



# LOWELL SCHOOL COMMITTEE

## *REGULAR MEETING MINUTES*

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**Date:** April 1, 2020  
**Time:** 6:30PM  
**Location:** Join Zoom Meeting  
<https://zoom.us/j/746616574>  
Meeting ID: 746 616 574

### 1. SALUTE TO FLAG

### 2. ROLL CALL

On a roll call at 6:38 p.m., all members were present, namely: Ms. Clark, Mr. Descoteaux, Mr. Dillon, Ms. Doherty, Mr. Hoey, Mayor Leahy and Ms. Martin.

### 3. SPECIAL ORDER OF BUSINESS

3.1. This Meeting Is Being Held Remotely In Accordance With The Governor Of Massachusetts' March 12, 2020 Order Suspending Certain Provisions Of The Open Meeting Law G.L. C. 30A, Section 20.

Mayor Leahy read to the public that this meeting was being held remotely in accordance with the Governor of Massachusetts' March 12, 2020 order suspending certain provisions of the Open Meeting Law G.L.C. 30A, Section 20.

### 4. MINUTES

4.1. Approval of the Minutes of the Regularly Scheduled Lowell School Committee Meeting of Wednesday, March 4, 2020

Ms. Clark made a motion to approve and place on file the minutes from the regularly scheduled Lowell School Committee Meeting of Wednesday, March 4, 2020; seconded by Mr. Descoteaux. 7 years  
**APPROVED**

### 5. PERMISSION TO ENTER

5.1. Permission to Enter 1: April 1, 2020

Ms. Martin made a motion to approve the Permission to Enter; seconded by Mr. Hoey. 7 years  
**APPROVED**



5.2. Permission to Enter 2: April 1, 2020

**Mr. Dillon made a motion to approve the Permission to Enter; seconded by Mr. Descoteaux. 6 yeas, 1 absent APPROVED**

## 6. MEMORIALS

6.1. Paula Abraham, Retired Teacher in the LPS

6.2. Violet Santamaria, Retired Teacher in the LPS, Who Lived A Very Long Life, 104.

6.3. Robert Hand, Jr. Lowell High School Custodian.

6.4 Marilyn Gill, Mother of Mary Geoffroy, Data Scheduler at Lowell High School, Grandmother to Gina Martel, Social Worker at the Freshman Academy and Aunt to Mayor Leahy.

## 7. MOTIONS

7.1. [By Andy Descoteaux]: Ask the Superintendent to ask the City Manager what the status is of the empty judicial buildings in the city. If they are available for city use, the LPS could use one or two.

**Mr. Descoteaux made a motion to approve; seconded by Mr. Hoey. 7 yeas APPROVED**

7.2. [By Bob Hoey]: That the superintendent produce a report by April 1, 2020 meet with the following information charting out spend expenditures by year for the last 15 years (or as far as back as possible):

- Number of total special education budget; | Percentage of kids receiving special location services;
- Amount of money spent on out of district services; | Percentages of children utilizing out of district services;
- Number of employees working in Special Education (please also provide their job descriptions);
- Total of number of employees within the district per year

Mr. Hoey stated that the administration can have as much time as they need to provide the information back to the Committee.

**Mr. Hoey made a motion to approve; seconded by Ms. Clark. 7 yeas APPROVED**

7.3. [By Mayor John Leahy]: Request the Superintendent to update the Committee on district's plan to support the 2020 United States Census.

**Mayor Leahy made a motion to approve; seconded by Mr. Hoey. 7 yeas APPROVED**



**7.4. [By Andy Descoteaux]:** Ask the Superintendent to provide a report at the next School Committee meeting on the legal ramifications of remote learning as it applies to our SPED population.

**Mr. Descoteaux made a motion to approve; seconded by Mr. Dillon. 7 yeas APPROVED**

## **8. SUBCOMMITTEES**

**8.1. Curriculum & Instruction Subcommittee Meeting:** Approval of the Minutes of the Meeting of Wednesday, March 4, 2020 [Connie Martin, Chairperson]

Chairperson Martin gave a report to the Committee from the Curriculum & Instruction Subcommittee Meeting at the March 4, 2020 School Committee meeting.

