



Lowell Public Schools

*Lowell High School
50 Fr. Morissette Blvd
Lowell, Massachusetts 01852-1050*



*Michael Fiato
Head of School*

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Email: Mfiato@lowell.k12.ma.us*

Liam Skinner, Superintendent
Lowell Public Schools
155 Merrimack Street
Lowell, MA 01852

November 19, 2025

Re: OVERNIGHT REQUEST

Dear Superintendent Skinner,

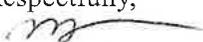
I am writing to request permission for the Educators Rising Club and EdPathway Students to travel overnight during the summer to Portland, OR to compete at the National Educators Rising Conference. Ten students will travel with chaperones (Glen Gallagher and Kendra Bauer) to Portland on June 20 -June 23,2026.

The cost to students is partial payment for food. However the trip will be subsidized DESE Grant 253. Costs will include travel via Airfare, stay at the Oregon Convention Center, a food plan, and conference registration. Each student will pay \$100 towards these expenses. This is a great opportunity for our students to learn more about the education profession and showcase their work in the Education Pathway and EdRising Club. It's a unique opportunity for students and their teacher leaders to:

- Connect and learn from each other through more than 40 breakout sessions.
- Network with other members from across the country;
- Compete for national titles in competitive events designed to allow students to develop and showcase their teaching skills; and
- Be inspired by keynote presentations from national education leaders

Thank you for your consideration.

Respectfully,


Michael Fiato
Head of School

November 3, 2025

Dear Mr. Fiato,

I am writing to request permission for the Educators Rising Club and EdPathway Students to travel overnight to Portland, OR, during the summer to compete at the National Educators Rising Conference. 10 Students will travel with chaperones (Glen Gallagher and Kendra Bauer) to Portland, OR. June 20 - June 23, 2026.

The cost to students is a partial payment for food. However, the trip will be subsidized by the DESE Grant 253. Costs will include airfare, a stay at the Oregon Convention Center, a food plan, and conference registration. Each student will pay \$100 towards these expenses.

This is an excellent opportunity for our students to learn more about a career in education and showcase their work from the Education Pathway and EdRising Club. It's a unique opportunity for students and their teacher leaders to:

- Connect and learn from each other through more than 40 breakout sessions.
- Network with other members from across the country;
- Compete for national titles in competitive events designed to allow students to develop and showcase their teaching skills; and
- Be inspired by keynote presentations from national education leaders

Thank you for your consideration.

Respectfully,

Glen Gallagher and Kendra Bauer

REQUEST FOR PROFESSIONAL DAY(S) TO ATTEND A WORKSHOP/CONFERENCE/FIELD TRIP/ACTIVITY

ALLOW 4 WEEKS FOR PROCESSING
(6 WEEKS IF SCHOOL COMMITTEE APPROVAL IS NEEDED)

~Please fill out all provided fields to avoid any delays of the approval process~

REMIT TO: CURRICULUM OFFICE

| | | |
|--|--|--------------------------------|
| Name of Staff Member: Glen Gallagher | | PF Number: PF1712 |
| School: LHS | Grade Level: 10-12 | Subject: Social Studies |
| Workshop Title: Educators Rising National Conference | | |
| Organization/Department Presenting Workshop: Educators Rising | | |
| Cost: 365 | Date(s) of Workshop: from: 6/20/2026 to: 6/23/2026 | |
| Substitute Coverage Needed? No If Para is to serve as the coverage, indicate Para's name here: 0 | | |
| * Out of State, * Overnight ** Letter to the Superintendent of Out of State/Overnight attached ** | | |

| | |
|--|-------------------------|
| Signature of Applicant: <i>Glen Gallagher</i> | Date: 11/19/2025 |
| Signature of Approval by Principal: <i>Meghan Branco</i> | Date: 11/19/2025 |

****Please provide source of funding, account number and/or grant name, and number for workshop and substitute****

| <u>Funding Source</u> | <u>Workshop</u> | <u>Substitute</u> | <u>Initials of Approval Department</u> |
|--|-----------------------|-------------------|--|
| Title I School | | | |
| Title I District | | | |
| Individual School Fund # | | | |
| Professional Development District | | | |
| SPED | | | |
| Other Grants/Programs (Provide Grant/Program Name & No.#) | DESE Grant 253 | | MB |

| | |
|-------------------------------------|-------|
| Signature of Central Administrator: | Date: |
| Reserved: | Date: |
| Request Denied by: | Date: |

*A letter to the Superintendent for all out-of-state or overnight activities is required at the time the Lilac Form is submitted and the "completed package" is to be sent to the Lowell Teacher Academy for processing.

REQUEST FOR PROFESSIONAL DAY(S) TO ATTEND A WORKSHOP/CONFERENCE/FIELD TRIP/ACTIVITY

ALLOW 4 WEEKS FOR PROCESSING

(6 WEEKS IF SCHOOL COMMITTEE APPROVAL IS NEEDED)

~Please fill out all provided fields to avoid any delays of the approval process~

REMIT TO: CURRICULUM OFFICE

| | | |
|---|--|--------------------------|
| Name of Staff Member: Kendra Bauer | | PF Number: PF1710 |
| School: LHS | Grade Level: 10-12 | Subject: ELA |
| Workshop Title: Educators Rising National Conference | | |
| Organization/Department Presenting Workshop: Educators Rising | | |
| Cost: 365 | Date(s) of Workshop: from: 6/20/2026 to: 6/23/2026 | |
| Substitute Coverage Needed? No If Para is to serve as the coverage, indicate Para's name here: 0 | | |
| <p>* Out of State, * Overnight</p> <p>** Letter to the Superintendent of Out of State/Overnight attached **</p> | | |

| | |
|--|-------------------------|
| Signature of Applicant: <i>Kendra Bauer</i> | Date: 11/19/2025 |
| Signature of Approval by Principal: <i>Meghan Branco</i> | Date: 11/19/2025 |

****Please provide source of funding, account number and/or grant name, and number for workshop and substitute****

| <u>Funding Source</u> | <u>Workshop</u> | <u>Substitute</u> | <u>Initials of Approval Department</u> |
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