



LOWELL SCHOOL DEPARTMENT

Family Resource Center
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To: Jeannine Durkin, Superintendent
From: Rebecca Duda, Family Resource Center Coordinator
RE: School Assignment Policy Revisions
Date: June 6, 2019

As per our conversation, please see the attached document for the proposed policy revisions.

There are three proposed revisions:

1. The section of the policy which deals with out of zone placements has its own heading now. This is to separate it from the section dealing with the waitlist. This revision is for clarification purposes.
2. The second proposed revision is the addition of attendance to out of zone placements. This revision is to move children in zone when excessive absences and/or tardies become a concern per the District's Attendance Intervention Plan
3. The third proposed revision is to change Family Resource Coordinator to Early Childhood Coordinator in the Pre-School section of the policy. The Family Resource Coordinator does not place Pre-School students.