



Eileen M. Donoghue
City Manager

Kara Keefe Mullin
Assistant City Manager

Mayor William Samaras
and
Members of the City Council

REFERENCE: **8/14/18 C. Nuon** - Req. City Mgr. Schedule a public meeting with the new Police Superintendent as soon as possible after hiring.

Dear Mayor Samaras and City Councilors:

As requested, a Public meet and greet with Superintendent of Police Raymond Kelly Richardson has been scheduled for Tuesday September 18th at 6pm at the Lowell Senior Center. Notice of the event will go out to the Neighborhood groups and will be posted on all social media outlets, city website, Facebook and twitter.

Eileen Donoghue
City Manager