



LOWELL PUBLIC SCHOOLS
Henry J. Mroz
Administration Office
155 Merrimack Street
Lowell, Massachusetts 01852

Tel: (978) 674-4327
Fax: (978) 937-7620
E-Mail: JHall@lowell.k12.ma.us

TO: Liam Skinner, Superintendent of Schools
FROM: Office of Finance and Operations
DATE: September 15, 2023
RE: Budget Transfer Request

The attached budget transfer request requires School Committee action. If approved, the motion will transfer \$ 414,998.52 per the attached sheet labeled "Budget Transfer Form", which includes:

- 1) A transfer in the amount of \$11,573.52 from the School Committee Suspense account to the Modular Classroom Rental account in the amount of \$11,573.52.
- 2) A transfer in the amount of \$119,033.00 from the Stoklosa Middle School Teacher account to the Stoklosa SA - General Supplies account, Stoklosa SA - Prof. Dev. account, and Stoklosa Office Supplies account in the amounts of \$59,516.50, \$35,709.90, and \$23,806.60 respectively due to staffing requirements at the school.
- 3) A transfer in the amount of \$160,000.00 from the Salary Adjustments account to the Contracted Services account in the amount of \$160,000.00 to appropriate as intended by the School Committee for the SEL Telehealth Services.
- 4) A transfer in the amount of \$9,000.00 from the School Committee Suspense account to the ELL Textbooks account in the amount of \$9,000.00 to appropriate as intended by the School Committee.
- 5) A transfer in the amount of \$115,392.00 from the Salary Adjustments account to the Director of Operations/Maintenance account in the amount of \$115,392.00 to fund the Safety Coordinator position.

Budget Transfer Form

TRANSFER FROM:
Account #

TRANSFER TO:
Account #

Org.	Object	DESE Function	Description	Amount	Org.	Object	DESE Function	Description	Amount
99300003	577771	2400	School Committee Suspense	\$ 20,573.52	99310006	575268	5300	Modular Classroom Rental	\$ 11,573.52
96010603	512903	2300	Stoklosa Middle School Teacher	\$ 119,033.00	96010112	544400	2300	Stoklosa SA - General Supplies	\$ 59,516.50
99300230	511000	2300	Salary Adjustments	\$ 275,392.00	96037070	530002	2350	Stoklosa SA - Prof. Dev	\$ 35,709.90
					96041106	542300	2200	Stoklosa Office Supplies	\$ 23,806.60
					99310002	530002	2800	Contracted Services	\$ 160,000.00
					99338007	541600	2400	ELL Textbooks	\$ 9,000.00
									\$ 115,392.00
				TOTAL \$ 414,998.52				TOTAL \$ 414,998.52	

Total Request

Reason for Transfer:
See attached Memo



Department Signature

Finance Business and Operations Office

Prepared by

9/15/2023

Date