**Ms. Martin made a motion to accept the Curriculum & Instruction Subcommittee report as a report of progress; seconded by Mr. Hoey. 7 yeas APPROVED**

**8.2. Policy Subcommittee Meeting:** Approval of the Minutes of the Meeting of Wednesday, March 4, 2020 [Jackie Doherty, Chairperson]

Chairperson Doherty gave a report to the Committee from the Policy Subcommittee Meeting at the March 4, 2020 School Committee meeting.

**Mr. Hoey made a motion to accept the Policy Subcommittee report as a report of progress; seconded by Ms. Doherty. 7 yeas APPROVED**

## **9. REPORTS OF THE SUPERINTENDENT**

### **9.1. Student Opportunity Act Update**

The Student Opportunity Act Update provided to the Committee included the following:

- Overview of the Student Opportunity Act
- Core Beliefs and Fundamental Commitments
- Review of LPS' Long-Term Strategic Priorities
- Alignment of Priorities and Allowable SOA Expenditures
- SOA-Approved Program Areas and Resource Needs
- Remaining Budget Considerations
- Next Steps for SOA Plan Submission to DESE in April

**Mr. Dillion made a motion to accept the following Reports of the Superintendent 9.1 through 9.7 as reports of progress; seconded by Ms. Doherty. 7 yeas APPROVED**



## 9.2. Report from the United Teachers of Lowell

Paul Georges, UTL President spoke to the Committee about a survey teachers and paraprofessionals took that was conducted by the UTL. The survey included the following information:

- Demographics: Respondents
- District Proposed Priorities
- Identifying Impediments to Students Learning and Teachers Teaching
- Disruptive Behaviors & Social-Emotional Support
- Statements from Teachers and Paraprofessionals
- Staffing Needs
- Responses to Staff Questions
- Restoring Previously Eliminated Programs
- Restoring Newcomer Classrooms
- Resources
- Other Issues that were Identified Through the Survey
- Understanding School Site Councils
- Educator Voice: How PD Needs are Best Determined
- Time and Focus on Standardized Testing
- Conditions of Buildings
- Students Learning and Teachers Teaching: Impact of Addressing Concerns

Lori McCarthy was registered and spoke to the Committee regarding the survey.

**Mr. Dillion made a motion to accept the following Reports of the Superintendent 9.1 through 9.7 as reports of progress; seconded by Ms. Doherty. 7 yeas APPROVED**

## 9.3. Coronavirus (COVID-19) Response

Ms. Phillips, Chief Engagement & Equity Officer provided an update to the Committee regarding the Coronavirus (COVID-19) Response. The update included the following information:

- Communication tools (messages by email, phone, social media and the website sent out to the entire student population and in multiple languages)
- Breakfast and Lunch still being provided for students
- Home Learning that includes an at home learning section on our website, home learning packets have been made available at the lunch sites, resources to address mental and social emotional needs have been uploaded on the website)
- School Site Councils and School Based Budgeting Process
- Central Office and Family Resource Center
- Registration and the Knowledge Bowl finals have been delayed

**Mr. Dillion made a motion to accept the following Reports of the Superintendent 9.1 through 9.7 as reports of progress; seconded by Ms. Doherty. 7 yeas APPROVED**



#### 9.4. Article 24 Request

Dr. Guillory, Chief Schools Officer provided a report that informed the Committee that each school responded to a request for materials. The report included schools and their requests. The total estimated amount requested in the report is \$405,741.17.

**Mr. Dillion made a motion to accept the following Reports of the Superintendent 9.1 through 9.7 as reports of progress; seconded by Ms. Doherty. 7 yeas APPROVED**

#### 9.5. Report on Motions

Superintendent Boyd provided the Committee with an updated report on the status of outstanding motions and asked the Committee if they had any concerns or questions.

