



Conor Baldwin  
Chief Financial Officer

Brendan Flynn  
ARPA Finance Manager

## MEMORANDUM

**TO:** Thomas A. Golden, Jr., City Manager 

**FROM:** Brendan Flynn, ARPA Finance Manager

**CC:** Conor Baldwin, Chief Financial Officer

**DATE:** June 20, 2023

**SUBJECT:** **MOTION RESPONSE – 06/13/2023 - C. Jenness/C. Robinson** - Req. City Mgr. Provide An Update On the Status Of The On-Line ARPA Dashboard Previously Requested By the Council.

**MOTION RESPONSE – 07/12/2022 - C. Nuon** - Req. City Mgr. Provide A Presentation Regarding ARPA Spending.

**MOTION RESPONSE – 06/14/2022 - C. Scott** - Req. City Mgr. Develop a Dashboard To Share The Expenditure Of ARPA Funds.

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### Background:

The kick-off meeting for the ARPA dashboard implementation project began mid-November 2022. The project is designed to provide the public with a comprehensive picture of Lowell's ARPA spending, and how the use of these funds tie into the ARPA plan that was presented to the City Council in early October, 2022. Our original go-live window was initially planned for mid-May, however the cyber-related incident in late April negatively impacted our project timeline, pushing our expected go-live date out by roughly a month.

Today, I am pleased to report that the ARPA Dashboard is now ready to go live. Upon your review, and pending any significant changes, the ARPA team is planning to make the dashboard available to the public before the end of June. A link to the dashboard will be available on the ARPA home page on the City's website, once we are live.

Getting the dashboard to this point has been a team effort, and I owe a tremendous amount of thanks to CIO Miran Fernandez and the MIS staff, along with the ARPA team for their assistance in building out the dashboard and getting it ready for the public.

What follows are a series of screenshots, to provide a preview of the types of information and spending data found within the dashboard. As new ARPA projects are created, or existing project data changes over time, that information will be updated to the dashboard.



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Below are a few screenshots from the “Fire Department Vehicle Purchase” page within the ARPA dashboard. Each ARPA project will have a page similar to this.

### ARPA Fire Department Vehicle Purchase

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#### Overview

Request Owner	Brendan Flynn, ARPA Finance Manager
Department	ARPA
Type	Capital Equipment

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#### Description

This project encompasses the replacement of 10 Fire Department vehicles (within several firehouses), which will significantly upgrade the existing fleet, provide a better distribution of service vehicle types across the city, and improve the effective response time to emergencies across the city.

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#### Details

ARPA Original Applicant/Requestor/Title	LFD/Phillip Charron/Fire Chief
Project Number	2023-PH-99999
New Purchase, Replacement or Upgrade	New
City Manager's Strategic Focus Area	Public Safety
Is ARPA Funding Requested?	YES - ARPA Funding is being requested
Lowell's ARPA Expenditure Category	Lowell Fire Department Apparatus Replacement Plan
ARPA Request Origin	Internal, Public Safety

