

## NOTICE OF PUBLIC MEETING

ORGANIZATION: BOARD OF PARKS  
DATE: Wednesday, July 25, 2018  
TIME: 6:00 PM  
LOCATION: JFK CIVIC CENTER  
50 ARCAND DRIVE  
DPD CONFERENCE ROOM, 2ND FLOOR  
LOWELL, MA 01852

## REGULAR MEETING AGENDA

**Meeting called to order at 6:00 PM**

**Board Members present:**  
**John Linnehan, Chairman - Absent**  
**Peter Finnegan, Vice-Chairman- Present**  
**Thomas Caunter- Present**  
**Ryan Rourke- Absent**  
**Melissa Desroches- Present**

### ITEM 1: CITY COUNCIL

**At the Regular meeting of the City Council held Tuesday July 10, 2018 the following Motion was read and referred to the Board of Parks.**

#### **Motion:**

**Motion by City Council July 10, 2018 for the City Manager to enter into a Sponsorship Agreement with Lowell Catholic for a period of ninety-nine (99) years relative to Manning Field Complex, located at the junction of Edson Street and Manning Road. The sponsor will be allowed to use the existing field and construct additional recreational opportunities, pursuant to a Request for Proposal which was issued by City of Lowell "Manning Field Sponsorship RFT-18-65 and referred to the Board of Parks. Adopted per Roll Call vote, 9 yeas. So voted.**

**Motion: Thomas Caunter**  
**Second: Melissa Desroches**  
**All in favor, so voted**

**ITEM 2: CITY COUNCIL (Amendment to Agenda)**

At the Regular meeting of the City Council held Tuesday July 24, 2018 the following Motion was read and referred to the Board of Parks.

**Motion:**

**Motion by C. Mercier, seconded by C. Leahy for the installation of Pickle Ball Courts for senior citizens at Shedd Park and other public parks throughout the city and refer to the Board of Parks**

Motion: Thomas Caunter  
Second: Melissa Desroches  
All in favor, so voted

**ITEM 3 Colleen Brown- Murkland School- Family Fun Night**

North Common - Carney Softball Field  
Head Count (500)  
Thursday September 13, 2018

6:00 PM - 8:00 PM

**No Bathrooms**

**Fee Resident Adult \$25.00 / 2 hour block**

Motion: Thomas Caunter – **All permit fees are waived**  
Second: Melissa Desroches  
All in favor, so voted

**ITEM 4 Julia Gavin – Coalition For a Better Acre - National Night Out**

North Common - Stage  
Head Count (250)  
Tuesday August 07, 2018

2:00 PM - 8:00 PM

**No Bathrooms**

**Fee Resident Adult \$25.00 / 2 hour block x 3 = \$75.00**

**Charcoal Grill, No propane allowed**

**Dispose of all charcoal in aluminum canister**

**Call Lowell Fire Department of the Event**

Motion: Melissa Desroches  
Second: Thomas Caunter  
All in favor, so voted

Motion: Melissa Desroches –**Read twice – waived all permit fees**

Second: Thomas Caunter

All in favor, so voted

**ITEM 5 Yesenia Berrios –Wedding**

Shedd Park - Pavilion  
Saturday November 10, 2018  
Head Count (30)

11:00 AM - 3:00 PM

**Fee Non-Resident Adult \$100.00 /2 hour x 2 = \$200.00**

**Custodial Fee \$120/4 hours**

**Total Permit Fees \$200.00 + Custodial Fee \$120.00 = \$320.00**

**Decline**

- ITEM 6 Tobias Marx -Summer Youth Activities**  
 Kerouac Park - Greenspace  
 (Monday – Sunday)  
 August 1, 2018 – October 31, 2018  
 Head Count (150)  
 10:00 AM – 10:00 PM  
**No Bathrooms**  
**Permit Fee – Resident Youth \$0.00**  
 Motion: Thomas Caunter  
 Second: Melissa Desroches  
 All in favor, so voted
- ITEM 7 Morgan Minsk – Birthday Concert**  
 Shedd Park – Pavilion  
 Head Count (50)  
 Saturday, August 04, 2018  
 4:00 PM - 8:00 PM  
**Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00**  
**Custodial Fee \$120/4 hours**  
**Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00**  
 Decline
- ITEM 8 Mayon Mitchell – Flag football Tournament**  
 Anne Dean Welcome Regatta Festival Field - Multipurpose Field  
 Saturday August 11, 2018  
 8:00 AM - 6:00 PM  
**No Bathrooms**  
**Fee Resident Adult \$25.00 / 2 hour x 5 blocks = \$125.00**  
 Motion: Thomas Caunter  
 Second: Melissa Desroches  
 All in favor, so voted
- ITEM 9 Griselda Hernandez – Welcome Home Party**  
 Shedd Park – Pavilion  
 August 25, 2018  
 Head Count (50)  
 2:00 PM - 6:00 PM  
**Fee Non-Resident Adult \$100.00 / 2 hour x 2 = \$200.00**  
**Custodial Fee \$120/4 hours**  
**Total Permit Fees \$200.00 + Custodial Fee \$120.00 = \$320.00**  
 Decline
- ITEM 10 Kris Gleba, Pyne Arts' PTO, Yard Sale**  
 Fort Hill Park - Greenspace  
 Saturday September 29, 2018 (Rain Date)  
 8:00 AM - 12:00 PM  
**( Permit for September 22 has been approved from last meeting)**  
**Fee Resident Adult \$25.00 / 2 hour block X 2 = \$50.00**  
 Motion: Thomas Caunter  
 Second: Melissa Desroches  
 All in favor, so voted
- ITEM 11 Catherine Fiorino – Immaculate Conception School - Walkathon**  
 Cawley Memorial Stadium Complex - Track  
 Friday October 05, 2018  
 Head Count (300)  
 8:00 AM - 12:00 PM  
**Tuesday June 11, 2019 –Decline and make reservations in January 2019**  
 Head Count (200)  
**Permit Fee – Resident Youth \$0.00**  
**Custodial Fee \$120/4 hours**  
 Motion: Thomas Caunter  
 Second: Melissa Desroches  
 All in favor, so voted

