

CITY OF LOWELL

COMMONWEALTH OF MASSACHUSETTS

VOTE

IN CITY COUNCIL:

ORDER,

To fund building inspector overtime.

ORDERED,

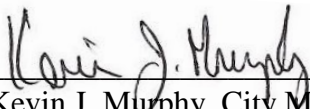
By the City Council of the City of Lowell, as follows:

That the amount of **Five Thousand (\$5,000.00) Dollars** be transferred:

FROM: Account # 1721 Transfer Out-GF, more fully described in Attachment A:

TO: S&W OT Account # 01824151 513000, more fully described in Attachment A.

ORDER RECOMMENDED AND INTRODUCED BY:

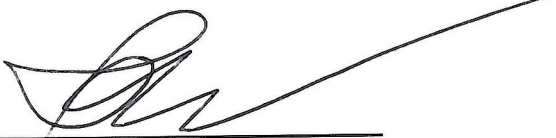


Kevin J. Murphy, City Manager

Transfer Form

Department:	Finance			
TRANSFER TO:				
Account #			Description	Amount
Org.	Object	Project		
01824151	513000		S&W OT	\$ 5,000.00
			TOTAL	\$ 5,000.00
TRANSFER FROM:	Fund 1721			
Account #			Description	Amount
Org.	Object	Project		
1721			Transfer Out - GF	\$ 5,000.00
			TOTAL	\$ 5,000.00

Reason for Transfer: To fund building inspector OT



 Department Head



 Chief Financial Officer

2/1/18


"A"



Conor Baldwin
 Chief Financial Officer

MEMORANDUM

TO: Kevin J. Murphy, City Manager

FROM: Conor Baldwin, Chief Financial Officer 

CC: R. Eric Slagle, Director, Development Services

DATE: February 1, 2018

SUBJECT: Development Services Transfer

Eric Slagle, Director of the Division of Development Services in DPD, has forwarded to me a request to transfer \$5,000 from the 148A Special Revenue Account. The funding source to cover these expenses is outside of the tax levy. The transferred funds will be used to support additional overtime costs for inspectors in the building department related to fires that have occurred this fiscal year.

The fund, “148A Building/Fire Fines”, is a Receipt Reserved for Appropriation fund held over from year-to-year for training, education, and personnel costs of building code enforcement and fire officials. The receipts deposited in the fund are from fines associated with tickets written for violations of Massachusetts General Law Chapter 148A. Section 5 of the statute further provides the authority for cities and towns to appropriate these funds for restricted purposes. The revenue deposited into the account is segregated by violation type (whether fire code or building code violation) and distributed proportionately.

I have included a summary of the accounts below. Please do not hesitate to let me know if there are any questions.

Account Name	Original Budget	Previous Transfers	Revised Budget	YTD Expenditures		Balance Before Transfer		Balance After Transfer
				(Actual)	Encumbrances	Transfer	Transfer	
Fund #1721 - BLDG/ FIRE	\$ 204,011	\$ (22,500)	\$ 181,511	\$ -	\$ -	\$ 181,511	\$ (5,000)	\$ 176,511
Development Srvs - OT	\$ 11,500	\$ -	\$ 11,500	\$ 11,496	\$ -	\$ 4	\$ 5,000	\$ 5,004



Kevin J. Murphy
City Manager

February 1, 2018

Mayor William J. Samaras
And
Members of the Lowell City Council

Dear Mayor Samaras and Members of the Lowell City Council,

I am hereby requesting that the City Council vote to transfer \$5,000 from the Receipts Reserved for Appropriation account for building & fire code violation (148A) fines. It is important to note that this fund is unique and adds no additional burden to the tax levy. These fines will be used to fund additional overtime costs for local building inspectors/ plans examiners that have resulted from recent fires.

Enclosed with this letter is a memorandum from the Chief Financial Officer which outlines the details of the transfer. Please do not hesitate to let me know if there are any questions.

Sincerely,

Kevin J. Murphy
City Manager

CC: Conor Baldwin, Chief Financial Officer
R. Eric Slagle, Director, Development Services
Shaun Shanahan, Building Commissioner