

NOTICE OF PUBLIC MEETING
ORGANIZATION: **BOARD OF PARKS**
DATE: **WEDNESDAY MAY 4, 2022**
TIME: **6:00PM**
LOCATION: **CITY HALL**
375 Merrimack St.
MAYOR'S RECEPTION ROOM, 2ND FLOOR
LOWELL, MA 01852
AGENDA
recreation@lowellma.gov

Members in attendance:

John Linnehan, Chairman

Tom Caunter, Member

Ryan Rourke, Member

Meeting called to order at 5:58pm

Item 1 – Daniel Price – AA meeting and cookout

Shedd Park Pavilion

Saturday July 30, 2022

10am-2pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4hour = \$120

Total Fee \$170

Daniel Price, the General Service Rep for the Lowell Eye Opener was asked if he needed anything from the City. He responded that he did not. The event was to restart the annual cookout for the group on July 30th from 10am-2pm. Shannon Cohan said that there is now power in the pavilion itself and =people just need to bring an extension cord. Daniel price asked if it was still Charcoal only and was told yes. He asked if an Ash bucket could be provided by the City since disposal of the hot ash is very difficult. Shannon Cohan said he would make that available.

Motion was made by Tom Caunter to approve the Motion as written for a fee of \$170.

Motion was seconded by Ryan Rourke

Vote was unanimous.

Item 2 – Joanne Dowling – Bartlett School Field Trip

Shedd Park Pavilion

Shedd Park – Cahill – Perrin Little League Field

Shedd Park – Track

Shedd Park – Edward F. Finnegan Basketball Court

Shedd Park – Tennis Backboard I & II

Shedd Park – Gresco Baseball Field

Shedd Park – Elmer Rynne Tennis Courts I - VI

Tuesday June 14, 2022

7am-2pm

There is typically no fee as this is a Lowell Public School Event.

Joanne Dowling asked to have the times amended to 7am-2pm pending availability, as this is an all school field trip.

Motion was made by Ryan Rourke to approve the days and locations for a 7am-2pm time at no fee.

Motion was seconded by Tom Caunter

Vote was unanimous.

Item 3 – Joseph Wilson – Centralville United Methodist Church - Outdoor Brunch/Worship

Shedd Park Pavilion

Sunday June 12, 2022

8am-12pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4hour = \$120

Total Fee \$170

This would be back to back with an already approved event.

Joseph Wilson was asked if they needed anything from the City and he said just the permit.

Motion was made by Tom Caunter to approve the Motion as written for a fee of \$170.

Motion was seconded by Ryan Rourke

Vote was unanimous.

Item 4 – Brett Walker – Community Teamwork Inc. – Mother’s Day Outing

Shedd Park Pavilion

Friday May 6, 2022

9am-5pm

Resident Adult Fee \$25.00/2hr block X 4 = \$100

Custodial Fee \$120/4hour X 2= \$240

Total Fee \$340

Brett Walker informed the Board that they cancelled this event.

Item 5 – Luz Del Valle – Birthday Celebration

Shedd Park Pavilion

Saturday July 2, 2022

3pm-7pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4hour = \$120

Total Fee \$170

The requestor did not show so the event was declined.

Item 6 – Katie Doherty – Bailey School Field Trip

Shedd Park Pavilion

Thursday June 9, 2022

10am-2pm

RAIN DATE - Friday June 17, 2022

10am-2pm

There is typically no fee as this is a Lowell Public School Event.

The item was represented by Linda Tudryn, and she informed the Board that the field day is for third grade and wanted the splash pad open for the event. She was informed that the Parks department now handles the splash pad and no staff were required for turning it on.

Motion was made by Tom Caunter to approve the Motion as written for no fee.

Motion was seconded by Ryan Rourke

Vote was unanimous.

Item 7 – Eric Diaz – Outdoor Church Service

A.) North Common – Stage

Saturday June 25, 2022

11am-3pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

B.) Shedd Park Pavilion

Saturday September 17, 2022

11am-3pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4hour = \$120

Total Fee \$170

ITEM # 12 is also on this date at Shedd Park Pavilion and is from 4pm-8pm.

The requestor did not show so the event was declined.

