



Thomas A. Golden, Jr.  
*City Manager*

Shawn Machado  
*Assistant City Manager*

January 13, 2026

Mayor Erik R. Gitschier  
and  
Members of the City Council

RE: Appointment of Constables

Dear Mayor Gitschier and Members of the City Council:

Please find the attached applications for Constableness for the current term terminating January 2, 2029 in the City of Lowell, with my signature, as submitted to me by:

**Steven Brouillette and Steven DeRosa**

Confirmation by the City Council is required for these appointments and is hereby requested.

I would be happy to answer any inquiry that you may have concerning these appointments.

Very truly yours,

Thomas A. Golden, Jr.  
City Manager

Cc: Ellen Brideau, Chief Assessor

2026 – 2029

Jan. 2, 2026 – Jan. 2, 2029

CONSTABLE APPLICATION  
CITY OF LOWELL, MASSACHUSETTS

To the City Manager of the City of Lowell:

Date:

APPLICATION FOR APPOINTMENT

NAME	RESIDENTIAL ADDRESS
<u>Steven Brouillette</u>	[REDACTED]
_____	[REDACTED]
_____	_____

Tel

Nos:

w)

Date of Birth:

(h)

E-mail Address:

(c)

Applicant Signature:

[Handwritten Signature]

For office use only

Application Fee Paid: 12.11.25

Cori Check: 12.24.25

Date Bond Requested: \_\_\_\_\_

Date Bond Submitted: 1.5.26

Date Submitted To Clerk: \_\_\_\_\_

Date Submitted To CC: \_\_\_\_\_

LOWELL ASR'S  
DEC 11 '25 AM 9:55





POWER OF ATTORNEY

S-889846

KNOW ALL PARTIES BY THESE PRESENTS: That NGM Insurance Company, a Florida corporation having its principal office in the City of Jacksonville, State of Florida, pursuant to Article IV, Section 2 of the By-Laws of said Company, to wit: "Article IV, Section 2. The board of directors, the president, any vice president, secretary, or the treasurer shall have the power and authority to appoint attorneys-in-fact and to authorize them to execute on behalf of the company and affix the seal of the company thereto, bonds, recognizances, contracts of indemnity or writings obligatory in the nature of a bond, recognizance or conditional undertaking and to remove any such attorneys-in-fact at any time and revoke the power and authority given to them."

does hereby make, constitute and appoint Richelle Smith its true and lawful Attorney-in-fact, to make, execute, seal and deliver for and on its behalf, and as its act and deed bond number S-889846 dated January 8, 2023, on behalf of \*\*\*\* Steven Brouillette \*\*\*\*

in favor of City of Lowell Licensing Commission for Five Thousand and 00/100 Dollars (\$ 5,000 ), including any related Consent of Surety or supplemental documents required, and to bind NGM Insurance Company thereby as fully and to the same extent as if such instrument was signed by the duly authorized officers of NGM Insurance Company; this act of said Attorney is hereby ratified and confirmed.

This power of attorney is signed and sealed by facsimile under and by the authority of the following resolution adopted by the Directors of NGM Insurance Company at a meeting duly called and held on the 2nd day of December 1977.

Voted: That the signature of any officer authorized by the By-Laws and the company seal may be affixed by facsimile to any power of attorney or special power of attorney or certification of either given for the execution of any bond, undertaking, recognizance or other written obligation in the nature thereof; such signature and seal, when so used being hereby adopted by the company as the original signature of such officer and the original seal of the company, to be valid and binding upon the company with the same force and effect as though manually affixed.

IN WITNESS THEREOF, NGM Insurance Company has caused these presents to be signed by its Secretary and its corporate seal to be hereto affixed this 18th day of September, 2025.