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#### Location

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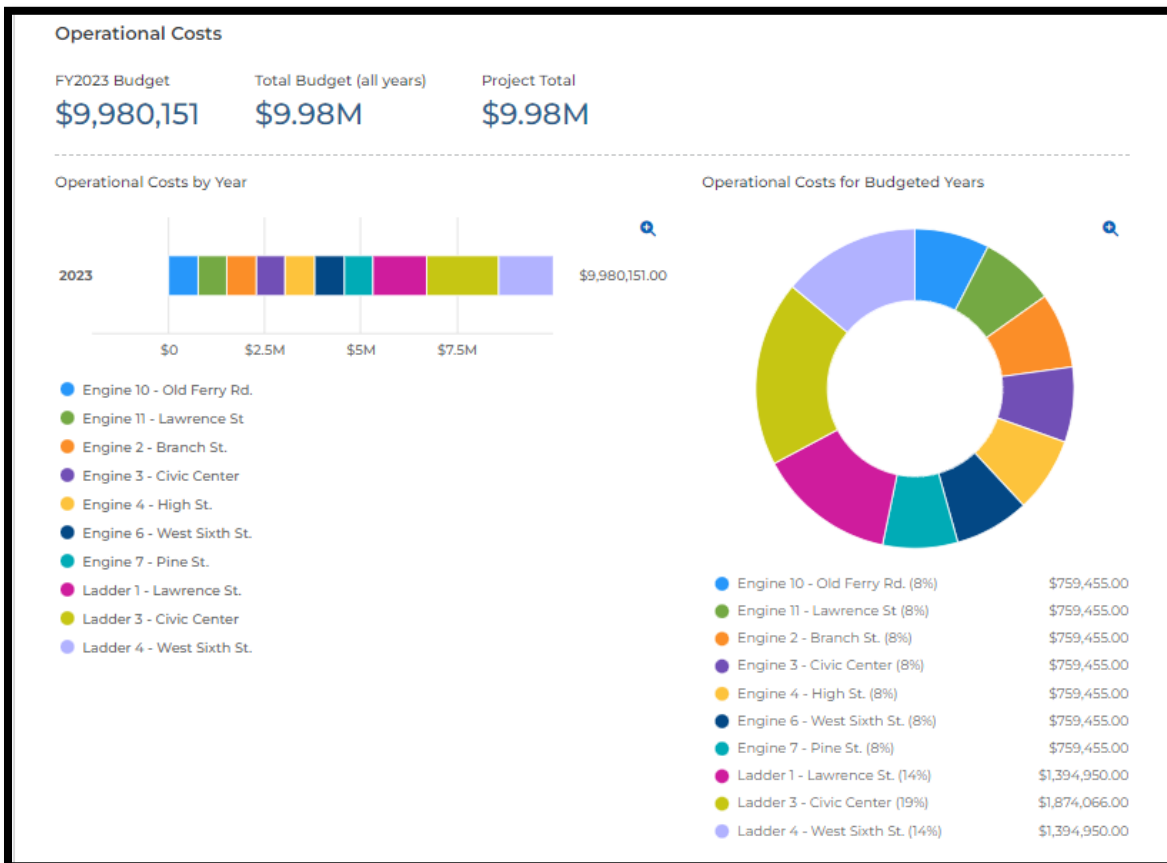
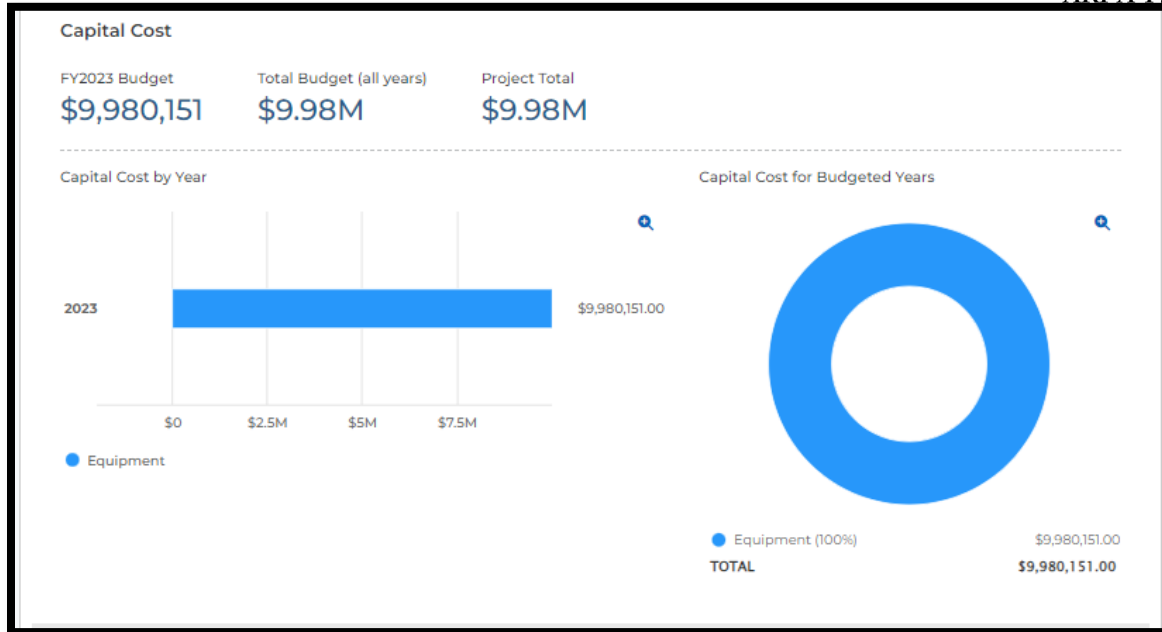
#### Supplemental Attachments