Item 8 – Kim Lambourne – Lincoln School Family Night

Durkin Park – Basketball Court

Thursday May 26, 2022

5pm-7pm

There is typically no fee as this is a Lowell Public School Event.

Kim Lambourne told the board that this event has been going on for quite a few years and they are fully self-sufficient and that they only need the permit.

Motion was made by Ryan Rourke to approve the motion as written for no fee.

Motion was seconded by Tom Caunter

Vote was unanimous.

Item 9 – Kim Broadhurst – Sullivan School Field Day

Shedd Park - Track

Shedd Park – Edward F. Finnegan Basketball Court

Shedd Park – Pavilion

Shedd Park – Cahill Perrin Little League Field

Shedd Park Elmer Rynne Tennis Court I

Monday June 13, 2022

9am-1pm

There is typically no fee as this is a Lowell Public School Event.

Item was represented by Martha Martin. It is a fifth grade field trip. Nothing is needed from the City but the permit.

Motion was made by Ryan Rourke to approve the motion as written for no fee.

Motion was seconded by Tom Caunter

Vote was unanimous.

Item 10 – Hetal Patel - Cricket

Hovey Field I

Saturdays and Sundays July 9 – August 7, 2022

8am-12pm

Resident Adult Fee \$25.00/2hr block X 2 X10= \$500

Hetal patel spoke to the Board about his request and said that he may not need all dates on the permit. He was told that if he does not use certain dates the Board would have to issue credits, not the Recreation office. Those credits would then be able to be used for future park requests.

Motion was made by Tom Caunter to approve the Motion as written for a fee of \$500.

Motion was seconded by Ryan Rourke

Vote was unanimous.

Item 11 – Ana Lemay – Centralville Baseball

Gage Field – Finn Field Concession Stand

Mondays – Fridays April 4 – August 31, 2022

5pm-9pm

Sturdays and Sundays April 9 – August 28, 2022

9am-9pm

Resident Youth Fee \$0.00/2hr block = \$0

Event on May 14th and May 21st for DIY Lowell

Item was represented by Kevin Noonan of the Centralville Baseball League. He informed the Board that this was just their yearly concession stand permit.

Motion was made by Ryan Rourke to approve the motion as written for no fee.

Motion was seconded by Tom Caunter

Vote was unanimous.

Item 12 – Malinda Parry – ACE Lowell Center

Shedd Park Pavilion

Saturday September 17, 2022

4pm-8pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4hour = \$120

Total Fee \$170

ITEM # 7 is also on this date at Shedd Park Pavilion and is from 11am-3pm.

Item was represented by Pranim Magar of the ACE Center and MBMM. It is a program for new immigrants from 4pm-8pm. They plan to have food but was not sure if they needed a food permit as well. He was informed by the Board that if they were giving food away he would not need a food vender's permit. John Linnehan let him know that the group can only use charcoal for cooking if they chose to cook on site.

Motion was made by Tom Caunter to approve the Motion as written for a fee of \$170.

Motion was seconded by Ryan Rourke

Vote was unanimous.

Item 13 – Domenic Caraco – Over Thirty Baseball

Cawley Memorial Stadium Complex - Alumni Field

Sundays August 14, 21, 28, September 4, 11, 18, October 2, 2022 8am-12pm

Resident Adult Fee \$150.00/4hr block X 7 = \$1050

Custodial Fee \$120/4hour X 7= \$840

Total Fee \$1890

The requestor did not show so the event was declined.

Item 14 – Jason Mccrean – School Field Day

A.) Callery Park - Conroy Field

Thursday June 16, 2022

7am-3pm

Friday June 17, 2022

7am-3pm

B.) Callery Park – John J Barrett Field

Thursday June 16, 2022

7am-3pm

Friday June 17, 2022

7am-3pm

C.) Callery Park Tennis Court I

Thursday June 16, 2022

7am-3pm

Friday June 17, 2022

7am-3pm

D.) Callery Park – Tennis Court II

Thursday June 16, 2022

7am-3pm

Friday June 17, 2022

7am-3pm

E.) Callery Park – Tennis Court III

Thursday June 16, 2022

7am-3pm

Friday June 17, 2022

7am-3pm

F.) Callery Park – Zabbo Little League Field

Thursday June 16, 2022

7am-3pm

Friday June 17, 2022

7am-3pm

Resident Youth Fee \$0.00/2hr block = \$0 – School Event also

The requestor did not show so the event was declined.

