

Lowell Public Schools



REPORT ON STATUS OF OUTSTANDING MOTIONS

Report on Motions: September 20, 2023

ON-GOING REPORTS

Lowell High School Advisory: October 5 th , December 21 th , March 15 th , May 17 th ,
Quarterly Report on Motions: October, January, April and July
Recognize Retirees: Every June
Discrimination & Racism Report: Monthly
Status of Lowell High School Construction: Monthly
Overtime Payments: Monthly
Quarterly Enrollment Figures: October, January, April and July

OFFICE OF THE SUPERINTENDENT

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
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REPORT ON STATUS OF OUTSTANDING MOTIONS

OFFICE OF EDUCATIONAL EQUITY & COMMUNITY EMPOWERMENT – CHIEF EQUITY & ENGAGEMENT OFFICER

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. CEEO	08/11/21	<p style="text-align: center;"><u>Educational Tour to Cambodia</u></p> <p>[by Dominik Lay]: Request the Superintendent convene an ad hoc exploratory committee of diverse internal and external stakeholders to research the feasibility of and funding for an educational tour of Cambodia for LPS teachers, administrators and support staff to experience first-hand the culture and traditions of Cambodia when Covid-19 safety protocols allow.</p>	Office of Equity & Engagement	In progress
2. CEEO	05/04/22	<p style="text-align: center;"><u>Academic Gaps & Utilization of Community Partnerships</u></p> <p>[By Stacey Thompson]: Motion to the Superintendent regarding current crisis measures employed to address the rates of academic gaps/concerns and utilization of community partnerships; identifying those which are currently being utilized and ones to be tapped into to increase community knowledge and landscape. This motion is made in an effort to take that data and numbers that have been supplied and collaborate with the community to move these numbers in the opposite direction by fostering connections.</p>	Office of Equity & Engagement	In Progress
3. CEEO	08/10/22	<p><u>Anti-racism Training</u></p>	Office of Equity & Engagement	In progress



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		[By Stacey Thompson]: Request to the Superintendent regarding prior, ongoing or the establishment of anti-racism training at the administration and principal level to continue to support the work of equity in the district. This is to be a complement to any bias, racism or discrimination work being carried out/implemented in the district. This training to then be made accessible for professionals throughout the district.		
4. CEEO	09/07/22	<p style="text-align: center;"><u>Enrollment Analysis</u></p> [By Jackie Doherty]: Request the Superintendent provide the committee with an Enrollment Analysis for the Oct. 5 meeting that compares current enrollment data by school/grade/strands with enrollment data over the last five years (2017-2022). The analysis should also include expected enrollment trends going forward based on preschool numbers and other available data that would impact future enrollment numbers.	Office of Equity & Engagement	Presented on 10/05/22
5. CEEO	09/21/22	<p style="text-align: center;"><u>Family Resource Center Hours</u></p> [By Jackie Doherty]: Request the Family Resource Center return to previous hours of operation when they were open one evening a week until 6 p.m. or recommend new operation schedule for committee approval that enables hours beyond traditional work day/work week. Hours of operation must be accurately posted on the front door and the website, as well as include the schedule of when Bilingual Parent Liaisons are available	Office of Equity & Engagement	In Progress



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		to offer translation services/support to families in the respective languages.		
6. CEEO	09/21/22	<u>Housing Insecurity Graduation Rate</u> [By Stacey Thompson]: Motion to get information about students experiencing housing insecurity and the impact on graduation numbers over the past 3-5 years. With housing in a grave space, we need to look at the past to potentially consider additional supports to put in place.	Office of Equity & Engagement	In Progress
7. CEEO	09/21/22	<u>Search Policy</u> [Eileen DelRossi]: Request Superintendent to provide a report on student search policy at all grade levels.	CEEEO	In Progress
8. CEEO	10/05/22	<u>List of Cultural Field Trips</u> [By Stacey Thompson]: Motion to have a list of the current cultural field trips that the district is sponsoring this year to advance exposure and education to different cultures, to include sites such as Hidden in Plain Sight exhibit currently showing at the Lowell National Historical Park Visitor Center.	CEEEO	In progress
9. CEEO	02/01/23	<u>Translation Services</u> [by Dominik Lay]: Request the Superintendent review the various types of translation services, including any relevant software	CEEEO	In Progress