[Fire Department Vehicle Presentation](#)



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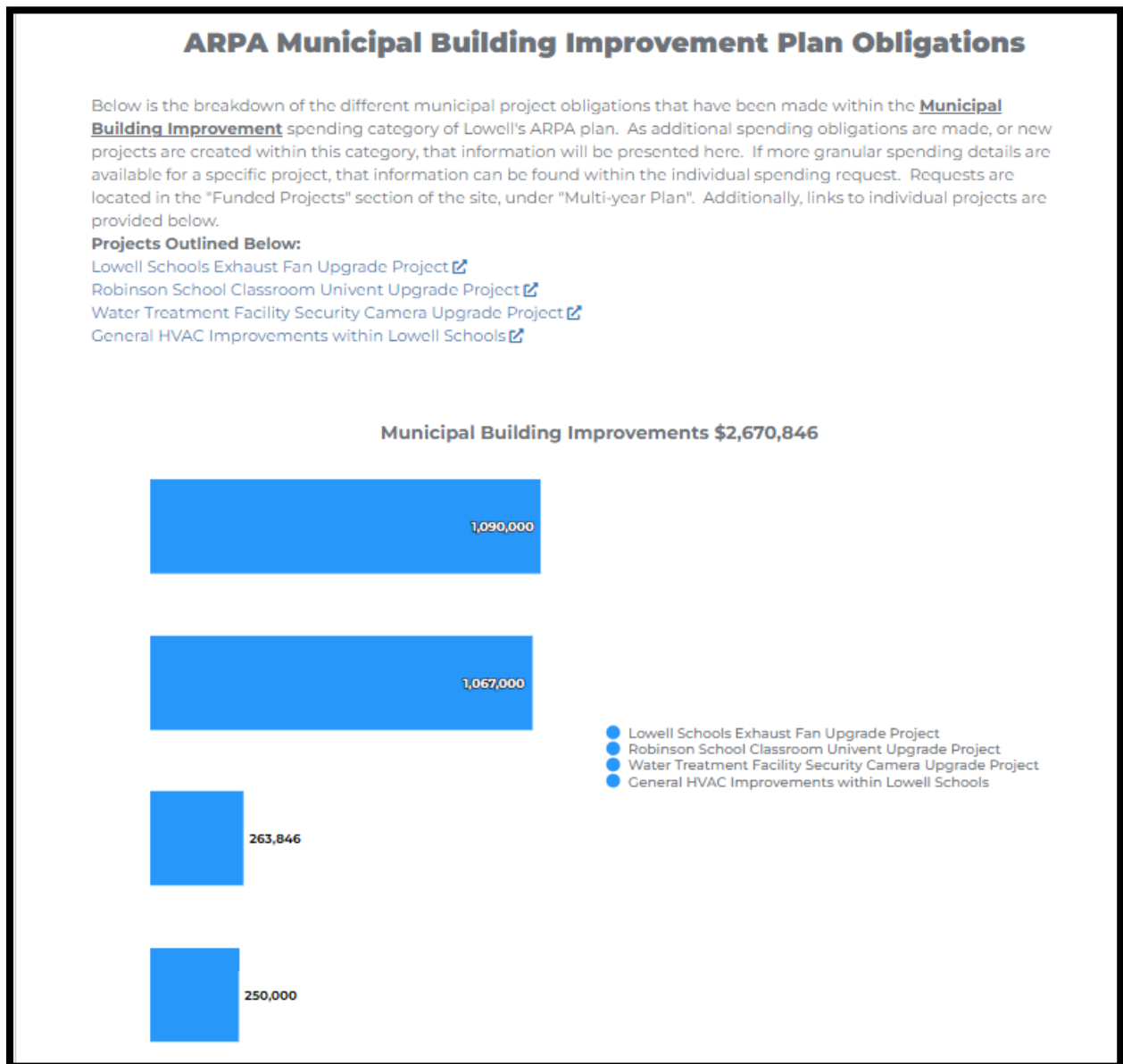




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This graphic shows the current projects that are part of the “Municipal Building Improvements” category of Lowell’s ARPA plan. Each category within Lowell’s ARPA plan will have a page similar to this.

