MEETING REGULAR AGENDA

Meeting called to order at 6:00 PM

Board Members present:
John Linnehan, Chairman- Present
Peter Finnegan, Vice-Chairman- Present
Thomas Caunter- Present
Ryan Rourke- Present

Item 1. Nancy McGovern, Lowell Jr. High School Football (Outstanding Custodial Fees $1,560.00)
2017-2019 Custodial Fees
Motion: Peter Finnegan- Reaffirm Custodial fees of $1,080.00 to be credited and a remainder balance of $480.00 to be paid
Second: Ryan Rourke
All in favor, so voted

Item 2. Rev Adolphus Capehart – Permission to cancel permit South Common Soccer Event June 8 due to an emergency trip to Africa. Postpone to August 24. Letter address to the Board of Parks at meeting
Decline

Item 3. Jennifer Hall The Paradigm Academy BJJ Graduation
Shedd Park - Pavilion (Head Count 75)
Saturday July 13, 2019 8:00 AM - 4:00 PM
Permit Fee – Resident Youth $0.00 - Custodial Fee $120/4 hours x 2 = $240.00
Motion: Thomas Caunter
Second: Ryan Rourke
All in favor, so voted

Item 4. Lindsey Andella — Boys & Girls Club of Greater Lowell – Youth Puma Field Day
Cawley Memorial Stadium Complex - William J. Desmond Jr. Field
Thursday August 01, 2019 (Head Count 120) 9:00 AM - 1:00 PM
Friday August 02, 2019 9:00 AM - 1:00 PM
Cawley Memorial Stadium Complex - James S. Martin Varsity Softball Field – Changed to
Cawley Memorial Stadium Complex – Marchado Field
Cawley Memorial Stadium Complex - Lucas Cavalho Soccer Field
Thursday August 01, 2019 - Friday August 02, 2019 9:00 AM - 5:00 PM
Permit Fee – Resident Youth $0.00 - Bathroom open during school hours
Motion: Thomas Caunter
Second: Ryan Rourke
All in favor, so voted
Item 5.  David Fofanah - Organization Of Sierra Leone/American In NE - Graduation Cookout
Shedd Park - Pavilion (Head Count 50)
Saturday August 10, 2019  12:00 PM - 8:00 PM
Fee Non-Resident Youth $60.00 / 2 hour block  x 4 blocks = $240.00
Custodial Fee $120/4 hours x 2 = $240.00  (Total Permit Amount $480.00)
Decline

Item 6.  Natasha Valdez - Toddler Birthday Party
Shedd Park – Pavilion (Head Count 40)
Saturday June 29, 2019  4:00 PM - 8:00 PM
Permit Fee – Resident Youth $0.00 - Custodial Fee $120/4 hours
Decline

Item 7.  Jeff Tenley- Ignite Ministries International - Children Outreach
Shedd Park - Pavilion
Saturday August 17, 2019  (Head Count 200)  8:00 AM - 4:00 PM
Fee Non-Resident Youth $60.00 / 2 hour block  x 4 blocks = $240.00
Custodial Fee $120/4 hours (Total Permit Amount $480.00)
Bouncy House – Call Lowell Fire Department to make sure it is secured
Ballon Animals, Popcorn Machine, No Cooking and will bring their own food
Motion: Peter Finnegan – Custodial Fee only $240.00
Second: Ryan Rourke
All in favor, so voted

Item 8.  Thomas Burgess - Over Thirty Baseball Inc. (Cancel this permit request no longer need this field time)
O'Donnell Park - Frank Ryan Senior League Baseball Field
Tuesday June 4, 2019 - Tuesday August 13, 2019  8:00 PM - 10:00 PM
Credit Resident Adult $25.00/2 hour block x 5 Days = Total of $125.00
Decline

Shedd Park – Pavilion
Sunday July 07, 2019  4:00 PM - 8:00 PM
Permit Fee – Resident Youth $0.00 - Custodial Fee $120/4 hours
Decline
Item 10. Nataly Cedeno - First Birthday Party  
Shedd Park - Pavilion  
Saturday July 13, 2019  
4:00 PM - 8:00 PM  
Permit Fee – Resident Youth $0.00  
Custodial Fee $120/4 hours  
No Custodial  
No Permit Fee  
Bouncy House – Call Lowell Fire Department to make sure it is secured  
No Cooking – Will Bring their own food  
Motion: Peter Finnegan  
Second: Thomas Caunter  
All in favor, so voted

Item 11. Shirley Pimentel – The Community Daycare  
Shedd Park - Pavilion  
Monday August 19, 2019  
10:00 AM - 2:00 PM  
Permit Fee – Resident Youth $0.00  
Custodial Fee $120/4 hours  
Decline

Item 12. Carolyn Delehanty – Bubba’s Home Foundation - Movie for Kids  
Hadley Park - John M. Delehanty Skate Park  
Wednesday August 21, 2019  
5:00 PM - 9:00 PM  
Permit Fee – Resident Youth $0.00  
Motion: Peter Finnegan  
Second: Thomas Caunter  
All in favor, so voted

Item 13. Candy Cordero – Grandson Birthday Party  
Shedd Park - Pavilion  
Sunday August 04, 2019  
2:00 PM - 6:00 PM  
No Custodial  
No Permit Fee  
Will Bring their own food  
Permit Fee – Resident Youth $0.00  
Custodial Fee $120/4 hours  
Motion: Peter Finnegan  
Second: Thomas Caunter  
All in favor, so voted