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		that is used by LPS, to ensure that all school communication is accessible to all of Lowell Public Schools' diverse language populations.		
10. CEE0	02/01/23	<u>Cyberbullying Guidelines</u> [by Eileen DelRossi & Stacey Thompson] Request the Superintendent to report on the guidelines of cyberbullying before and after school: What are administrators directives/authority to search phones or make any actions on student phones.	CEE0	In Progress
11. CEE0	02/01/23	<u>Behavioral Consultants</u> [by Eileen DelRossi]: Request the Superintendent to research culturally diverse behavioral consultants to serve our districts' diverse cultural population.	CEE0	In Progress
12. CEE0	02/01/23	<u>Update on the Parent Leadership Program</u> [by Jackie Doherty]: Request the Superintendent provide an update on the Parent Leadership Program, including information on newly hired administrator, program rollout and process for outreach/engaging parents, as well as other staffing initiatives.	CEE0	In Progress
13. CEE0	03/15/23	<u>Cyberbullying Policy</u> [by Eileen DelRossi]: Request Superintendent to implement cyberbullying policy for students to begin to understand the impacts of what cyberbullying entails, and have students and parents engage with school communities for ongoing education to be	CE	In Progress



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		implemented outside of internet policy, and signed as a separate document/contract by both students and parents.		
14. CEE0	03/15/23	<u>Fairs for Scholarships & Programs</u> [by Stacey Thompson]: Motion to have the district host access nights and/or fairs for scholarships and other beneficial programs, to increase knowledge and awareness for students, families and the community.	CEE0	In Progress
15. CEE0	03/15/23	<u>Communication on Updates, Policy Changes & General Information</u> [by Stacey Thompson]: Motion for Superintendent to provide clear processes or mechanism of communication from administration to permanent staff members and all staff contributors, regarding updates, policy changes, and general information sharing to ensure the timely and equitable access to information throughout the district.	CEE0	In Progress
16. CEE0	08/16/23	<u>Equity Subcommittee Meeting</u> [by Stacey Thompson]: Motion to poll members of the Equity Subcommittee and schedule a meeting for the purposes of parsing disaggregated data surrounding already specified areas: dropout rates, failure rates, attendance rates and Hispanic/Latinx support needs with specific district commitments.	CEE0	



REPORT ON STATUS OF OUTSTANDING MOTIONS

OFFICE OF TEACHING & LEARNING – CHIEF OF SCHOOLS

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. CSO	08/16/23	<p style="text-align: center;"><u>Prof. Dev. on Education Plans</u></p> <p>[By Eileen DelRossi]: Requests staff on student bullying reports as identified on the dashboard and have administrators have professional development day in order to best handle students on Academic and social individual education plans as to no overwhelm a student.</p>	CSO	
2. CSO	08/16/23	<p style="text-align: center;"><u>Increase on SROs</u></p> <p>[by Eileen DelRossi]: Request Superintendent to increase number for school resource officers within middle schools.</p>	CSO	



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3. CSO	08/16/23	<p style="text-align: center;"><u>Protocol on Bullying</u></p> <p>[By Eileen DelRossi]: Request Superintendent to report on protocol of student on student bullying reports.</p>	CSO	
4. CSO	09/06/23	<p style="text-align: center;"><u>Lowell Public Schools Response to Incoming Immigrants</u></p> <p>[Eileen DelRossi]: Request interim superintendent to draft a plan to address concerns in regards to how Lowell Public Schools will respond to the incoming immigrants that will be staying at the Lowell Inn and Conference Center and attending Lowell Public Schools. (In terms of school registration, and vaccinations).</p>	CSO 9/21/23	
5. CSO	09/06/23	<p style="text-align: center;"><u>Elementary School Recreational Equipment</u></p> <p>[Dominik Lay]: Request the Superintendent ensures that all elementary schools have proper equipment for recreational use during recess.</p>	CSO 9/26/23	