NGM INSURANCE COMPANY By:

*Lauren K. Powell*

Lauren K. Powell, Vice President, Corporate Secretary



State of Wisconsin, County of Dane

On this 18th day of September, 2025, before the subscriber a Notary Public of State of Wisconsin and for the County of Dane duly commissioned and qualified, came Lauren K. Powell of NGM Insurance Company, to me personally known to be the officer described herein, and who executed the preceding instrument, and she acknowledged the execution of same, and being by me fully sworn, deposed and said that she is an officer of said Company, aforesaid: that the seal affixed to the preceding instrument is the corporate seal of said Company, and the said corporate seal and her signature as officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Company; that Article IV, Section 2 of the By-Laws of said Company is now in force.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed by official seal at Madison, Wisconsin this 18th day of September, 2025.

*Mary J. Ripp*

My Commission Expires February 8, 2027



I, Janet S. Embray, President of NGM Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by said Company which is still in force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Company at Madison, Wisconsin this 30th day of December, 2025.

*Janet S. Embray*

Janet S. Embray, President



WARNING: Any unauthorized reproduction or alteration of this document is prohibited. TO CONFIRM VALIDITY of the attached bond please call 1-603-354-5281. TO SUBMIT A CLAIM: Send all correspondence to 55 West Street, Keene, NH 03431 Attn: Bond Claim Department or call our Bond Claim Department at 1-603-358-1437.

**SURETY RIDER**

It is understood and agreed that surety bond number S-889846 with  
\*\*\*\* Steven Brouillette \*\*\*\* as principal  
and City of Lowell Licensing Commission as obligee  
is hereby amended effective 1/8/2026 as follows:  
The Principal's Address is amended to: [REDACTED]

\*\*\* End of Changes \*\*\*

It is further understood and agreed that no other condition, limitation or exclusion of the bond shall be altered or amended by this rider.

This rider shall be attached to and form a permanent part of this bond.

Signed, Sealed and Dated this 30th day December of 2025.

Accepted By \_\_\_\_\_  
Obligee

Steven Brouillette  
Principal

BY: \_\_\_\_\_

Principal

BY: \_\_\_\_\_

BY: \_\_\_\_\_

Typed Name

Title: \_\_\_\_\_

NGM Insurance Company

Richelle Smith Surety

Attorney-in-Fact Richelle Smith



**\*\*\*\*NOTE this notice is for the principal addressed below and should not be filed with the obligee\*\*\*\***

Fidelity or Surety Bond

Steven Brouillette  
[REDACTED]  
[REDACTED]

### **PRIVACY NOTICE**

Dear Principal:

This letter describes our practices and procedures designed to protect your non-public personal information. The privacy area is the subject of much public debate as well as federal and state legislation. We thought you should know of the protections your surety company has put in place to ensure the confidentiality of your non-public information. As your surety company, our objective is to professionally serve your surety and fidelity needs. We recognize that in providing these services there is an obligation to safeguard the personal information you have entrusted to us as well as other non-public personal information that is provided to us as part of the surety or fidelity transaction. All of our surety companies listed above adhere to these practices and procedures.

### **OUR POLICY**

We do not disclose any non-public personal information about our policyholders or claimants to any third parties except as is permitted by law. Any such disclosures are made for the purpose of underwriting and transacting the business of your surety or fidelity coverage or your claim. We do not sell or provide your non-public personal information to others for their marketing purposes.

### **THE INFORMATION WE COLLECT**

Most of your non-public personal information is provided by you on your application for surety or fidelity bond(s). Depending on the type of surety or fidelity bond policy you request, we may seek additional information about you or other individuals who are being proposed for coverage. In certain circumstances we may collect information about you from third parties. For example, for surety or fidelity bonds we may seek financial reports and information from banks or CPA's as well as other background information. We may receive information about you from a consumer reporting agency. This information allows us to properly underwrite and rate your surety or fidelity bond coverage and to complete the other transactions incidental to your surety or fidelity bond coverage.

### **INFORMATION DISCLOSURES THAT WE MAKE**

We do not disclose any non-public personal information about our policyholders except as it is permitted by law. In some cases this may mean information can be disclosed to third parties without your authorization. These disclosures may include those made to your agent or broker, appraisers and independent adjusters who investigate, defend or settle your claims, surety regulators, and/or your financial institution. These are some of the disclosures that are permitted by law.