Item 14. David Grenier – School Reunion  
Shedd Park – Pavilion  
Sunday August 11, 2019  
12:00 PM - 4:00 PM  
Fee Resident Adult $25.00/2 hour block x 2 blocks = $50.00  
Custodial Fee $120/4 hours (Total Permit Fee $170.00)  
Will bring their own food, tables and chairs  
Motion: Peter Finnegan  
Second: Thomas Caunter  
All in favor, so voted
Item 15. Gregory Winstead – Graduation
Shedd Park - Pavilion (Head Count 50)
Saturday July 06, 2019 4:00 PM - 8:00 PM
Fee Resident Adult $25.00/2 hour Block x 2 blocks = $50.00
Custodial Fee $120/4 hours (Total Permit Fee $170.00)
Charcoal Grill – No Propane – Call the Lowell Fire Department of your event
Motion: Thomas Caunter
Second: Peter Finnegan
All in favor, so voted

Item 16. (Chelmsford Mothers Club will speak for Kristina Dinino – Credit for canceling her permit for Shedd Park Pavilion, Wednesday, June 26, 2019 Custodial Fees of $120.00 due Splash Pad request was not spoken on her behalf for her reservations at the May 29 meeting. Splash pad is not open during the week and only weekends because of the Recreation Staff.
Motion: Ryan Rourke – Credit for canceling permit
Second: Thomas Caunter
All in favor, so voted

Item 17. Pradeep Dsouza – Daughter’s Birthday
Shedd Park - Pavilion (Head Count 45)
Saturday August 24, 2019 4:00 PM - 8:00 PM
Fee Non-Resident Youth $60.00/2 hour block x 2 blocks = $120.00
Custodial Fee $120/4 hours (Total Permit Amount $240.00)
Decline

Item 18. Korankye, Gifty - Paramount Healthcare Services
Canceling Permit Shed Park June 15 and would like account credited ($320.00)
Decline

Item 19. Melissa Aleman - Child Birthday Party
Shedd Park - Pavilion (Head Count 30)
Sunday July 28, 2019 4:00 PM - 8:00 PM
Permit Fee – Resident Youth $0.00 - Custodial Fee $120/4 hours
Will bring their own food
Motion: Peter Finnegan
Second: Ryan Rourke
All in favor, so voted

Item 20. Allison Hodges - Family Reunion/Barbeque
Shedd Park - Pavilion (Head Count 25)
Thursday July 04, 2019 12:00 PM - 8:00 PM
Fee Resident Adult $25.00/2 hour Block x 4 blocks = $100.00
Custodial Fee $120/4 hours x 2 = $240.00 (Total Permit Fee $340.00)
Decline
Item 21. Nina Koveos – Mothers Club - Club event
Shedd Park - Pavilion (Head Count 50)
Sunday August 04, 2019 9:00 AM - 1:00 PM
Fee Resident Adult $25.00/2 hour Block x 2 blocks = $50.00
Custodial Fee $120/4 hours (Total Permit Fee $170.00)
Will bring their own food
Motion: Peter Finnegan
Second: Thomas Caunter
All in favor, so voted

Item 22. Charles Chege - Calvary Evangelical Church –Religious Event
Shedd Park - Pavilion (Head Count 50)
Sunday July 14, 2019 4:00 PM - 8:00 PM
Fee Resident Adult $25.00/2 hour Block x 2 blocks = $50.00
Custodial Fee $120/4 hours (Total Permit Fee $170.00)
Motion: Peter Finnegan
Second: Thomas Caunter
All in favor, so voted

Item 23. Robert Kiyanja –Cancel Permit Reservations –North Common Basket Ball Court I & Court II for July 27 and July 28 (and reschedule for July 20 at North Common Basket Ball Court I and II if available
Motion: Peter Finnegan
Second: Thomas Caunter
Amended - Peter Finnegan – Rain Date July 21
Seconded - Ryan Rourke
All in favor, so voted

Item 24. Sean Riley –Son’s Memorial/ Tournament
Mulligan Park - Waffleball Field
Saturday July 27, 2019 - Sunday July 28, 2019 8:00 AM - 8:00 PM
Change Reservation – August 17 and August 18, 2019 8:00 AM - 8:00 PM
Permit Fee – Resident Youth $0.00
Motion: Ryan Rourke
Second: Thomas Caunter
All in favor, so voted
Item 25.  Joseph Cady – Off Road Bicycle Race
Shedd Park – Pavilion (Head Count 550)  7:00 AM - 3:00 PM
Shedd Park Track  8:00 AM – 4:00 PM
Sunday November 24, 2019
(Would like to change the hours 6:00 AM – 4:00 PM)
(Custodial only 8:00 AM – 4:00 PM)
Close Street Permit
Porta Potty
Fee Resident Adult $25.00/2 hour Block x 5 blocks = $125.00 x 2 = $250.00
Custodial Fee $120/4 hours x 2 = $240.00 (Total Permit Fee $490.00)
Motion: Peter Finnegan
Second: Thomas Caunter
All in favor, so voted

Item 26.  Miguel Quinones - The Center For Hope And Healing
Working with Billy's Barbershop to create a Sexual Violence and
Healthy Masculinity event with local Barbers under CDC funding.
Shedd Park - Pavilion  (Head Count 100)
Sunday September 08, 2019  12:00 PM - 4:00 PM
Fee Resident Adult $25.00/2 hour Block x 2 = $50.00
Custodial Fee $120/4 hours (Total Permit Fee $170.00)
Decline

Meeting Adjourn:  7:05 PM

Motion: Peter Finnegan
Second: Thomas Caunter
All in favor, so voted