

NOTICE OF PUBLIC MEETING
ORGANIZATION: **BOARD OF PARKS**
DATE: **WEDNESDAY JUNE 29, 2022**
TIME: **6:00PM**
LOCATION: **CITY HALL**
375 Merrimack St.
MAYOR'S RECEPTION ROOM, 2ND FLOOR
LOWELL, MA 01852
AGENDA
recreation@lowellma.gov

Meeting called to order: 6:00pm

Members in attendance:

John Linnehan, Chairman
Tom Caunter, Member
Keith Rudy, Member

Item 1 – Xiara Souza – Kindergarten Graduation

Fort Hill Park – Greenspace

Saturday, July 9, 2022

3pm-7pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

The requestor did not show so the request was DECLINED.

Item 2 – Justin Villanueva – Football Camp

Cawley Memorial Stadium Complex – William “Billy” Rizos Turf Field

Saturday, July 16, 2022

12pm-4pm

Resident Youth Fee \$0.00/4hr block = \$0

Custodial Fee \$120/4 hour = \$120

Total Fee = \$120

This will be a football camp for 3rd – 8th Grade, and High School students.

The requestor did not show so the request was DECLINED.

Item 3 – Melissa Phillips – Craft Fairs

Shedd Park – Pavilion

Saturday, September 10, 2022

8am-4pm

Non-Resident Adult Fee \$100.00/2hr block X 4 = \$400

Custodial Fee \$120/4 hour X 2 = \$240

Total Fee = \$640

- Melissa was asked if they needed anything from the Board and she said no, but that her only issue was “not having a custodian present last event”. Shannon was assured a custodian was there. The Board discussed waiving the custodian fee for this request in return.

Motion was made by Keith Rudy to approve the request for a reduced fee of \$400.

Motion was seconded by Tom Caunter.

Approved Unanimously.

Item 4 – Glenn Stewart (*Greater Lowell Road Runners*) – Annual Club Family Outing

Shedd Park – Pavilion

Sunday, August 7, 2022

12pm-4pm

Non-Resident Adult Fee \$100.00/2hr block X 2 = \$200

Custodial Fee \$120/4 hour = \$120

Total Fee = \$320

This will be for the Greater Lowell Road Runners family outing that has been an annual Shedd Park activity before interruption by COVID.

- They plan to use a charcoal grill, Shannon said there is a bin on site for the coal disposal. Inquired about alcohol license. They hope to have ~100 people in attendance. John said to notify both police and fire departments to let them know what they are doing.

Motion was made by Tom Caunter to approve the request for a fee of \$320.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 5 – Hetal Patel – Hadley Field Credits \$200 for the following dates:

Saturday, May 28, 2022

Saturdays June 4, 11, 2022

Sunday, July 3, 2022

- Hetal brought up the dirt conditions and pot holes at Hovey field and asked if they could be taken care of. Shannon said he will take care of it before they start their season in early July. Hetal also asked if the credit would be applied towards the rest of his permit, the Board said yes.

Motion was made by Keith Rudy to approve the request for a credited fee of \$200.

Motion was seconded by Tom Caunter.

Approved Unanimously.

Item 6 – Eric Diaz – Prayer Service

Shedd Park – Pavilion

Saturday, October 8, 2022

11am-3pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4 hour = \$120

Total Fee = \$170

- Eric said they plan to buy pizza and play music. Inquired about electricity and the Board said it was included in the custodian fee. They plan to have ~100 people in attendance.

Motion was made by Tom Caunter to approve the request for a fee of \$170.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 7 – Marcus Carvalho – Soccer Clinic

Stoklosa School Park – Multipurpose Field

Mondays July 11, 18, 25, August 1, 8, 15, 22, 2022

5pm-7pm

Wednesdays July 13, 20, 27, August 3, 10, 17, 24, 2022

5pm-7pm

Resident Adult Fee \$25.00/2hr block X 14 = \$350

- YMCA Representative for Marcus Carvalho. This will be a soccer clinic for children. They inquired about the fee, as the request was put under a personal account and not for the YMCA, as the YMCA typically has no fee for events.

