

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

VOTE

IN CITY COUNCIL

ORDER,

To transfer funds to cover adequate funding for law books and supplements.

ORDERED,

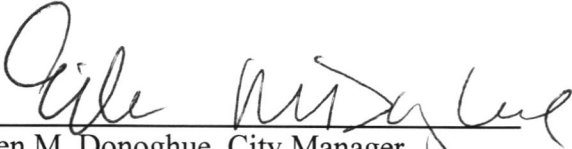
By the City Council of the City of Lowell, as follows:

That the amount of **Eleven Thousand and 00/100 (\$11,000.00)** be transferred:

FROM: Court Judgments Account # 01514163 576001 more fully described in Attachment A:

TO: Research MHS (Books) Account # 01514154 541602 – more fully described in Attachment “A”.

ORDER RECOMMENDED AND INTRODUCED BY:



Eileen M. Donoghue, City Manager

Transfer Form

Department:	LAW			
TRANSFER TO:				
Account #			Description	Amount
Org.	Object	Project		
01514154	541602		RESEARCH MHS (BOOKS)	\$ 11,000.00
			TOTAL	\$ 11,000.00
TRANSFER FROM:				
Account #			Description	Amount
Org.	Object	Project		
01514163	576001		COURT JUDGMENTS	\$ 11,000.00
			TOTAL	\$ 11,000.00

Reason for Transfer: Research/Books account for FY18 had been budgeted significantly lower than prior year. an increase in funds is necessary to cover law books and supplements from Thomson Reuters - West and Lexis-Nexis.

Christina P. O'Neil
 Department Signature

[Signature]
 Chief Financial Officer

5/11/18
 11A"



City of Lowell - Law Department

375 Merrimack Street, 3rd Floor • Lowell MA 01852-5909
Tel: 978.674.4050 • Fax: 978.453.1510 • www.lowellma.gov

Christine P. O'Connor
City Solicitor

Rachel M. Brown
1st Assistant City Solicitor

Gary D. Gordon
John Richard Hucksam, Jr.
Adam LaGrassa
Hannah Pappenheim
Elliott J. Veloso
James F. Wellock
Assistant City Solicitors

TO: Conor Baldwin, Chief financial Officer

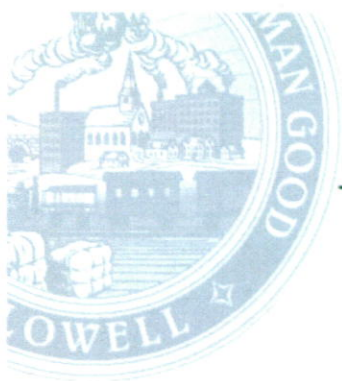
FROM: Christine P. O'Connor, City Solicitor

DATE: May 10, 2018

SUBJECT: Budget Transfer Request from Court Judgments to Research MHS (Books)

The Law Department is requesting a transfer of \$11,000.00 out of Court Judgments to Research MHS (Books). The amount requested is anticipated to be sufficient to address budget deficits through the end of the fiscal year.

Thank you in advance for your assistance.



City of Lowell - Law Department

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May 11, 2018

Mayor William J. Samaras
And
Members of the Lowell City Council

Christine P. O'Connor
City Solicitor

Rachel M. Brown
1st Assistant City Solicitor

Gary D. Gordon
John Richard Hucksam, Jr.
Adam LaGrassa
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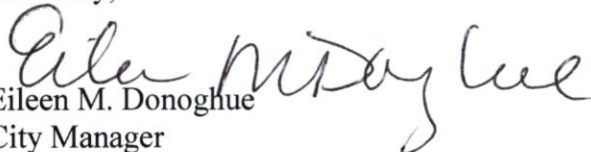
Dear Mayor Samaras and Members of the Lowell City Council,

I am hereby requesting that the City Council vote to transfer \$11,000.00 from the Court Judgments account to the Research MHS (Books) account in the Law Department. The amount requested is anticipated to be sufficient to address budget deficits through the end of the fiscal year. This transfer requires an affirmative vote of the City Council.

Enclosed with this letter is a memorandum from the City Solicitor which outlines the details of the transfer, as well as a communication from the City Solicitor which more fully describes the use of the funds.

Please do not hesitate to let me know if there are any questions.

Sincerely,


Eileen M. Donoghue
City Manager

cc: Conor Baldwin, Chief Financial Officer
Christine P. O'Connor, City Solicitor