



James Donison, P.E.
Commissioner of Public Works

Date: July 19, 2018

TO: Eileen Donoghue, City Manager *ED*

FROM: Jim Donison, P.E., DPW Commissioner

SUBJECT: 1/23/2018 Motion 7.7 C. Kennedy - Req. City Mgr. consider installing water detection devices at strategic locations in all municipal buildings throughout the City.

I am writing in response to the above motion made by C. Kennedy. DPW has investigated this request.

The Pollard Memorial Library Director is in the process of reviewing proposals from firms to investigate their HVAC system, specifically to *“Provide inspections and diagnosis on the mechanical HVAC system at the library and to Determine necessary repairs and maintenance to provide a reliable system”*. The proposal will also include a report to *“focus in on what steps can be taken to prevent pipes freezing in the penthouse mechanical room”*. This later task will provide information and recommendations on water detection devices that can be installed.

It is expected that proposals will be received by July 27, 2018.

This will address the motion request for the City Pollard Memorial Library building.

DPW will request that the selected firm provide an amended proposal to also perform this water detection device investigation service at other city buildings including City Hall (air conditioning condensate piping), Civic Center, Memorial Auditorium and West 6th Street Fire Station.

Please feel free to contact me if you have any questions regarding this motion response.

Thank you