**Mr. Dillion made a motion to accept the following Reports of the Superintendent 9.1 through 9.7 as reports of progress; seconded by Ms. Doherty. 7 yeas APPROVED**

##### 9.5.1. Response to Motions 6 & 7. CAO of 03/04/20 by Mayor John Leahy: Idea Camp and Report on Summer School

- Request the Superintendent provide the committee with an update on Summer School Programs.
- Request the Superintendent provide the committee with an update on IDEA Camp.

Ms. Desmond, Chief Academic Officer provided the Committee with a report that informed them that preparation is well underway for the 2020 summer programming. Due to an increase in grants to the district we will be providing more summer learning opportunities for youth than in past years. She also informed the Committee that with support from the district and partners Project Learn and UMASS Lowell, the 2020 IDEA camp will once again be offered to our students in grades 5 – 10. The IDEA camp will be operating for three (3) weeks from July 6<sup>th</sup> – 24<sup>th</sup>. Scholarships are available for Lowell Public School students at a reduced rate of \$40 per week.

**Mr. Dillion made a motion to accept the following Reports of the Superintendent 9.1 through 9.7 as reports of progress; seconded by Ms. Doherty. 7 yeas APPROVED**

##### 9.5.2. Response to Motion 1. CSO of 02/19/20 by Andy Descoteaux: Ask the Superintendent to review whether or not all of our schools (save the High School) have incorporated recess into their daily schedules.

Dr. Guillory, Chief Schools Officer provided a report that informed the Committee that all schools have incorporated recess (save the high school) into their daily schedules. The report included a chart that delineates the amount of time afforded for recess at each school/program serving elementary and middle school students.

**Mr. Dillion made a motion to accept the following Reports of the Superintendent 9.1 through 9.7 as reports of progress; seconded by Ms. Doherty. 7 yeas APPROVED**



**9.6. List of Eligible Teachers**

The List of Eligible Teachers officially informs the Committee of all eligible teachers by subject and grade.

**Mr. Dillion made a motion to accept the following Reports of the Superintendent 9.1 through 9.7 as reports of progress; seconded by Ms. Doherty. 7 yeas APPROVED**

**9.7. Personnel Report**

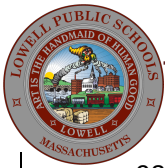
The Personnel Report officially informs the Committee of all retirements, resignations, promotions and new hires.

**Mr. Dillion made a motion to accept the following Reports of the Superintendent 9.1 through 9.7 as reports of progress; seconded by Ms. Doherty. 7 yeas APPROVED**

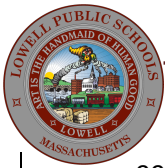
**10. NEW BUSINESS**

**10.1. Budget Transfer**

Department:		SCHOOLS				
<b>TRANSFER TO:</b>						
Account #				Description	Amount	
Org.	Object	Project	DESE Function			
99341227	570102		1400	Admin. Tech. - Hardware	\$	350,000.00
92510603	512110		2000	Molloy Coordinator	\$	1,450.95
90141103	512902		2200	Cardinal School Clerk	\$	40,950.82
90241103	512902		2200	Bailey School Clerk	\$	10,567.31
91241103	512102		2200	McAvinnue Asst. Principal	\$	6,460.05
91241103	512902		2200	McAvinnue School Clerk	\$	9,328.84
91541103	512902		2200	Greenhalge School Clerk	\$	14,124.58
92541105	512902		2200	Molloy School Clerk	\$	9,328.81
92741103	512902		2200	Moody School Clerk	\$	10,179.75
93641103	512101		2200	Pawtucket Principal	\$	2,427.24
93641103	512902		2200	Pawtucket School Clerk	\$	9,328.83
95041103	512902		2200	Shaughnessy School Clerk	\$	9,328.84
95441103	512902		2200	LDS School Clerk	\$	9,737.62
95541103	512902		2200	Washington School Clerk	\$	5,275.94
97541103	512902		2200	McAuliffe School Clerk	\$	9,799.93
98041103	512902		2200	Murkland School Clerk	\$	9,328.85
98341103	512902		2200	Bartlett School Clerk	\$	8,858.10
98541103	512902		2200	Daley School Clerk	\$	16,829.31
98641103	512102		2200	Robinson Asst. Principal	\$	66,603.00