Motion was made by Tom Caunter to approve the request at no fee.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 8 – Brittney Cain – Birthday Party

Shedd Park – Pavilion

Saturday, July 23, 2022

10am-2pm

Non-Resident Adult Fee \$100.00/2hr block X 2 = \$200

Custodial Fee \$120/4 hour = \$120

Total Fee = \$320

This would be back to back with item #38.

The requestor did not show so the request was DECLINED.

Item 9 – Ken Doucette (*Middlesex Sheriff's Office*) – YPSA Community Day

Cawley Memorial Stadium Complex – Alumni Field

Wednesday, July 27, 2022

8am-4pm

Non-Resident Adult Fee \$250.00/4hr block X 2 = \$500

Custodial Fee \$120/4 hour X 2 = \$240

Total Fee = \$740

There should be a custodian already on site. This fee has been waived in the past.

This event is for the Middlesex Sheriff's Office Youth Public Safety Academy Community Day. They will have a number of public safety vehicles and demonstrations onsite for the Cadets to visit with. This was an annual event prior to COVID. They will need the field and parking from 8am-2pm.

- Shannon said a custodian will already be on site. The Board discussed waiving the fee.

Motion was made by Tom Caunter to approve the request at no fee.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 10 – Isabela Montoya – Baby Shower

Shedd Park – Pavilion

Sunday, July 24, 2022

12pm-8pm

Resident Adult Fee \$25.00/2hr block X 4 = \$100

Custodial Fee \$120/4hour X 2 = \$240

Total Fee = \$340

- Inquired about small DJ, the Board approves as long as they are respectful with the music. They will also be bringing food to the park.

Motion was made by Tom Caunter to approve the request for a fee of \$340.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 11 – The Board needs to determine a fee for the Gil Vigeant Softball tournament permits.

BOARD AGREED TO HOLD THIS ITEM FOR NEXT MONTH.

Item 12 – Vote to replace John Linnehan on the CPA Board with Ryan Rourke.

Motion was made by Tom Caunter to replace John Linnehan w/ Ryan Rourke on the CPA Board.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 13 – Pamela Miller (*Coalition for a Better Acre*) – Community Event, National Night Out

North Common – Stage

Tuesday, August 2, 2022

2pm-6pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

- Pamela Larocque represented for Pamela Miller. This will be for an annual community event. They are hoping for ~200 people in attendance.

Motion was made by Tom Caunter to approve the request at no fee.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 14 – Colleen Brown (*Murkland School*) – Murkland School Family Fun Night

North Common – Carney Softball Field

Thursday, September 15, 2022

4:30pm-8:30pm

Resident Youth Fee \$0.00/2hr block X 2 = \$0

The Murkland School would like to request the greenspace around the field for their annual Family Fun Night. This will be their 10th year, and the event welcomes families, students and staff back for the new school year. Event set up will begin ~5pm and end ~8pm.

- Rosemary Bergeron represented for Colleen Brown. They do not need anything from the Board, but said that the lights went off last year towards the end of the event. Shannon said they shouldn't have, and he will connect with them beforehand to make sure that won't happen this year.

Motion was made by Keith Rudy to approve the request at no fee.

Motion was seconded by Tom Caunter.

Approved Unanimously.

Item 15 – Raisa Fabre (Gracepoint Church) – Community Fellowship

Shedd Park – Picnic Area I – In front of Pyne School

Sunday, July 3, 2022

11am-3pm

Non-Resident Adult Fee \$100.00/2hr block X 2 = \$200

This will be for an annual event consisting of family fun, kids' games, and volleyball. They will also provide hot dogs/burgers, popsicles and water.

THIS IS NOT THE PICNIC TABLES BY THE SPLASH PAD.

- They usually have this event at the Pavilion, though it's not available, so they moved locations. Raisa asked about putting a yard sign on the greenspace near pavilion to direct people to the picnic area, the Board approves.

