609	\$ -	\$ 669,854	\$ 13,382	\$ 683,236
11. Salary Stabilization	\$ 2,000,009	\$ (1,500,000)	\$ 500,009	\$ -	\$ -	\$ 500,009	\$ 310,963	\$ 810,972
Transfer FROM:								
1. Manager's Contingency - Expenses	\$ 2,078,911	\$ (1,589,566)	\$ 489,345	\$ -	\$ -	\$ 489,345	\$ -	\$ 489,345
2. Manager's Contingency - Salary Reserve	\$ 1,589,411	\$ (1,170,288)	\$ 419,123	\$ -	\$ -	\$ 419,123	\$ (394,123)	\$ 25,000
Manager's Contingency - Salary Reserve Pending Approval	\$ 1,589,411	\$ (462,400)	\$ 1,127,011	\$ -	\$ -	\$ 1,127,011	\$ (707,888)	\$ 419,123



Thomas A. Golden, Jr.
City Manager

May 16, 2023

Mayor Sokhary Chau
And
Members of the Lowell City Council

Dear Mayor Chau and Members of the Lowell City Council,

I am hereby requesting that the City Council vote to transfer funds from the City Manager's contingency account to various permanent salary and wage accounts. I am also requesting that the council vote to transfer an additional amount, outlined below from the contingency account into the salary stabilization account to be used in fiscal year 2024. The total amount of the transfer is \$83,160 into the various permanent salary and wage accounts and \$310,963 into the salary stabilization. If these transfers are approved by the council, the remaining balance left in the contingency account for salaries and wages would be \$25,000 which will be utilized before the end on the fiscal year.

In the FY23 budget, funds were allocated to the contingency account for strategic initiatives set forth by the council. One of the many strategic initiatives the council identified was attracting and retaining employees through wage increases. Throughout the fiscal year my team and I have been in constant negotiations with the various unions throughout the city. I would like to thank the council for their support in this important initiative.

A copy of the relevant financial information and further detail on the transfer are enclosed in a memorandum from the Chief Financial Officer.

Sincerely,

Thomas A. Golden, Jr.
City Manager

CC: Conor Baldwin, Chief Financial Officer