98641103	512902		<b>2200</b>	Robinson School Clerk	\$ 8,676.52
98741103	512102		<b>2200</b>	Rogers Asst. Principal	\$ 116,062.84
98741103	512902		<b>2200</b>	Rogers School Clerk	\$ 12,560.34
99010703	512958		<b>2200</b>	LHS Paraprofessional	\$ 4,874.29
99030306	512112		<b>2200</b>	LHS Student Supt Spec - FA	\$ 7,090.70
99041103	512902		<b>2200</b>	LHS School Clerk	\$ 29,364.45
99241103	512902		<b>2200</b>	NONINSTRUCT/SEC&CLERSAL	\$ 57,559.84
92037020	530002		<b>2350</b>	Lincoln SA - Prof. Dev.	\$ 27.50
98737033	530002		<b>2350</b>	Rogers SA - Prof. Dev.	\$ 327.08
99237070	512903		<b>2350</b>	SW PROF STAFF/CLASSROOM TEACHR	\$ 4,950.04
99310008	512155		<b>2350</b>	ACADEMIC COACHES	\$ 62,115.56
99310008	512963		<b>2350</b>	Teacher Acad. Mentors K-8	\$ 3,400.00
99312003	512110		<b>2350</b>	Coordinator of Math (PK-4)	\$ 859.38
99035003	512105		<b>2700</b>	LHS Guidance Counselor	\$ 82,549.90
99320104	511000		<b>3200</b>	School Nurses - Special Ed.	\$ 39,050.38
93541408	512915		<b>4000</b>	LeBlanc Security Guard	\$ 2,284.50
99041403	512915		<b>4000</b>	LHS Security Guard	\$ 113,997.94
99047103	512960		<b>4000</b>	LHS Custodian	\$ 364,943.65
99347103	512906		<b>4000</b>	Director of Operations/Mainten	\$ 424.46
99347103	512960		<b>4000</b>	Administration Bldg. Custodian	\$ 46,851.05
95047103	512960		<b>4110</b>	Shaughnessy Custodian	\$ 3,586.18
				<b>TOTAL</b>	\$ 1,561,465.37
<b>TRANSFER FROM:</b>					
<b>Account #</b>				<b>Description</b>	<b>Amount</b>
<b>Org.</b>	<b>Object</b>	<b>Project</b>	<b>DESE Function</b>		
99341129	511000		<b>2200</b>	Principal Merit Increases	\$ 1,450.95
91810103	512903		<b>2300</b>	Pyne Arts Elementary Teacher	\$ 146,885.63
99328106	512969		<b>2300</b>	Behavior Specialist - K-4	\$ 155,084.67
91811403	541500		<b>2400</b>	BASIC TEXT	\$ 2.09
92741113	541500		<b>2400</b>	BASIC TEXT	\$ 0.25
98410604	541500		<b>2400</b>	BASIC TEXT	\$ 151.00
98941104	541500		<b>2400</b>	BASIC TEXT	\$ 0.22
99338007	541600		<b>2400</b>	ELL Textbooks	\$ 3.36
91510124	541000		<b>2450</b>	Greenhalge SA - Technology Exp	\$ 100.00
95510124	541000		<b>2450</b>	Washington SA - Tech. Exp.	\$ 1.33
96010124	541000		<b>2450</b>	Stoklosa SA - Tech. Exp.	\$ 0.03
98310624	541000		<b>2450</b>	Bartlett SA - Technology Exp.	\$ 107.09
98410624	541000		<b>2450</b>	Butler SA - Technology Exp.	\$ 1,088.00
98810624	541000		<b>2450</b>	Sullivan SA - Technology Exp.	\$ 1,167.50



