



James Donison, P.E.  
Commissioner of Public Works

Date: May 3, 2018

TO: Eileen Donoghue, City Manager *EJD*

FROM: Jim Donison, P.E., DPW Commissioner

**SUBJECT: 3/20/18 11.8 C. Elliott - Req. City Mgr. Explore Feasibility of Providing a Loading Zone Parking Space at 32 Branch Street.**

DPW/Engineering Division has investigated this request. It is not recommended that a loading zone parking space be approved at this location. There already exists a 15 minute dedicated parking space in the immediate area. In addition, there is a restricted parked area in the immediate area across from the City Fire Station which further restricts parking on this side of the street. Placing a loading zone parking space will result in a lack of parking in front of the businesses.