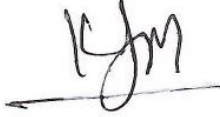




Diane Nichols Tradd  
*Assistant City Manager/DPD Director*

Kevin E. Coughlin  
*Deputy Director*

MEMORANDUM

TO: Kevin J. Murphy, City Manager 

FROM: Katherine Moses, Energy Manager

SUBJECT: Informational Communication in response to inquiry by Councilor Milinazzo regarding Ameresco contract

During the City Council meeting of January 2, 2018, Councilor Milinazzo asked a question regarding whether Ameresco was continuing to provide services for the City under that contract.

Ameresco does provide ongoing services as part of this contract including: quarterly EMS monitoring and annual Measurement and Verification of guaranteed savings.

The quarterly EMS monitoring report includes an assessment/scoring of adherence to current set-points and operating schedules as indicated in the performance contract. The report includes recommendations for improving energy savings based on this analysis. The data for the report is pulled from the Energy Management System integrated as part of the contract.

The City also receives an annual Measurement and Verification report that verifies annual guaranteed savings. This report is prepared by analyzing actual utility bills for the City, weather normalizing this data, and evaluating savings for each Energy Conservation Measure based on algorithms integrated into the initial Technical Energy Analysis. Ongoing maintenance is not part of the Ameresco contract.

Councilor Milinazzo also inquired about the chiller at JFK. Prior to the Ameresco project, an air-cooled chiller was rented during the summer period to provide cooling since the previous absorption chillers and cooling tower were defunct. As part of the Ameresco contract, a new efficient chiller was installed.

DNT/ns

1/3/18

cc: Mike McGovern, Assistant City Manager  
Conor Baldwin, Chief Financial Officer  
Diane Tradd, Assistant City Manager/DPD Director  
Philip Ferreira, Housing and Energy Programs Manager