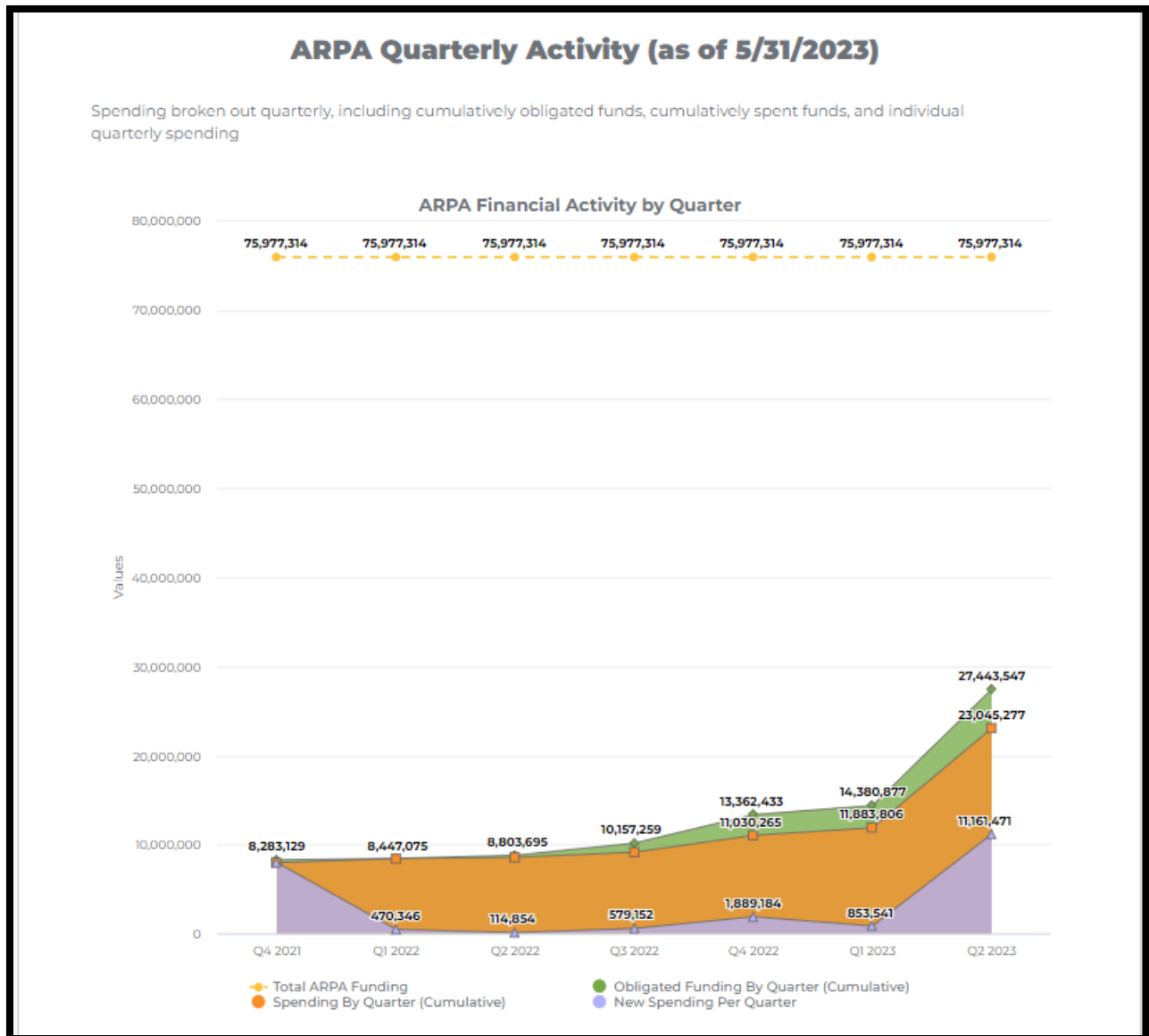




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This last chart represents the cumulative obligations and spending of ARPA funds since the beginning of the program, as well as ARPA spending by quarter:



If you would like a demonstration of the dashboard, or feel one should be provided to the City Council and the public at a council meeting, it would be my pleasure to provide that walk-through of the site at your convenience.