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OFFICE OF TEACHING & LEARNING – CHIEF OF ACADEMICS

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. CAO	02/01/23	<p><u>Task Force Between Curriculum Developers, CEO and Stakeholders</u></p> <p>[by Stacey Thompson]: Request that there forms a task force/working group between Curriculum Developers, Chief Equity Officer and vital stakeholders in the development if a rigorous, thoughtful financial wellness curriculum to be implemented at all levels throughout the district.</p>	CAO And CEO	Ongoing
2. CAO	05/03/23	<p><u>Inventory in all Reading, Writing and Math Programs</u></p> <p>[by Eileen DelRossi]: Request the Superintendent to collaborate with the Curriculum Department and Special Education Department to do an inventory of and report on all reading, writing and math programs that the district still has within the 28 schools within the district.</p>	CAO	
3. CAO	05/03/23	<p><u>Intervention Programs and Progress</u></p> <p>[By Eileen DelRossi And Jacqueline Doherty]:Request the Superintendent to collaborate with the curriculum department to strategically implement a strong continuous research based reading, writing, and math intervention program that involves progress monitoring for the classes of 2031 (current 4th graders) and 2032 (current 3rd graders) that will follow all of these students until they graduate high school.</p>	CAO	
4. CAO	05/17/23	<p><u>Curriculum Animal Cruelty</u></p> <p>[by Jackie Doherty]: Request the Superintendent provide the committee with a districtwide curriculum plan to educate elementary students regarding animal cruelty prevention. Curriculum options should include: educational programs,</p>	CAO	



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		lesson plans through the MSPCA, subject-specific books, assemblies and/or field trips.		
5. CAO	05/17/23	<u>Grant Discovery & Preparation Dates</u> [by Stacey Thompson]: Motion to the administration to have scholarship/grant discovery and preparation dates established for the Fall 2023 and Spring 2024 calendar to provide knowledge for students and families, increase access to funding opportunities and ensure equity for all students in the district. This is to begin this calendar year and exist on a yearly basis.	CAO	
6. CAO	06/21/23	<u>Physical Education Curriculum</u> [by Jackie Doherty]: Request the Superintendent provide the Committee with an update on the current K-8 physical education curriculum, including suggestions for incorporating more mental-healthsupportive activities into gym classes districtwide such as yoga, meditation and stretching.	CAO	
7. CAO	08/16/23	<u>Health and Physical Education Curriculum</u> [By Eileen DelRossi]: Request Superintendent to post new health and physical education curriculum on all parent websites and have question and answer sessions for a variety of cases.	CAO	
8. CAO	09/06/23	<u>TV Studio Programming at LHS</u> [By Jackie Doherty]: Request an update on tv studio programming at LHS that explores connecting with MCC as part of the early college/dual enrollment program.	CAO 9/26/23	

OFFICE OF FINANCE & OPERATIONS – CHIEF FINANCIAL OFFICER



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OFFICE OF OPERATIONS- CHIEF OPERATING OFFICER

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. COO	07/13/22	<p style="text-align: center;"><u>Updates on LHS Construction Project</u></p> <p>[by Jackie Doherty]: Request the Superintendent provide the Committee with monthly (or more frequent as needed) updates on the status of the LHS construction project.</p>	COO	Ongoing Presented on 10/19/22, 01/18/23, 02/15/23
2. COO	08/10/22	<p style="text-align: center;"><u>Diversity Hiring Gains</u></p> <p>[by Dominik Lay And Stacey Thompson]:Request Superintendent to provide the following report, listed by school, to the School Committee twice yearly: in first meeting of March and November. In an effort to keep track of the diversity hiring gains, as they pertain to racial/ethnic and cultural diversity.</p> <ol style="list-style-type: none"> 1. The total of teachers per race/ethnicity-by school 2. The total of paraprofessionals per race/ethnicity 3. A chart/configuration of percentage change <p>In addition, a once or twice yearly presentation by the district HR department on strategies, successes and misses.</p>	COO	Presented on 01/18/23 ongoing