Motion was made by Tom Caunter to approve the request for a fee of \$200.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 16 – Emily Rolon – Baby Shower

Muldoon Park – Gazebo

Saturday, July 16, 2022

3pm-7pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Motion was made by Tom Caunter to approve the request for a fee of \$50.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 17 – Kevin Moore (Step Inc.) – Family Day for STEP Athletes

Shedd Park – Pavilion

Sunday, July 31, 2022

12pm-4pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4 hour = \$120

Total Fee = \$170

- This will be an event for families in the area who have children and adults with disabilities. They plan to do a picnic and have arts and crafts. The Board discussed waiving the resident fee.

Motion was made by Keith Rudy to approve the request for a reduced fee of \$120.

Motion was seconded by Tom Caunter.

Approved Unanimously.

Item 18 – Jeffrey Pomerantz (*New England Skateriots*) – Girls Junior Roller Derby

Highland Park – Basketball Court I

Tuesdays July 5, 12, 19, 26, August, 2, 9, 16, 23, 30, 2022

6pm-10pm

Tuesdays September 6, 13, 20, 27, 2022

6pm-10pm

Resident Youth Fee \$0.00/2hr block X 26 = \$0

- Jeffrey is requesting two basketball courts for the Girls Junior Roller Derby practice. He thought he requested both basketball courts, and was instructed to put in a secondary request with the Boards tentative approval until then. They also would like to use chalk to draw out a track on the courts, Shannon approves.

Motion was made by Tom Caunter to approve the request for both basketball courts at no fee.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 19 – Delma Lopez – Preach the word of God

North Common – Stage

Thursday, June 30, 2022

6pm-8pm

Thursdays July 7, 14, 2022

6pm-8pm

Resident Adult Fee \$25.00/2hr block X 3 = \$75

The requestor did not show so the request was DECLINED.

Item 20 – Ransford Aboagye-Kodjoe (*Pentecost International Worship Center*) – Outdoor Church Activity

North Common – Stage

~~Saturday, July 2, 2022~~

~~5pm-7pm~~

Sunday, July 3, 2022

5pm-7pm

Saturday, August 20, 2022

5pm-7pm

Resident Adult Fee \$25.00/2hr block X 3= \$75

- Ransford asked to cancel the request for July 2, 2022. He only needs the two other dates. He wants to play music and sing.

Motion was made by Keith Rudy to approve the request for a reduced fee of \$50.

Motion was seconded by Tom Caunter.

Approved Unanimously.

Item 21 – Raphaella Venturini – Soccer Practice

Anne Dean Welcome Regatta Festival Field – Multipurpose Field

Mondays August 22, 29, September 5, 12, 19, 26, October 3, 10, 17, 24

6pm-8pm

Wednesdays August 24, 31, September 7, 14, 21, 28, October 5, 12, 19, 26

6pm-8pm

Resident Youth Fee \$0.00/2hr block X 20 = \$0

There are no lines or nets at this field.

The requestor did not show so the request was DECLINED.

Item 22 – Natasha Tobon – Wedding Ceremony

Fort Hill Park – Greenspace

Saturday, October 8, 2022

3pm-7pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

- They asked the Board if they can use the top section of the greenspace, near the gate that would need to be unlocked. They said a custodian fee would be required for that area. They want to pay the \$120 custodian fee to have the gate unlocked, increasing the fee to \$170.

Motion was made by Tom Caunter to approve the request for a fee of \$170.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 23 – Chris Hayes – Free Little Library at Kerouac Park

DIY Lowell, a community-led project group, are requesting to install a Little Free Library at Kerouac Park.

- They worked with the City and CASE in the past but the project was never completed. Recently the Lowell Litter Krewe offered to install the post and library. The Board said they should coordinate with Shannon on a location.

Motion was made by Tom Caunter to approve the request installing the library w/ Shannon’s coordination.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 24 – Justin Garofano (ATA Tewksbury) – Martial Art Belt Presentation

Shedd Park – Pavilion

Friday, July 8, 2022

5pm-9pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4 hour = \$120

Total Fee = \$170

- Justin plans to have a food truck on the street and that he understands rules/guidelines behind them.

Motion was made by Keith Rudy to approve the request for a fee of \$170.

Motion was seconded by Tom Caunter.

Approved Unanimously.

