



Diane N. Tradd  
*Assistant City Manager/DPD Director*

R. Eric Slagle  
*Director of Development Services*

David Fuller  
*Building Commissioner*

*EMD*

TO: Eileen Donoghue, City Manager  
FROM: R. Eric Slagle, Director of Development Services  
DATE: June 20, 2019  
RE: Motion by C. Elliott - Req. City Council Discuss Developing A Rental Property Registry To Track Rental Properties In The City.

This memorandum addresses the request from Councilor Elliott requesting the development of a rental property registry for the City.

As the Council is aware, the Division of Development Services began implementing a rental ordinance in 2013. To date, the Office Manager and Clerks in Development Services have received and entered over 20,000 applications for units throughout the City, which includes the applications for owner-occupied two-families. As a result, the City has the owner and/or management company information which is provided for the applications.

Development Services will be working with the MIS Department to determine how appropriate portions of this information can be made accessible as part of a registry going forward. We will report back to the City Council with options for a public-facing access to this information.

ES

June 20, 2019