



---

Ralph G. Snow, P.E., *Commissioner*

TO: Eileen Donoghue, City Manager

FROM: Ralph Snow, P.E., Commissioner

DATE: March 15, 2019

RE: 9/25/2018 Motion C. Mercier - Req. City Mgr. have proper department install commemorative inscribed bench at Shedd Park in memory of Craig Maxfield.

---

The requested bench and a plaque with wording approved by Craig Maxfield's family have been ordered by the DPW Parks Division. Delivery is expected in mid to late May. Installation and a dedication ceremony will be scheduled and coordinated with the Maxfield family.