Item 15 – Igor Monteiro – Santa Cruz FC Professional Soccer

Cawley Memorial Stadium Complex – Lucas Carvalho Soccer Field

Saturdays and Sundays

May 7, 8, 14, 15, 21, 28, 29, 2022

6pm-10pm

June 4, 11, 12, 18, 19, 25, 26, 2022

6pm-10pm

July 2, 3, 9, 10, 16, 2022

6pm-10pm

Resident Adult Fee \$200.00/4hr block X 19 = \$3800

Custodial Fee \$120/4hour X 19= \$2280

Total Fee \$6,080

The requestor did not show so the event was declined.

Item 16 – Karen Bostwick - LYSA

Scullin Park – Greenspace

Thursdays April 7, 14, 21, 28, May 5, 12, 19, 26, June 2, 9, 16, 2022 5:30pm-7:30pm

Resident Youth Fee \$0.00/2hr block = \$0

The requestor did not show so the event was declined.

Item 17 – Chris Crowley – Morey School Field Day

Callery Park – John J Barrett Field

Friday June 10, 2022

8am-2pm

There is typically no fee as this is a Lowell Public School Event.

Chris Crowley asked the board to have the field day for the Morey School at Callery Park as they have for many years.

Motion was made by Ryan Rourke to approve the motion as written for no fee.

Motion was seconded by Tom Caunter

Vote was unanimous.

Item 18 – Jeffrey Watson – Called Out of Darkness Ministries

Anne Dean Welcome Regatta – Multipurpose Field

Saturday May 7, 2022

2pm-4pm

Resident Adult Fee \$25.00/2hr block = \$25

Event date was cancelled. HE will be attending the May Board of Parks meeting instead.

Item 19 – Mark Cibulski

Cancel July 8, 2022 at Alumni Field and get a credit for \$270 this date.

Requestor did not show to get his credit.

Item 20 – Miteshkumar Chauhan –Kids Birthday Party

Shedd Park Pavilion

Saturday July 16, 2022

4:30pm-8:30pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4hour = \$120

Total Fee \$170

This would occur only a half hour after an already approved event being held from 8am-4pm.

Miteshkumar said it was a birthday party for his child. They plan to bring in some food but not cook on site.

Motion was made by Tom Caunter to approve the Motion as written for a fee of \$170.

Motion was seconded by Ryan Rourke

Vote was unanimous.

Item 21 – Charlene Ramirez - Event

Shedd Park Pavilion

Sunday May 1, 2022

1pm-5pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4hour = \$120

Total Fee \$170

Resident Youth Fee \$0.00/2hr block = \$0

The requestor did not show so the event was declined.

Item 22 – Keira Campbell – 1st Birthday Party

Father Kirwin Playground – Basketball Court Greenspace

Saturday June 4, 2022

10am-6pm

Resident Youth Fee \$0.00/2hr block X 4= \$0

Keira said the party was a first birthday party. She spoke to eh Board about using the greenspace as well. Board said that they can have a permit issued for that site as well. Keira told the Board she also plans to setup tables and chairs. Chairman Linnehan said that would be fine.

Motion was made by Tom Caunter to approve the Motion as written for no fee.

Motion was seconded by Ryan Rourke

Vote was unanimous.

Item 23 – Brett Walker – CTI Youth Picnic

Shedd Park – Pavilion

Thursday June 16, 2022

9am-5pm

Resident Adult Fee \$25.00/2hr block X 4 = \$100

Custodial Fee \$120/4hour X 2= \$240

Total Fee \$340

Brett Walker Told the Board that this was an event for young adults and youth with housing insecurity. IT allows them to make personal connections with others in the same situation and also share resources. The plan to bring in food and not cook on site.

Motion was made by Ryan Rourke to approve the motion as written for a \$100 permit fee and no Custodian fee as the custodian will be there for an LHS permit already.

Motion was seconded by Tom Caunter

Vote was unanimous.