Item 25 – Camila Lopez (Alternative House) – World Peace Balloon Releasing

Fort Hill Park – Greenspace

Tuesday, July 12, 2022

5pm-7pm

Resident Adult Fee \$25.00/2hr block = \$25

The Alternative House team would like to host a peaceful balloon releasing gathering sending warm, positive messages out into the world. The event will focus on gun violence/domestic violence. The materials that will be used for the balloon release will all be biodegradable.

- They are hoping for ~70 people in attendance and will clean up after themselves.

Motion was made by Tom Caunter to approve the request at no fee.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 26 – Nicolas Nunez – Baby Shower

Muldoon Park – Gazebo

Saturday, July 30, 2022

2pm-6pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

- Nicolas requested to change the date to August 13, 2022 from 4-8p. They plan to bring premade food to the event and have ~50 people max attending.

Motion was made by Tom Caunter to approve the request for a fee of \$50.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 27 – Tristan Harrington – Field Credits \$200 for the following dates:

A) Permit #20221024 – Campbell Field

Sunday, June 26, 2022

8pm-10pm

B) Permit #20221119 – Ryan Field

Tuesday, July 5, 2022

8pm-10pm

Tuesdays August 9, 30, 2022

8pm-10pm

C) Permit #20221025 – Campbell Field

Sunday, July 10, 2022

8pm-10pm

D) Permit #20221026 – Campbell Field

Sundays August 7, 14, 21, 2022

8pm-10pm

- Asked about Greater Lowell Baseball having a credit under John McDonald, and wants someone to follow up with him about that.

Motion was made by Tom Caunter to approve the request for a credited fee of \$200.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 28 – Ashley Reyes – Baby Gender Reveal

Shedd Park – Pavilion

Saturday, July 9, 2022

4pm-8pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4 hour = \$120

Total Fee = \$170

This event will be back to back with another previously approved event.

Motion was made by Tom Caunter to approve the request for a fee of \$170.

Motion was seconded by Keith Rudy.

Approved Unanimously.

**Item 29 – Marangely Pagan & Emily Parr (Boys & Girls Club of Greater Lowell) – B & G Summer Program
Clemente Park – Skatepark**

Tuesday, July 5, 2022 – Friday, August 19, 2022

9am-7pm

(Monday through Friday)

Resident Youth Fee \$0.00

- Marangely represented for this event, and said Emily Parr no longer works for the B&G Club and to update the POC for this permit. John said to notify police if there's any issues during their event at the park.

Motion was made by Keith Rudy to approve the request for no fee.

Motion was seconded by Tom Caunter.

Approved Unanimously.

Item 30 – Tara Perry – Craft Fairs

A) Shedd Park – Pavilion

Sunday, September 11, 2022

9am-5pm

Resident Adult Fee \$25.00/2hr block X 4 = \$100

Custodial Fee \$120/4 hour X 2 = \$240

B) Shedd Park – Pavilion

Sunday, September 18, 2022

9am-5pm

Resident Adult Fee \$25.00/2hr block X 4 = \$100

Custodial Fee \$120/4 hour X 2 = \$240

Total Fee for A + B = \$680

Motion was made by Tom Caunter to approve the request for a fee of \$680.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 31 – Eric Diaz – Prayer Service

North Common – Stage

Saturday, September 3, 2022

11am-3pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

- Eric said they plan to buy pizza and play music. They plan to have ~100 people in attendance.

Motion was made by Keith Rudy to approve the request for a fee of \$50.

Motion was seconded by Tom Caunter.

Approved Unanimously.

Item 32 – Gabriela Miseses – Baby Shower

Muldoon Park – Gazebo

Saturday, August 6, 2022

3pm-7pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

The requestor did not show so the request was DECLINED.

Item 33 – Francisca Moses – Family Reunion

Anne Dean Welcome Regatta Festival Field – Multipurpose Field

Saturday, August 13, 2022

10am-2pm

Non-Resident Adult Fee \$100.00/2hr block X 2 = \$200

This event will be for a family reunion cookout. They plan to hire people to bring grills and cook food there. Other food will be prepared and brought as well.