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3. COO	09/21/22	<p style="text-align: center;"><u>Compressor @ McAuliffe School</u></p> <p>[By Eileen DelRossi]: Request Superintendent to specifically provide a status report on the progress of the ordering status of the compressor at the McAuliffe School.</p>	COO	In progress DPW reported on 01/04/23 that part is not available
4. COO	10/19/22	<p style="text-align: center;"><u>Hiring Process Feedback</u></p> <p>[By Stacey Thompson]: Request for the current methodology for retrieving incremental and ongoing knowledge/feedback regarding employment satisfaction or suggestions from all district employees, to be used as a strategic tool for this committee to consider potential trainings, supports and to share with HR to utilize with their hiring process.</p> <p><u>Amendment:</u> Ms. Doherty made a friendly amendment with no objection from the maker of the motion to include quarterly reports on types of complaints and nature of the investigations without employee names and any lawsuits, claim letters and MCAD filings.</p>	COO	Presented On 11/02/22 Further Info. provided on 01/18/23 ongoing
5. COO	01/04/23	<p style="text-align: center;"><u>Authority to Remove Motions</u></p> <p>[By Jacqueline Doherty And Connie Martin]:Request the City Law Office provide the committee with a report that cites when the Mayor, the Superintendent, or anyone has the authority to remove a member's motion from the School Committee Agenda prior to public notice and discussion of said motion.</p>	COO	Motion relayed to Law Department for response
6. COO	03/15/23	<p style="text-align: center;"><u>New LHS fresh & Air Intake</u></p> <p>[by Eileen DelRossi]: Request the Superintendent to report on whether or not the new high school complex will have fresh air intake.</p>	COO	In progress



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7. COO	03/15/23	<p style="text-align: center;"><u>New School Projects</u></p> <p>[By Stacey Thompson]: Motion to have the Superintendent provide a comprehensive report on measures that have been taken to implement energy efficient, environmentally sound/conscious apparatus, devices and materials for our new school projects to include the high school, as well as, all the schools slated for needed upgrades or updates.</p>	COO	In progress
8. COO	04/05/23	<p style="text-align: center;"><u>Free Feminine Hygiene Products</u></p> <p>[by Jackie Doherty]: Request the Superintendent provide the committee with a plan to provide free feminine hygiene products in the girls' restrooms at Lowell High School and all middle schools beginning in the fall of 2023. The plan should provide for products that are of good quality, and varied types and sizes; containers to house the products that can be installed in the restrooms and replenished as needed; as well as disposal containers for used products.</p>	COO	
9. COO	04/05/23	<p style="text-align: center;"><u>Playgrounds and Play Structures</u></p> <p>[by Susie Chhoun]: Request the Superintendent to look into the safety of playgrounds and play structures.</p> <p><u>Amendment:</u> To include the cleanness of all basketball, tennis courts and playgrounds throughout the City.</p>	COO	
10. COO	05/03/23	<p style="text-align: center;"><u>Middle School Bathrooms</u></p> <p>[by Eileen DelRossi]: Request the Superintendent to work with the facilities department to assure all middle school bathrooms stall doors are secured, installed, and any type of negative graffiti is removed so that all students feel secure going to the bathroom.</p>	COO	