Item 24 – Catherine Apollo – Glorious Power Church Outreach and Gospel Evangelism

Shedd Park Pavilion

Saturdays May 14, 21, 28, 2022

12pm-4pm

Resident Adult Fee \$25.00/2hr block X 6 = \$150

Custodial Fee \$120/4hour X 3= \$360

Total Fee \$510

Wants to use microphone so she would need an amplification permit.

ITEM # 26 is also on this date at Shedd Park Pavilion and is from 4:30pm-8:30pm so it would be back to back with this. Catherine was called to ask to move her May 21 time to 11:30am-3:30pm.

Catherine was asked to make May 21 an 11:30-3:30 event and she said that was fine since she planned to be done by 2pm anyway.

Motion was made by Ryan Rourke to approve the Motion as written for a fee of \$510.

Motion was seconded by Tom Caunter

Vote was unanimous.

Item 25 – Shirley Ciccolo – Lowell Catholic Field Day

Callery Park John J Barret Field

Callery Park - Zabbo Little League Field

Thursday May 19, 2022

9am-1pm

Resident Youth Fee \$0.00/2hr block X 2= \$0

Represented by Shannon Cohan. There are no problems with him on this request.

Motion was made by Tom Caunter to approve the Motion as written for no fee.

Motion was seconded by Ryan Rourke

Vote was unanimous.

Item 26 – Alexy Magee – 1st Birthday Party

Shedd Park – Pavilion

Saturday July 9, 2022

2pm-6pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4hour = \$120

Total Fee \$170

The requestor did not show so the event was declined.

Item 27 – Melissa Maille

A.) Shedd Park – Pavilion

Tuesday July 26, 2022

4pm-8pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4hour = \$120

Total Fee \$170

B.) Shedd Park – Pavilion

Saturday July 23, 2022

4pm-8pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4hour = \$120

Total Fee \$170

The requestor did not show so the event was declined.

Item 28 – Blanca Munoz – Soccer and Volleyball

Stoklosa School Park – Multipurpose Field

Saturdays and Sundays May 8-October 30

4pm-8pm

Saturdays and Sundays May 15, 22, 2022

3pm-7pm

Resident Adult Fee \$25.00/2hr block X 2 X 52 = \$2575

Blanca Munoz and the Board discussed using the greenspace for soccer. She also mention they may want to use the basketball court for volleyball as well. The board said that using two spaces would mean doubling the fee to \$5150. They said it is all friends and family from the Ecuadorian community and not a league. No out of town people were going to be there. They asked about cooking and said that they do not plan to cook on site. When Blanca asked about selling food they told her that she would need to vendors license. Blanca decided that they wanted to use a basketball court for playing volleyball instead so the motion was changed. The fee is the same no matter what field is being used.

Motion was made by Ryan Rourke to approve the Motion for a basketball court for a fee of \$2575.

Motion was seconded by Tom Caunter

Vote was unanimous.

Item 29 – Ceara Yourell – LCCPS 6th, 7th and 8th grade Field Day

South Common – Purtell Multipurpose Field

Friday June 10, 2022

8am-4pm

Friday June 17, 2022

8am-4pm

Resident Youth Fee \$0.00/2hr block X 4 = \$0

Representative was Karen Emanouil said that one day is for the 6th grade and one day is for the 7th and 8th grade.

Motion was made by Ryan Rourke to approve the motion as written for no fee.

Motion was seconded by Tom Caunter

Vote was unanimous.

Item 30 – Marisabel Luzuriaga - SPORTS

Doane Street Park – Basketball Court

Sundays May 15 – October 30, 2022

9am-7pm

Resident Adult Fee \$25.00/2hr block X 2 X 25 = \$1,250

Represented by Jose and Juan Acero. They want to use the paved area for soccer and volleyball. They asked about opening the gates and were told the gates would be locked during their event so no cars can get in, but there is foot access. They asked about having a porter john and the Board allowed it. Shannon Cohan is going to give a key to the company they hire.

Motion was made by Ryan Rourke to approve the motion as written for no fee.

Motion was seconded by Tom Caunter

Vote was unanimous.

