



James Donison, P.E.
Commissioner of Public Works

Date: October 11, 2018
TO: Eileen Donoghue, City Manager *EMD*
FROM: Jim Donison, P.E., DPW Commissioner

SUBJECT: 9/25/2018 Motion 11.10 C. Milinazzo - Req. City Mgr. to prepare a report on who is responsible for the upkeep of the grounds at all of our school buildings including staffing levels by shift

I am writing in response to the above motion made by Councilor Cirillo. DPW has investigated this request.

The School department and specifically the school custodians are responsible for the upkeep of grounds at all school buildings. This work is performed by the day shift custodians as confirmed by Mr. Ricky Underwood, Director of Operations and Maintenance of Lowell Schools.

Please feel free to contact me if you have any questions regarding this motion response.

Thank you