

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

VOTE

IN CITY COUNCIL

ORDER,

A supplemental appropriation to provide staffing coverage for the November election.

ORDERED,

By the City Council of the City of Lowell, as follows:

That the amount of **Thirty Five Thousand Five Hundred Thirty Five and 00/100 (\$35,535.00) Dollars** be transferred:

FROM: Supplemental Appropriation as shown in Attachment "A":

TO: Various Accounts as shown in Attachment "A".

ORDER RECOMMENDED AND INTRODUCED BY:


Eileen M. Donoghue, City Manager

Transfer Form - "Attachment A"

Department:	Finance				
TRANSFER TO:					
	Account #			Description	Amount
	Org.	Object	Project		
	01624151	513000		Election S&W - OT	\$ 6,535.00
	01624151	512000		Election S&W - Temp	\$ 29,000.00
				Total	\$ 35,535.00
TRANSFER FROM:					
	Account #			Description	Amount
	Org.	Object	Project		
	Supplemental Appropriation				\$ 35,535.00
				TOTAL	\$ 35,535.00

Reason for Transfer:
 To provide staffing coverage for November election.

Department Signature


Chief Financial Officer




Eileen M. Donoghue
City Manager

October 3, 2018

Mayor William J. Samaras
And
Members of the Lowell City Council

Dear Mayor Samaras and Members of the Lowell City Council,

I am hereby requesting that the City Council approve a supplemental appropriation to allocate funding received by the Commonwealth to the Election Office. The monies are a biannual reimbursement from the Secretary of State's office for extended polling that is received during years with a state election.

As the Council is aware, the most recent primary election and the resulting recount required significant staffing time and resources. The costs associated with the additional work resulted in costs which were unforeseen during the budget process. In order to provide proper staffing for the general election in November and to be able to provide early voting opportunities for the residents of Lowell, additional funding is necessary.

The funds received for early voting were greater than anticipated and were not estimated as a local receipt when formulating the budget. This means that the additional appropriation is revenue neutral and will have no additional impact on the FY2019 residential tax rate. The efforts of the Election Office to increase the city's efforts to more accurately account for extended polling hour-related expenses have resulted in a much higher reimbursement amount.

The enclosed vote will provide the Election Office with immediate funding for FY2019 budget, sufficient to staff the November primary election. Please let me know if there are any questions.

Sincerely,

Eileen M. Donoghue
City Manager

Cc: Conor Baldwin, Chief Financial Officer
Christine O'Connor, City Solicitor
Eda Matchak, Director of Elections/ Municipal Hearing Officer