

Eileen Donoghue
City Manager

July 16, 2018

Ms. Salmira D. Mitchell
34 Coburn Street
Lowell, MA 01850

RE: Your Resignation Letter

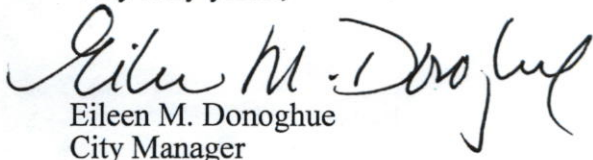
Dear Ms. Mitchell:

This letter acknowledges receipt of your letter in which you resign from the Library Board of Trustees. Your resignation is accepted.

I am filing your resignation and this acceptance thereof with the City Clerk, as required by law, and also forwarding copies as a "communication" to the City Council.

The City of Lowell appreciates your years of service as a member of the Library Board of Trustees, and on its behalf I extend thanks.

Very truly yours,


Eileen M. Donoghue
City Manager

boards

cc: City Council
City Clerk
Auditor
MIS
Human Relations Manager
Library-Board of Trustees

Salmira D. Mitchell
34 Coburn Street
Lowell, MA 01850

June 25, 2018

Eileen Donoghue
City Manager
375 Merrimack Street
2nd Floor, Room 43
Lowell, MA 01852

Dear Manager Donoghue,

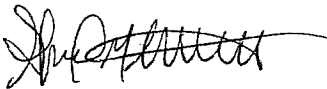
It is with much gratitude that I submit my Letter of Resignation from the Pollard Memorial Library Board of Trustees, effective the date of this letter.

I cannot fully express my deepest appreciation to you, your predecessors and the City Council, allowing me to serve the staff of the library and the people of Lowell, these last 4-plus years. I will take away many lifetime memories.

The Board of Trustees is in summer recess until September. I hope this letter allows you more time to find a suitable candidate, who will enjoy their time serving our wonderful city, as much as I have.

Thank you, again, for the blessed experience and enduring memories.

Gratefully,

A handwritten signature in black ink, appearing to read 'Salmira D. Mitchell', with a long horizontal flourish extending to the right.

Salmira D. Mitchell