99030510	541000		<b>2450</b>	LHS SA - Technology Exp.	\$ 3.78
99311203	512112		<b>2450</b>	Tech. Instr. Suport Specialist	\$ 0.29
98735003	512105		<b>2700</b>	Rogers Guidance Counselor	\$ 4,714.81
99310451	512135		<b>2800</b>	Social Workers	\$ 159,190.14
99339004	512112		<b>3100</b>	District Support Specialists	\$ 27,653.01
99339004	512157		<b>3100</b>	COMMUNITY OUTREACH STRATEGIST	\$ 24,442.73
99341403	512910		<b>3100</b>	Attendance Monitor	\$ 79.56
90247103	512960		<b>4110</b>	Bailey Custodian	\$ 6,339.88
91247103	512960		<b>4110</b>	McAvinnue Custodian	\$ 6,292.65
92747103	512960		<b>4110</b>	Moody Custodian	\$ 5,719.46
93047103	512960		<b>4110</b>	Morey Custodian	\$ 2,651.25
93547103	512960		<b>4110</b>	LeBlanc Custodian	\$ 1,121.10
93647103	512960		<b>4110</b>	Pawtucket Custodian	\$ 4,988.46
95547103	512960		<b>4110</b>	Washington Custodian	\$ 3,056.98
97547103	512960		<b>4110</b>	McAuliffe Custodian	\$ 3,780.39
98347103	512960		<b>4110</b>	Bartlett Custodian	\$ 6,415.30
98447103	512960		<b>4110</b>	Butler Custodian	\$ 5,895.19
98547103	512960		<b>4110</b>	Daley Custodian	\$ 3,665.57
98647103	512960		<b>4110</b>	Robinson Custodian	\$ 3,119.96
98747103	512960		<b>4110</b>	Rogers Custodian	\$ 6,870.02
98847103	512960		<b>4110</b>	Sullivan Custodian	\$ 3,112.71
98947103	512960		<b>4110</b>	Wang Custodian	\$ 6,720.83
99247103	512960		<b>4110</b>	Riverside Custodian	\$ 1,661.77
99345006	563600		<b>5200</b>	Employee Health Insurance	\$ 967,927.41
				<b>TOTAL</b>	\$ 1,561,465.37

**REASON FOR TRANSFER: ADJUSTMENTS TO EXPEND THE BUDGET**

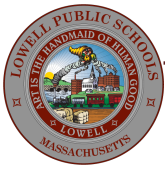
**Ms. Clark made a motion to approve the budget transfer of \$1,561,465.37; seconded by Mr. Dillon. 7 yeas APPROVED**

**10.2. Approval of MOA for Club Stipend for after School Activity**

A Memorandum of Agreement was presented to the Committee that would fund an additional advisor position: Spring Strength and Conditioning for the amount of \$2,500.00.

**Ms. Clark made a motion to approve the MOA for Club Stipend for after School Activity (Spring Strength and Conditioning); seconded by Ms. Martin. 5 yeas, 2 nays (Ms. Doherty, Mayor Leahy) APPROVED**





### 10.3. Approval of MOA for Advisor Position and Coaches

A Memorandum of Agreement was presented to the Committee that states: Continue work for Advisors and Athletic Coaches during the closure of schools by the Superintendent and then by the Governor's orders. During this closure, Advisors, Head Coaches, and Assistant Coaches will continue work through meaningful remote interaction with students. This work is expected to continue through the closure of schools. The School Committee and the Union hereby agree modifications of the Contract only for the time period of the COVID-19 school closure and no longer than June 30, 2020

The Committee asked that the Superintendent provide back up to show that work had been done during the closure.

**Ms. Clark made a motion to approve the MOA for Advisor Position and Coaches; seconded by Mr. Descoteaux. 5 yeas, 2 nays (Ms. Doherty, Mayor Leahy) APPROVED**



## **11. ADJOURNMENT**

**Ms. Doherty made a motion to adjourn at 9:24 p.m.; seconded by Mr. Hoey. 7 yeas APPROVED**

**Respectfully submitted,**

**Joel D. Boyd, Ed.D., Superintendent and  
Secretary to the Lowell School Committee**

**JDB/mes**