- They plan to have ~50 people in attendance, coming from all over the world. Most food will be catered. John said if they do grill food there, to notify the fire department and use charcoal grills only, no propane. Inquiring about bathrooms at the boathouse, but it is UMASS Lowell property.

Motion was made by Tom Caunter to approve the request for a fee of \$200.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 34 – Scott Jaracz – 13U-Baseball Game

Cawley Memorial Stadium Complex – Alumni Field

Monday, July 18, 2022

4:45pm-8:45pm

Monday, August 1, 2022

4:45pm-8:45pm

Thursday, August 4, 2022

4:45pm-8:45pm

Resident Youth Fee \$0.00/4hr block X 3 = \$0

Custodial Fee \$120/4 hour X 3 = \$360

Lights Fee \$50/4 hour X 3 = \$150

Total Fee = \$510

There should be a custodian already on site.

- Scott said they won't need lights, and Shannon said a custodian will be on site. The board discussed waiving both fees.

Motion was made by Keith Rudy to approve the request for no fee.

Motion was seconded by Tom Caunter.

Approved Unanimously.

Item 35 – Gabriella Akenn Musa (*Redeem Christian Church*)

They would like to amend their permit at Shedd Park Pavilion on August 28, 2022 from 9am-5pm.

It was previously approved for a free public event consisting of a picnic for members and staff with prize giveaways. They are also looking to include a bouncy house, paint and sip station, music, and would like to grill/cook food at the park. Event date/time remains the same. A fee was charged for this permit.

- Will also include DJ for music, tug of war/sack races, and other kids' games. John said they need to use a charcoal grill and were told to notify fire department. John and Shannon reminded them the splash pad should be open for the kids at that time too.

Motion was made by Tom Caunter to approve the permit amendments at no fee.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 36 – Violette Russ (*Full Deliverance Church*) – FDC Field Day

A) ~~Father Kirwin Playground – Greenspace~~

~~Saturday, August 27, 2022~~

~~11am-3pm~~

~~Resident Adult Fee \$25.00/2hr block X 2 = \$50~~

B) Scullin Park – Greenspace

Saturday, August 27, 2022

11am-3pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Total Fee for A + B = \$100

This event will be for their 2nd annual FDC Field Day. They plan to have field events and would like to grill at the park.

- Marie represented for Violette Russ. They asked to cancel the first request at Father Kirwin. They plan to bring their own porta potty.

Motion was made by Tom Caunter to approve the request for a reduced fee of \$50.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 37 – Samantha Quigley – Birthday Party

Shedd Park – Picnic Area I – In Front of Pyne School

Saturday, July 23, 2022

11am-1pm

Resident Adult Fee \$25.00/2hr block = \$25

THIS IS NOT THE PICNIC TABLES BY THE SPLASH PAD.

The requestor did not show so the request was DECLINED.

Item 38 – Makayla Rosado – Birthday Party

Shedd Park – Pavilion

Saturday, July 23, 2022

2pm-6pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4 hour = \$120

Total Fee = \$170

- Asked about the custodian fee, bathrooms and trash. Requesting to change the time to 1-5pm, due to previous requester not showing up. Inquired about a bouncy house and splash pad. Preparing food and bringing it to the park. Planning for ~50 people max.

Motion was made by Keith Rudy to approve the request for a fee of \$170.

Motion was seconded by Tom Caunter.

Approved Unanimously.

Item 39 – Brianna Phillips – Craft Fairs

Anne Dean Welcome Regatta Festival Field – Multipurpose Field

Saturday, October 8, 2022

8am-4pm

Resident Adult Fee \$25.00/2hr block X 4 = \$100

- For their annual Halloween craft fair. Getting porta potties delivered to the field.

Motion was made by Tom Caunter to approve the request for a fee of \$100.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 40 – Kelley Kawili – Wedding

Muldoon Park – Gazebo

Friday, September 23, 2022

5pm-7pm

Resident Adult Fee \$25.00/2hr block = \$25

- Requested to extend the time to 5-9pm. Shannon will find out prior too if the lights work, and get back to them, but they said it wasn't a huge deal. Increasing fee to \$50. Kelley was instructed to put in a secondary request extending the time with the Boards tentative approval until then.