### **LIMITATIONS ON ACCESS TO YOUR PERSONAL INFORMATION AT THE COMPANY**

We restrict access to your personal information to our employees who need to know the information in order to provide you with the surety or fidelity products and services you have requested. Electronic and procedural safeguards are maintained by the Company to ensure the confidentiality of your information. These safeguards are in compliance with state and federal laws designed to guard your non-public personal information. Our employees are educated on the importance of maintaining the procedures we have put in place to safeguard your personal information.

**ADDITIONAL INFORMATION**

If you would like to receive a copy of our privacy policy and/or access to your information, please contact us as follows:

Main Street America Insurance  
Attn: Privacy Compliance Coordinator  
55 West Street  
Keene, NH 03431

\*\*\*\*\*

**IMPORTANT NOTICE**

**IN COMPLIANCE WITH THE REQUIREMENTS OF THE FAIR CREDIT REPORTING ACT (PUBLIC LAW 91-508), MAIN STREET AMERICA INSURANCE ADVISES THAT AS PART OF OUR ROUTINE PROCEDURE IN REVIEWING APPLICATIONS FOR SURETY OR FIDELITY BONDS OR RENEWALS OF SURETY OR FIDELITY BONDS COVERAGE, WE MAY PROCURE A CONSUMER REPORT INCLUDING INFORMATION AS TO THE CONSUMER'S CHARACTER, GENERAL REPUTATION, PERSONAL CHARACTERISTICS OR MODE OF LIVING. IF SUCH SURETY OR FIDELITY BOND IS FOR AN INDIVIDUAL AND IS PRIMARILY FOR PERSONAL, FAMILY OR HOUSEHOLD PURPOSES, SUCH INFORMATION MAY BE OBTAINED THROUGH PERSONAL INTERVIEWS WITH NEIGHBORS, FRIENDS OR OTHERS WITH WHOM THE CONSUMER IS ACQUAINTED.**

**UPON REQUEST TO THIS SURETY COMPANY, IN ANY MANNER AS NOTED ABOVE, WE WILL PROVIDE, IN WRITING, A COMPLETE AND ACCURATE DISCLOSURE OF THE NATURE AND SCOPE OF THE CONSUMER REPORT REQUESTED OR ADVISE THAT NO INVESTIGATION WAS CONDUCTED.**

We sincerely hope that you as a valued customer are satisfied with the practices and procedures in place to protect your personal information.

Very truly yours,



Lauren K Powell,  
Secretary

**AFFIDAVIT OF CONSTABLE  
CITY OF LOWELL, MASSACHUSETTS**

I, Steven Brouillette, of [REDACTED] being duly sworn,  
depose and say as follows: d851

1. I am a duly appointed Constable for the City of Lowell, Massachusetts.
2. I have performed services as a Constable in Lowell, including the service of notices, warrants, and other legal documents, for which statutory fees were collected.
3. I hereby certify, under the pains and penalties of perjury, that all fees and monies due to the City of Lowell in connection with such services have been fully and properly submitted to the City Assessor's Office as required by law.
4. I further certify that per the statutory fee schedule no additional amounts are owed to the City of Lowell for any constable services performed from January 2023 through the date of this affidavit.

Signed under the pains and penalties of perjury this 11 day of December, 2025

*SBrouillette*

**Signature of Constable**

Printed Name: Steven Brouillette  
Address: [REDACTED]  
Phone: [REDACTED]  
Email: [REDACTED]

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss. December 11, 2025

The above-named Steven Brouillette, personally appeared and made oath that the foregoing affidavit is true to the best of their knowledge and belief, before me,

*Jeanne R. Lamy*

**Notary Public / Justice of the Peace**

My Commission Expires: 10/16/26



**JEANNE R. LAMY**  
**Notary Public**  
**Commonwealth of Massachusetts**  
**My Commission Expires**  
**October 16, 2026**



2026 – 2029

Jan. 2, 2026 – Jan. 2, 2029

CONSTABLE APPLICATION  
CITY OF LOWELL, MASSACHUSETTS

To the City Manager of the City of Lowell:

