



LOWELL PUBLIC SCHOOLS

*Lowell High School
50 Fr. Morissette Blvd
Lowell, Massachusetts 01852-1050*



*Mike Fiato
Head of Schools*

*Tel. (978) 937-8900
mfiato@lowell.k12.ma.us*

January 14, 2025

To: Liam Skinner, Superintendent

From: Michael Fiato, Head of School

Re: MSSASA Conference – Lowell High School Athletic Director Request to Travel

Mr. Skinner,

Mr. Scott Ouellet is requesting to travel overnight to the 50th Annual MSSADA Conference is March 23, 2025 through March 27, 2025, at the Cape Cod Resort and Conference Center in Hyannis, Massachusetts. This first-class conference is foremost in featuring professional speakers and an exhibit show with more than 300 exhibit booth spaces, as well as proven athletic administrators who willingly share their experience and expertise on a variety of educational topics.

This conference offers Professional Development as well as workshops, presentations and speakers that are current and educational in the field of high school athletics.

The cost of the trip will include:

Hotel:	\$500.00
Meals:	\$200.00
Gas	<u>\$150.00</u>
Total Cost:	\$850.00

The Lowell High School professional development monies are funding this trip.

Sincerely,

Michael Fiato
Head of Schools
Lowell High School

REQUEST FOR PROFESSIONAL DAY(S) TO ATTEND A WORKSHOP/CONFERENCE/FIELD TRIP/ACTIVITY

ALLOW 4 WEEKS FOR PROCESSING

(6 WEEKS IF SCHOOL COMMITTEE APPROVAL IS NEEDED)

~Please fill out all provided fields to avoid any delays of the approval process~

REMIT TO: CURRICULUM OFFICE

Name of Staff Member: Scott Ouellet		PF Number: PF459
School: LHS	Grade Level: N/A	Subject: Athletic Director
Workshop Title: MSSAADA conference		
Organization/Department Presenting Workshop: MSSAA		
Cost: 850	Date(s) of Workshop: from: 3/24/2025 to: 3/27/2025	
Substitute Coverage Needed? No If Para is to serve as the coverage, indicate Para's name here:		
In State ** Letter to the Superintendent of Out of State/Overnight attached **		

Signature of Applicant: <i>Scott Ouellet</i>	Date: 1/22/2025
Signature of Approval by Principal: <i>Michael Fiato</i>	Date: 1/22/2025

****Please provide source of funding, account number and/or grant name, and number for workshop and substitute****

<u>Funding Source</u>	<u>Workshop</u>	<u>Substitute</u>	<u>Initials of Approval Department</u>
Title I School			
Title I District			
Individual School Fund #	Athletic Budget	No Sub Needed	MF
Professional Development District			
SPED			
Other Grants/Programs (Provide Grant/Program Name & No.#)			

Signature of Central Administrator:	Date:
Sub Reserved:	Date:
Request Denied by:	Date:

*A letter to the Superintendent for all out-of-state or overnight activities is required at the time the Lilac Form is submitted and the "completed package" is to be sent to the Lowell Teacher Academy for processing.



Massachusetts Secondary School Athletic Directors Association



Executive Director - Ann Trytko, C.A.A., A.I.C.

Welcome Message



MSSADA MESSENGER

Winter 2025 Newsletter

LTC501 is being offered on February 3rd at the MIAA Office!
Register NOW! Deadline to register is FRIDAY 1/24/25!

NIAAA/MSSADA Scholar/Essay Application



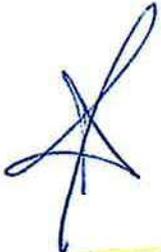
NEW this year - All applications must be submitted through FinalForms. See the attached instructions. Applications are due by February 10, 2025! - MSSADA will award \$500 to the two Massachusetts schools. If you have questions, please contact Sara Martin at martin@tri-county.us. Thank you!

2024-2025 National Interscholastic Athletic Administrators Association Scholar/Essay Application

In accordance with National Interscholastic Athletic Administrators Association's (NIAAA) purpose of interscholastic athletics in the educational system, this scholarship program will foster and recognize the distinguished scholastic, leadership, and citizenship attributes of the student's life.

Criteria:

1. Applicant must be a Senior
2. Applicant must have achieved at least two (2) of the following:
 - a. minimum of B+ average;
 - b. Ranked in the top 25% of class;
 - c. ACT score of 24 or an SAT score of 1100 (Math and Reading)
3. Applicant must have participated in two sports for at least two years in each sport
4. Applicant must have earned at least one varsity letter in each of two sports
5. Applicant must complete the attached scholar/essay application



50TH ANNIVERSARY 3/23-3/27

We are thrilled to extend a heartfelt invitation to each of you for our 50th Annual MSSADA Athletic Directors Conference! This year marks a significant milestone in our journey, and we can't wait to celebrate it with you. Join us for an unforgettable event packed with enriching professional development opportunities, engaging workshops, and inspiring keynote speakers who will help us all elevate our game. Whether you are looking to enhance your leadership skills, learn the latest trends in athletic administration, or connect with fellow directors, this conference promises something for everyone. But that's not all! In honor of our 50th anniversary, we have planned an array of special events that will celebrate our rich history and the incredible community we've built together. From networking receptions to nostalgic reflections, we will take a moment to honor the past while looking ahead to an exciting future. Let's come together to share our experiences, celebrate our achievements, and inspire one another to continue our vital work in promoting athletics and fostering the next generation of leaders. Your participation is essential to making this a truly memorable occasion! Mark your calendars and prepare for an inspiring experience filled with camaraderie and celebration. We can't wait to see you there!

*Athletic
Directors
Conference*

Scott Ouellet



Fw: 2025 MSSADA Annual Conference Registration Confirmation and Hotel Information

From Ouellet, Scott <souellet@lowell.k12.ma.us>
Date Wed 1/22/2025 1:22 PM
To Crabtree, Patricia <pcrabtree@lowell.k12.ma.us>



From: MSSADA FinalForms AMP <mailman@finalforms-amp.com>
Sent: Wednesday, January 22, 2025 1:07 PM
To: Ouellet, Scott <souellet@lowell.k12.ma.us>; Scott Ouellet <lowelltrackxc@gmail.com>
Subject: 2025 MSSADA Annual Conference Registration Confirmation and Hotel Information

You don't often get email from mailman@finalforms-amp.com. [Learn why this is important](#)

MSSADA AMP

Thank you for registering for the 2025 MSSADA Annual Conference!

Hotel

The MSSADA has reserved a block of rooms at the Cape Cod Irish Village Resort. To make a Reservation follow the directions below:

1. Go to www.theemeraldresort.com.
2. Click on the "Book On Line" tab top left side of page.
3. Enter the Group Code: **AD25**.
4. Complete filling out the information and make your reservation.

*Note: If you have a room preference, please put it in the comment box.

Reservation cutoff date is March 10, 2025.

If you have any questions, please [contact support](#).

Thank you,
MSSADA - Massachusetts Secondary Schools Athletic Directors Association