



Diane N. Tradd  
*Assistant City Manager/DPD Director*

R. Eric Slagle  
*Director of Development Services*

David Fuller  
*Building Commissioner*

*EMD*

TO: Eileen Donoghue, City Manager

FROM: R. Eric Slagle, Director of Development Services

DATE: May 16, 2019

RE: Motion By Councilor Cirillo - Req. City Mgr. Have Proper Department Contact the Community Stores which are Adhering to the Plastic Bag Ban and Request that they Provide Paper Bags with Handles.

This memorandum provides a response to Councilor Cirillo regarding a request that stores provide paper bags with handles.

Attached please find the letter being sent to all properties which are required to comply with the plastic bag ban in Lowell.

ES

May 16, 2019



Diane N. Tradd  
Assistant City Manager/DPD Director

R. Eric Slagle  
Director of Development Services

David Fuller  
Building Commissioner

TO: Retail Store Owner/Manager  
FROM: R. Eric Slagle, Director of Development Services  
DATE: May 16, 2019  
RE: Plastic Bag Ban.

Dear Retail Store Owner/Operator,

As you may be aware, the City of Lowell recently enacted a ban of single-use plastic bags in retail establishments of 3000 sq. ft. or greater. (L.G.O. §270-14) The City has identified your location as a retail store that falls within this category, and therefore, you may not use single-use plastic bags in your store. The City Council has requested that retailers provide paper bags with handles for their customers as an alternative.

In an effort to ensure compliance with this City ordinance, please fill out the information on the bottom of this letter, and return it to Lowell City Hall at the address listed above.

Sincerely,

R. Eric Slagle  
Director, Development Services

**Store Information**

Store Name and Address: \_\_\_\_\_

Name of Owner/Manager: \_\_\_\_\_ Contact # \_\_\_\_\_

Alternate Option Provided to Customers (Circle all that apply)      Paper Bags      Reusable Bags

Vendor and Product Info for Alternative Option:      Vendor: \_\_\_\_\_

Product #: \_\_\_\_\_

(If you provide multiple alternative options please report by attaching addition pages.)