Date:

APPLICATION FOR APPOINTMENT

NAME	RESIDENTIAL ADDRESS
<u>Steven J. DeLosa</u>	[REDACTED]
_____	_____
_____	_____

Tel

[REDACTED]

■

Date of Birth:

8/10/59

(h)

E-mail Address:

[REDACTED]

(c)

Applicant Signature:

[Handwritten Signature]

For office use only

Application Fee Paid:

12.10.25

Cori Check:

12.24.25

Date Bond Requested:

\_\_\_\_\_

Date Bond Submitted:

1.2.26

Date Submitted To Clerk:

\_\_\_\_\_

Date Submitted To CC:

\_\_\_\_\_

LOWELL FSKS  
DEC 10 '25 PM3:13

Issued Through:

# A.A. Dority Company, Inc.

## CONTINUATION CERTIFICATE

The **NGM Insurance Company**, hereinafter called the Company, hereby continues in force its **Constable Bond, Bond Number 569110**

in the sum of **Five Thousand dollars (\$5,000.00)**

on behalf of

**Steven DeRosa**

located at



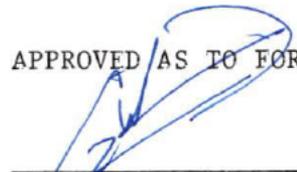
in favor of **City of Lowell, MA**

for the term beginning **January 1, 2026** and ending on **December 31, 2028**, subject to all covenants and conditions of said bond.

This Continuation is executed upon the express condition that the Company's liability shall not be cumulative and shall be limited at all times by the amount of the penalty stated in the bond.

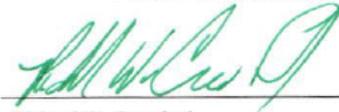
In witness whereof, the Company has caused this instrument to be signed by its duly authorized Attorney-in-Fact and its Corporate Seal to be hereto affixed this day, December 29, 2025

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Corey F. Williams  
City Solicitor

**NGM Insurance Company**

By:



Richard W. Crawford

Attorney-in-Fact

Producer:

A.A. Dority Company, Inc.  
226 Lowell Street, Suite B-4  
Wilmington, MA 01887  
617-523-2935 Fax: 617-523-1707



**AFFIDAVIT OF CONSTABLE  
CITY OF LOWELL, MASSACHUSETTS**

I, Steven J. DeRose, of Worcester, being duly sworn,  
depose and say as follows:

1. I am a duly appointed Constable for the City of Lowell, Massachusetts.
2. I have performed services as a Constable in Lowell, including the service of notices, warrants, and other legal documents, for which statutory fees were collected.
3. I hereby certify, under the pains and penalties of perjury, that all fees and monies due to the City of Lowell in connection with such services have been fully and properly submitted to the City Assessor's Office as required by law.
4. I further certify that per the statutory fee schedule no additional amounts are owed to the City of Lowell for any constable services performed from January 2023 through the date of this affidavit.

Signed under the pains and penalties of perjury this 8<sup>th</sup> day of December, 2025

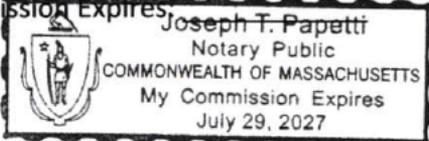
\_\_\_\_\_  
**Signature of Constable**

Printed Name: Steven J DeRose  
Address: \_\_\_\_\_ MA  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

COMMONWEALTH OF MASSACHUSETTS  
Middlesex, ss. DEC 8, 2025

The above-named STEVEN J. DEROSA, personally appeared and made oath that the foregoing affidavit is true to the best of their knowledge and belief, before me,

Joseph T. Papetti  
**Notary Public / Justice of the Peace**

My Commission Expires \_\_\_\_\_  
**Joseph T. Papetti**  
Notary Public  
COMMONWEALTH OF MASSACHUSETTS  
My Commission Expires  
July 29, 2027