**ITEM 12 Baldeep Gandhi – Tennis Lessons for Beginners (Non-Profit Organization)**

Callery Park - Tennis Court I  
Monday July 30, 2018  
Wednesday August 01, 2018  
Friday August 03, 2018  
Monday August 06, 2018  
Wednesday August 08, 2018  
Friday August 10, 2018  
Monday August 13, 2018  
Wednesday August 15, 2018  
Friday August 17, 2018  
Monday August 20, 2018

6:30 AM - 8:30 PM  
6:30 AM - 8:30 PM  
6:30 AM - 8:30 PM  
6:30 AM - 8:30 PM  
6:30 AM - 8:30 PM  
6:30 AM - 8:30 PM  
6:30 AM - 8:30 PM  
6:30 AM - 8:30 PM  
6:30 AM - 8:30 PM  
6:30 AM - 8:30 PM  
6:30 AM - 8:30 PM  
6:30 AM - 8:30 PM

**No Bathrooms**

**Fee Resident Adult \$25.00 / 2 hour block X 11 = \$275.00**

**Tabled no decision and representative will make new reservations**

**ITEM 13 Mabel Martinez- First Birthday Party**

Shedd Park – Pavilion  
Sunday August 19, 2018

2:00 PM - 6:00 PM

**Fee Resident Adult \$25 / 2 hour x 2 = \$50.00**

**Custodial Fee \$120/4 hours**

**Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00**

**Delivery of chairs and tables and will be picked up after event**

**Charcoal Grill – No Propane allowed**

**Disposal of charcoal in aluminum tin canister**

**Call the Lowell Fire Department of the event**

Motion: Thomas Caunter

Second: Melissa Desroches

All in favor, so voted

**ITEM 14 Amanda Van Houten – Twins Birthday Party**

Shedd Park – Pavilion  
Sunday July 29, 2018  
Head Count (20)

12:00 PM - 4:00 PM

**Fee Resident Adult \$25 / 2 hour x 2 = \$50.00**

**Custodial Fee \$120/4 hours**

**Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00**

**Decline**

**ITEM 15 Jonathan Lunde – Utec - UTEC Handball Tournament**

North Common - Handball Court  
Saturday August 04, 2018  
Head Count (100)

10:00 AM - 12:00 PM

**No Bathrooms**

**Fee Resident Adult \$25 / 2 hour x 7 = \$175.00**

**Will bring a portable generator**

**Will have a DJ**

Motion: Thomas Caunter –**Waived all permit fees**

Second: Melissa Desroches

All in favor, so voted

**ITEM 16 Heather Prince Doss –Eliot Presbyterian Church, Community Picnic**

South Common - Purtell Multipurpose Field  
Saturday September 15, 2018  
Head Count (75)

1:00 PM - 5:00 PM

**No Bathrooms**

**Fee Resident Adult \$25/2 x 2 = \$50.00**

**Entertainment-Dancers**

**Will contact the Event Planner**

Motion: Thomas Caunter-Waived all permit fees

Second: Melissa Desroches

All in favor, so voted

**ITEM 17 Tanya Shang -Gathering, Dancing, Games**

Shedd Park – Pavilion  
Sunday July 29, 2018  
Head Count (12)

4:00 PM - 8:00 PM

**Fee Resident Adult \$25 /2 hour x 2 = \$50.00**

**Custodial Fee \$120/4 hours**

**Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00**

**July 24, 2018 - Cancelled**

**ITEM 18 Marco Romeiro –Lowell House of Prayer- Outdoor Worship Service**

Armory Park – Greenspace  
Head Count (30)  
Sunday August 05, 2018  
Sunday August 12, 2018  
Sunday August 19, 2018  
Sunday August 26, 2018

3:00 PM - 5:00 PM

3:00 PM - 5:00 PM

3:00 PM - 5:00 PM

3:00 PM - 5:00 PM

**No Bathrooms**

**Fee Resident Adult \$25 /2 hour x 4 = \$100.00**

**Decline:**

**ITEM 19 Peter Lovett – Group Picnic**

Kittredge Park - Greenspace  
Sunday September 16, 2018  
Head Count (40)

11:00 AM - 3:00 PM

**No Bathrooms**

**Fee Resident Adult \$25 /2 hour x 2 = \$50.00**

Motion: Melissa Desroches

Second: Thomas Caunter

All in favor, so voted

**Canceling reservations and reserving Shedd Park Pavilion for our next Board of Parks August Agenda**

**Meeting Adjourn: 6:45 PM**

Motion: Melissa Desroches

Second: Thomas Caunter