




Thomas A. Golden, Jr.
City Manager

Ineabelle Dominguez
Administrative Assistant

MEMORANDUM

TO: Thomas A. Golden, Jr., City Manager 

FROM: Melissa Desroches, Executive Assistant to the City Manager

CC: Conor Baldwin, CFO; Doreen Burgess, Assistant to the Manager; Mary Callery, Director of Human Relations; Hannah Hession, Assistant Contract Administrator

DATE: August. 22, 2023

SUBJECT: Motion Response: **C. Nuon--10/25/22--Req. City Mgr. Review Boards And Commissions To Determine Whether Additional Associate And/Or Alternate Members Should Be Added To Assist With Quorum Requirements And To Help Foster Greater Public Participation**

The City Manager's Office is working in conjunction with the Law Department and the Human Relations Department to review the Boards and Commissions and to continuously update the list of members in order to determine whether additional associate and alternate members should be added.

According to the current code of ordinance, there are four Boards and Commissions that have Associate members: the Monument Commission, the Planning Board, the Pollard Memorial Library Board of Trustees, and the Zoning Board of Appeals. If it is determined additional associates and/or alternate members should be added to assist with quorum requirements, the code of ordinance would need to be amended.

According to the most updated list of Boards and Commissions (updated July 31, 2023), there are 29 vacancies, 26 holdovers and 2 associate vacancies. The Associate vacancies are currently found on the Monument Committee. The City Manager's office is working diligently to fill these positions.