Item 31 – Jack Minch – St. Michael’s School Field Day

A.) Shedd Park – Gresco Field

Shedd Park – Tennis Backboard I & II

Shedd Park – Kelly Page Softball Field

Shedd Park – Krysiak Tennis Courts I & II

Shedd Park – Cahill Perrin Little League Field

Shedd Park – Track

Shedd Park – Robert G Gallagher Little League Field

Thursday June 2, 2022

8am-2pm

B.) Shedd Park – Pavilion

Shedd – Park Edward F. Finnegan Basketball Court

Thursday June 2, 2022

8am-4pm

Resident Youth Fee \$0.00/2hr block X 4 = \$0

Jack Minch asked to add June 9th as a rain date and was told that if it is available they could add any day that week.

Motion was made by Ryan Rourke to approve the motion as written and adding on a rain date for no fee.

Motion was seconded by Tom Caunter

Vote was unanimous.

Item 32 – Marie Elianor – Full Deliverance Church Evangelist

Shedd Park – Pavilion

Saturday August 13, 2022

2pm-6pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4hour = \$120

Total Fee \$170

The requestor did not show so the event was declined.

Item 33 – Luis Costa - Northeast Rush

Cawley Memorial Stadium Complex – William “Billy” Rizos Turf Field

Email to the board about locker room and changing area conditions. See attachment.

Luis Costa did not show. Shannon discussed the issue about the locker rooms not being available and the Board said that they are never for rent due to LHS use.

Item 34 – Ardeth Thawngmung

Cawley Memorial Stadium Complex – William “Billy” Rizos Turf Field

Sundays – Saturdays July 1- August 14, 2022

5pm-9pm

Except Saturdays July 16, 23, 30

Resident Youth Fee \$0.00/4hr block = \$0

Custodial Fee \$120/4hour X 42= \$5,040

Total Fee \$5,040

These are High School students but not a School Event.

Ardeth had LHS students Ishmail Kamora and Vaal Thawngmung with her to speak to the Board. They requested a waiver of the fee. Shannon cowhand said that they have a night custodian until 9pm during the week so if they used only week day hours the Board could waive the custodial fee. They will use the field for practice and games against other towns.

They amended the request to the following Tuesday and Thursday dates:

July 5, 7, 12, 14, 19, 21, 26, 28, August 2, 4, 9, 11, 2022

All other dates will be given back and not used.

Motion was made by Tom Caunter to approve the amended dates for no fee.

Motion was seconded by Ryan Rourke

Vote was unanimous.

Item 35 – Kristy Williams Memorial Foundation – Bench Dedication

Fort Hill Park

Email to the board and information is attached.

Shannon Cohan represented this item and told the Board that he would work with the proper Boards and commissions to ensure that what was placed was appropriate and followed City Guidelines.

Motion was made to approve by Ryan Rourke.

Motion was seconded by Tom Caunter

Vote was unanimous.

Item 36 – Becky Roman – Open air service

A.) North Common Stage

Tuesdays May 3, 10, 17, 24, 31, June 7, 14, 21, 28, 2022 6:30-8:30pm

Tuesdays July 5, 12, 19, 26, August 2, 9, 16, 23, 30, 2022 6:30-8:30pm

Saturdays May 28, July 30, August 27, 2022 1-3pm

Resident Adult Fee \$25.00/2hr block X 21 = \$525

B.) Shedd Park – Pavilion

Sunday June 5, 2022 1-5pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4hour = \$120

Total Fee \$170

Becky Roman is part of the Pentecostal Church at 211 Fletcher St. She wants to have open air services outside the church at the park. She asked about amplification and member Ryan Rourke told her that if they were not too loud they should be fine.

Motion was made by Ryan Rourke to approve Item A dates and times for no fee.

Motion was seconded by Tom Caunter

Vote was unanimous.

A second Motion was made by Ryan Rourke to approve Item B as written for a fee of \$170.

Motion was seconded by Tom Caunter

Vote was unanimous.

The Board discussed giving Shannon Cohan the ability to work with groups on having porter johns on site for their events instead of coming to the Board each time. The Board and Shannon agreed that he could work with groups himself instead of coming to the Board.

Motion was made by Ryan Rourke to grant Shannon Cohan permission to allow porter johns at his discretion.

Motion was seconded by Tom Caunter

Vote was unanimous.

Motion to adjourn was made by Ryan Rourke.

Motion was seconded by Tom Caunter.

Vote was unanimous.

Meeting adjourned at 7:04pm