



TO: Jeannine Durkin, Superintendent
FROM: Marianne Busteed, Head of School
DATE: June 13, 2019
RE: Changes to Handbook

- P. 6 Update staffing information for central office
- P. 7 Update staffing information for the high school
- P. 9 LHS history, include vote on funding of the new high school
- P. 12 Update Distinguished Alumni information
- P. 13 Updated school year calendar
- P. 17-18 Update AP information, providing deadline, cost, and waiver information
- P. 27 Remove the prohibition "Food and drink are not allowed outside of the cafeteria area"
This is contradictory to our morning breakfast carts.
- P. 36 Add section title for Long Term Suspension "Appeal Process under 37H $\frac{3}{4}$ "
- P. 40 Add to sections titles "Appeal process under 37H" and "Appeal process under 37H $\frac{1}{2}$ "
- P. 42 Adjust the attendance letter schedule and the delivery method. After the 4th and 8th absence a letter is mailed or emailed based on the parental preference.
- P. 48 Clarification attendance warning notice.
- P. 58 Update clubs: add Best Buddies and E-Sports and remove from list: Art Club, Physics Club, Tri-M Music Honor Society, and Women's Club, clubs that have not been active.
- P. 65 Under Due Process add "37H $\frac{3}{4}$ (consistent with its provisions)"
- P. 65 Disturbing School Assembly add "consistent with Massachusetts law"
- P. 71 Designated Coordinators/Officers update names and phone numbers
- P. 71 Under Complaints and Grievances update address for Bureau of Special Education Appeals

Forms

Student signature page—add line for student personal email for post-graduation follow-up

Parent signature page—add line for parent's preference on receiving letters and documents--either postal service or email