



Eileen Donoghue
City Manager

March 20, 2019

Mayor William Samaras
and
Members of the City Council

RE: Appointment; Lowell Commission on Disability

Dear Mayor Samaras and Members of the City Council:

Pursuant to the authority vested in me as City Manager under Chapter 75 of the Acts of 1983, Mass. G.L. Ch. 40 §8J and Code of the City of Lowell Chapter 9, Article IX, §9-28, I am appointing Sebastian Nash of 173 Chapel Street, Lowell, MA 01852 to fill the unexpired term of Providencia de Leon which shall expire January 3, 2020, or such time thereafter until a successor is appointed and qualified to the Lowell Commission on Disability.

Under the above-referenced ordinance, confirmation by the City Council is required and is hereby requested.

I have included his resumé for your review. I would be happy to answer any inquiry you may have concerning this appointment.

Very truly yours,

Eileen M. Donoghue
City Manager

EMD:boards

Encl.

cc: City Clerk
Lowell Disability Com.
MIS

Law Dept.
City Auditor
Human Relations

SEBASTIAN NASH

173 CHAPEL STREET • LOWELL, MA 01852

EDUCATION

MIDDLESEX COMMUNITY COLLEGE / *LOWELL, MA*
A.S Business Admin
Transfer – Partial Education

CORE COMPETENCIES

- Accurate record keeper
- Proficient in Microsoft Office
- Problem-solving skills
- Results-driven
- Flexible
- Outgoing personality
- Attention to detail
- Focused on tasks
- Strong communication skills
- Reliable

REFERENCES

Adam Griggs
OFFENSIVE COORDINATOR:
UNIVERSITY OF ROCHESTER

Karen Oster
CHAIR OF PERFORMING ARTS: *MIDDLESEX COMMUNITY COLLEGE*

Julie Fielding
PRINCIPAL: *VALLEY COLLABORATIVE*

PROFILE

Intern at City of Lowell Elections office. Displays the aptitude to achieve immediate and long-term goals to meet deadlines. Adapts well to complex circumstances and uses critical problem-solving skills to complete difficult tasks. Works well as part of a team, as well as individually.

EXPERIENCE

DATA ENTRY AND CLERICAL WORK INTERN

CITY HALL / LOWELL, MA / 2018- CURRENT

- Inputs data relevant to past and upcoming elections
- Works independently on projects that uses data analysis and implementation

CAMPAIGN VOLUNTEER AND DATA ANALYST

DAN KOH CONGRESSIONAL CAMPAIGN / LOWELL, MA / 2018

- ANALYZING DEMOGRAPHIC DATA AND ASSIGNING VOLUNTEERS TO SPECIFIC ZONES FOR OPTIMAL RESULTS
- GOING DOOR TO DOOR AND ENCOURAGING PEOPLE TO VOTE FOR CONGRESSIONAL CANDIDATE DAN KOH

TEACHER'S ASSISTANT

VALLEY COLLABORATIVE / CHELMSFORD, MA / 2010 – 2014

- Supported lead teacher with maintaining classroom environment
- Helped supervise students with mental health disorders and/or special needs

GROUNDSKEEPER

STRONGWATER FARM / TEWKSBURY, MA / 2010 – 2014

- Maintained property in and around therapeutic horse-riding facility
- Worked with a team on landscaping duties

FOOD SERVICE AIDE

LOWELL TRANSITIONAL LIVING CENTER / LOWELL, MA / 2010 – 2014

- Performed food and meal preparation for homeless population
- Delivered meals to high-need individuals