



Human Resource Director RFP Update

To: Jeannine Durkin, Superintendent
From: Billie Jo Turner, Assistant Superintendent
RE: Response to Motion to Initiate RFP Process for HR Director
Date: January 10, 2019

This is in response to the motion made by Gerard Nutter at the June 20, 2018 Lowell School Committee Meeting:

“Request Administration to initiate an RFP process for the purpose of hiring a firm to hire a Human Resource Director.”

On Friday January 4, 2019, we sent a quote request for assistance with the Human Resource Director Talent Search endeavor to the four organizations listed below:

1. Ray Associates
2. K-12 Recruitment Group
3. MASPA – Massachusetts Association of School Personnel Administrators
4. MASC – Massachusetts Association of School Committees

The deadline for the quote request is Friday January 11th at 2pm. We are hoping to receive multiple quotes so that we can determine whether we can afford this service. The quotes and options will be provided after receipt.