Motion was made by Keith Rudy to approve the request for a fee of \$50.

Motion was seconded by Tom Caunter.

Approved Unanimously.

Item 41 – Demitria Peau – Graduation Picnic/Cookout

Shedd Park – Picnic Area I – In Front of Pyne School

Saturday, July 9, 2022

3pm-7pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

THIS IS NOT THE PICNIC TABLES BY THE SPLASH PAD.

The requestor did not show so the request was DECLINED.

Item 42 – Caroline Snow (*Solidarity Lowell*) – Meet and Greet w/ Local Candidates

A) Scullin Park – Greenspace

Sunday, August 28, 2022

12pm-6pm

Resident Adult Fee \$25.00/2hr block X 3 = \$75

B) Fort Hill Park – Greenspace

Sunday, August 28, 2022

12pm-6pm

Resident Adult Fee \$25.00/2hr block X 3 = \$75

C) Kittredge Park – Greenspace

Sunday, August 28, 2022

12pm-6pm

Resident Adult Fee \$25.00/2hr block X 3 = \$75

D) Stoklosa School Park – Multipurpose Field

Sunday, August 28, 2022

12pm-6pm

Resident Adult Fee \$25.00/2hr block X 3 = \$75

Total Fee for A – D = \$300

The requestor did not show so the request was DECLINED.

Item 43 – Tara Perry – Craft and Vendor Fair

Anne Dean Welcome Regatta Festival Field – Multipurpose Field

Saturday, August 6, 2022

10am-4pm

Resident Adult Fee \$25.00/2hr block X 3 = \$75

- Craft fair for autism awareness. Has a porta potty to the field.

Motion was made by Tom Caunter to approve the request for a fee of \$75.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 44 – Monica Power – Family Party

Cawley Memorial Stadium Complex – Alumni Field

Sunday, September 11, 2022

11am-3pm

Resident Adult Fee \$150.00/4hr block = \$150

Custodial Fee \$120/4 hour = \$120

Total Fee = \$270

- This will be for a family softball game. Won't be eating at the field, will be playing and leaving. Shannon suggested Martin Field instead of Alumni field. Will be amending the location to Martin Field instead.

Motion was made by Keith Rudy to approve the request for a fee of \$270.

Motion was seconded by Tom Caunter.

Approved Unanimously.

Item 45 – Catherine Fiorino (*Immaculate Conception School*) – Walk-a-thon

Cawley Memorial Stadium Complex – Track

Friday, October 7, 2022

8am-12pm

Resident Youth Fee \$0.00/4hr block = \$0

Custodial Fee \$120/4 hour = \$120

Total Fee = \$120

There should be a custodian already on site and the fee has been waived at times in the past.

This will be for their yearly walk-a-thon held during the school day from 9-11:30am.

- Shannon said a custodian will be on site, and can waive the fee.

Motion was made by Tom Caunter to approve the request for no fee

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 46 - Jane Calvin (*Lowell Parks & Conservation Trust*) – Community Outreach

Shedd Park – Pavilion

Thursday, August 4, 2022

5pm-9pm

Resident Adult Fee \$25.00/2hr block X 2 = \$50

Custodial Fee \$120/4 hour = \$120

Total Fee = \$170

Shannon Cohan is representing for Jane Calvin. This will be a community outreach event, in partnership with the City of Lowell, about the protection of Rollie's Farm. **The event will be from 6pm-8pm.**

- Will include discussion for CPA Funds. 2 hour event, no custodian involved. City event fee waived.

Motion was made by Tom Caunter to approve the request for no fee.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Item 47 – Eric Mwangi

- James Mwangis' brother wants to amend previously approved permit date from 7/2 to 7/4 due to rain. Going to being catering food instead.

Motion was made by Keith Rudy to amend the date change for a fee of \$75.

Motion was seconded by Tom Caunter.

Approved Unanimously.

Motion to adjourn made by Tom Caunter.

Motion was seconded by Keith Rudy.

Approved Unanimously.

Meeting adjourned: 7:23pm