



LOWELL SCHOOL COMMITTEE
Henry J. Mroz Administration Office
155 Merrimack Street
Lowell, Massachusetts 01852

Daniel Rourke
Mayor and Chairperson

Dominik Lay
Vice-Chairperson

Fred Bahou
David Conway
Eileen Delrossi
Jackie Doherty
Connie A. Martin

Tel: (978) 674-4324
Fax: (978) 937-7609

Policy & Governance
Subcommittee Meeting

Monday, June 23, 2025
Central Administration Building
TV Studio - 5th Floor
5:30 p.m.

Subcommittee Members Present:

Chairperson Doherty, Mr. Conway and Ms. Delrossi

School Department Personnel Present:

Ms. Phillips, Chief Equity & Engagement Officer

Chairperson Doherty called the meeting to order at 5:35 p.m. The following agenda item was discussed:

1. Review and discuss LPS policies and possible updates with a focus on policies.

Ms. Alicia Mallon, Field Representative from the Massachusetts Association of School Committees (MASC), was also present. Ms. Mallon noted that we will review the remaining policies in Section B.

The subcommittee, along with Ms. Mallon, then reviewed the policies in Section B. The following policies were discussed:

- **BDA – School Committee Organizational Meeting:** Ms. Mallon stated that this policy just needs grammatical changes. The Lowell policy will be adopted.
- **BDB – School Committee Officers:** Ms. Mallon stated that this policy just needs grammatical changes. The Lowell policy will be adopted.
- **BDC – Appointed School Committee Officials:** Lowell Policy only and the Committee should confirm current practice.

- **BDD – School Committee-Superintendent Relationship:** Ms. Mallon recommended the Lowell policy with MASC updates for adoption.
- **BDE – Subcommittees of the School Committee:** Ms. Mallon recommended the Lowell policy.
- **BDF – Advisory Committees to the School Committee:** Ms. Mallon recommended the Lowell policy with MASC updates for adoption.
- **BDFA – School Councils:** Ms. Mallon stated that the MASC model policy was consolidated and updated in 2022, and she recommended the MASC policy for adoption.
- **BDFA - E – School Improvement Plans:** Ms. Mallon stated that the MASC model policy was consolidated and updated in 2022, and she recommended the MASC policy for adoption to replace BEFA-E-1, BEFA-E-2 and BEFA-E-3.
- **BDG – School Attorney:** Ms. Mallon recommended the MASC policy.
- **BE – School Committee Meetings:** Ms. Mallon recommended the Lowell policy with MASC reference updates.
- **BEA – Regular School Committee Meetings:** Ms. Mallon stated that the language is redundant and that it should be deleted with BEA-E and BE-B.
- **BEC – Executive Session:** Ms. Mallon stated that it the Lowell policy was outdated and recommended the MASC policy.
- **BED – School Committee Meeting Procedures:** Ms. Mallon stated that this policy is very Lowell specific and needs further discussion and possibly moved to the School Committee rules that is voted on at each Inauguration Day.
- **BEDA – Notification of School Committee Meetings:** Ms. Mallon stated that it the Lowell policy was outdated and recommended the MASC policy.
- **BEDB – Agenda Preparations and Dissemination:** Ms. Mallon stated that this policy needs further discussion and possibly moved to the School Committee rules that is voted on at each Inauguration Day.
- **BEDB & BEDB-E – Agenda Preparations and Dissemination/Agenda Format:** Ms. Mallon stated that this policy needs further discussion and possibly moved to the School Committee rules that is voted on at each Inauguration Day.
- **BEDC – Agenda Preparations and Dissemination:** Ms. Mallon recommended removal due to it being redundant.
- **BEDD – Rules of Order:** Ms. Mallon stated that this policy needs further discussion and possibly moved to the School Committee rules that is voted on at each Inauguration Day.

- **BEDF – Voting Method:** Ms. Mallon recommended the MASC policy.
- **BEDG – Minutes:** Ms. Mallon recommended the Lowell policy with edits.
- **BEDH – Public Participation at School Committee Meetings:** Ms. Mallon recommended discussion by the whole Committee.
- **BEE – Special Procedures for Conducting Hearings:** Ms. Mallon recommended the Lowell policy with MASC updates for adoption.
- **BG – School Committee Policy Development:** Ms. Mallon recommended the Lowell policy with MASC updates for adoption.
- **BGB – Policy Adoption:** Ms. Mallon recommended the Lowell policy be retained.
- **BGC– Policy Revision & Review:** Ms. Mallon recommended the Lowell policy be retained and stated that a sentence was struck due to districts no longer retaining paper copies for staff/public use.
- **BGD– School Committee Review of Procedures:** Ms. Mallon recommended the Lowell policy with MASC updates for adoption.
- **BGE– Policy Dissemination:** Ms. Mallon recommended the grammatical updates only.
- **BGF– Suspension of Policies:** Ms. Mallon recommended the Lowell policy with MASC updates for adoption.
- **BHC– School Committee – Staff Communication:** Ms. Mallon stated the policies are similar and recommended the Lowell policy be kept.
- **BHE– Use of Electronic Messaging by School Committee Members:** Ms. Mallon recommended the MASC policy. She stated that ethics training and oath of office need to be added.
- **BIA– New School Committee Member Orientation:** Ms. Mallon recommended no action.
- **BIBA–School Committee Conferences, Conventions, and Workshops:** Ms. Mallon stated the policies are similar and recommended the Lowell policy be kept.
- **BID–School Committee Member Compensation and Expenses:** Ms. Mallon recommended the Lowell policy with updates for adoption.
- **BJ–School Committee Legislative Program:** Ms. Mallon recommended no action.
- **BK–School Committee Memberships:** Ms. Mallon recommended the Lowell policy with grammatical updates only.

Ms. Delrossi moved to accept Section B with the accepted changes and policies identified for discussion and to send to the full Committee for approval; the motion was seconded by Ms. Doherty. The motion passed with 2 yeas, 1 absent (Mr. Conway).

Ms. Delrossi moved to adjourn at 6:47 p.m.; the motion was seconded by Ms. Doherty. The motion passed with 2 yeas, 1 absent (Mr. Conway).

Respectfully submitted,

Ms. Phillips, Chief Equity & Engagement
Officer for Liam Skinner, Superintendent

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