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11. COO	05/03/23	<p style="text-align: center;"><u>Leaks at the Freshman Academy</u></p> <p>[by Susie Chhoun]: Request the Superintendent to take a look at the freshman academy and determine what need to be fix in order to prevent further leaks onto the hallway floor.</p>	COO	
12. COO	05/17/23	<p style="text-align: center;"><u>Facility Improvements, Costs and Timelines</u></p> <p>[by Jackie Doherty]: Request the Superintendent provide the Committee with a report in June that outlines facility improvements, costs, and timelines targeted to those schools most in need of repairs to support fair and adequate learning environments across the district. Priority schools include, but are not limited to, the Career Academy and the Bartlett Community Partnership School. For the Career Academy, the immediate concerns are to install the grant-funded \$25k in culinary equipment that has been in storage for six years, to upgrade bathrooms, and to provide for an outdoor physical activity space such as basketball. The Bartlett Community Partnership School also requires significant bathroom upgrades, replacement of lockers and missing ceiling/floor tiles throughout the school, as well as an immediate need for a temporary wheelchair ramp while waiting for a permanent one.</p>	COO	
13. COO	08/16/23	<u>Action Plan on Student Litigation</u>	COO	



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		[by Eileen DelRossi]: Request Superintendent to report on the number of cases of student litigation in terms of staff on student cases so that we can get put a corrective action plan together and reduce litigation.		
14. COO	08/16/23	<u>Remote Work/Hybrid Policy</u> [by Connie Martin:] Request the Administration develop a proposed Remote Work/Hybrid schedule policy to be presented to the Policy Subcommittee.	COO	
15. COO	09/06/23	<u>Mold Issues at Pawtucketville Memorial School</u> [By Domink Lay]:Request the Superintendent to work with the City Manager on an assessment of mold issues at the Pawtucketville Memorial School and report back to the school committee with findings and recommendations.	COO 9/15/23	
16. COO	09/06/23	<u>Blue Ribbon Committee</u> [By Eileen DelRossi]: Request timeline to create a blue ribbon committee as well as identify timeline, and resources needed to find a permanent superintendent.	COO	Refer to HR & Labor Relations Subcommittee
17. COO	09/06/23	<u>Report on Facilities Work from 2022-2023</u> [By Eileen DelRossi]: Request interim superintendent to report on all school building facilities work that has been completed for each school in the district from fiscal year 2022 and 2023 to date.	COO 10/12/23	
18. COO	09/06/23	<u>Hiring of Emergency/Temporary Licenses</u> [By Jackie Doherty]: Beginning with this fiscal year (July 1, 2023), request the Superintendent provide the committee with ongoing updates with explanations re positions being filled with people who have emergency or temporary licenses rather than the full license required in the job description.	COO	Will be included as a new line item in the regular HR report
19. COO	09/06/23	<u>Air Quality Tests at Pawtucketville Memorial</u> [By Stacey Thompson]: Request to have ongoing, monthly air quality tests at the	COO 09/23/23	



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		Pawtucketville Memorial, with immediate public release of information to ensure the safety and respect of all staff, students, parents and stakeholders.		
20. COO	09/06/23	<p style="text-align: center;"><u>Status of All Roofs</u></p> By Stacey Thompson]: Request to have a comprehensive report from facilities regarding the current status of all roofs in the district, and what work is already planned, and the dates that work plans to be executed ahead of the winter season.	COO 10/12/23	

CITY COUNCIL MOTIONS

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. Mayor	01/19/22	<p style="text-align: center;"><u>Maintenance and Repairs Expenditures</u></p> [by Eileen DelRossi]: Request superintendent provides the school	Mayor	Motion Sent to Mayor On 01/25/22 Referred to a joint Facilities Subcommittee



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		committee with a detailed list of all expenditures related to school building maintenance and repairs for fiscal year 2022.		ongoing
2. Mayor	03/16/22	<p><u>Signage at School Playgrounds and City Parks</u> [by Stacey Thompson]: Motion to open dialogue with City Council in their effort to design and install signage at school playgrounds and city parks to provide for equitable experiences for neuro-diverse and nonverbal youth.</p>	Mayor	Emailed to Mayor on 03/31/22
3. Mayor	03/01/23	<p><u>Naming Opportunities for LHS</u> [by Connie Martin]: Request that the Mayor re-convene the Ad Hoc Naming Subcommittee to begin the process of accepting community recommendations for naming opportunities at Lowell High School and any other school facilities as appropriate.</p>	Mayor	Email to Mayor on 03/08/23