

NOTICE OF PUBLIC MEETING

ORGANIZATION: BOARD OF PARKS
DATE: Wednesday, August 29, 2018
TIME: 6:00 PM
LOCATION: JFK CIVIC CENTER
50 ARCAND DRIVE
DPD CONFERENCE ROOM, 2ND FLOOR
LOWELL, MA 01852

Meeting called to order at 6:00 PM

Board Members present:
John Linnehan, Chairman - Present
Peter Finnegan, Vice-Chairman- Absent
Thomas Caunter- Present
Ryan Rourke- Present
Melissa Desroches- Present

AMENDMENT AGENDA

ITEM 1 Ramona Brown-Whole Armour International Church - Church Outreach Event

A) North Common - Stage
Saturday September 08, 2018 3:00 PM - 5:00 PM
Saturday September 15, 2018 4:00 PM - 6:00 PM
Head Count (75)
No Bathrooms
Fee Resident Adult \$25.00 / 2 hour block x 2= \$50.00
Decline

Ramona Brown-Whole Armour International Church - Church Outreach Event
B) South Common - Purtell Multipurpose
Saturday September 15, 2018 5:00 PM - 7:00 PM
Head Count (75)
No Bathrooms
Fee Resident Adult \$25.00 / 2 hour block
Decline

ITEM 2 Peter Lovett – Group Picnic

Shedd Park – Pavilion
Sunday September 16, 2018
Head Count (40)

11:00 AM - 3:00 PM

Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00

Custodial Fee \$120/4 hours

Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00

Motion: Ryan Rourke

Second: Thomas Caunter

All in favor, so voted

ITEM 3 James Mwangi-CQ Entertainment Group- Social event

Anne Dean Welcome Regatta Festival Field - Multipurpose Field
Saturday September 01, 2018
Head Count (40)

2:00 PM - 10:00 PM

No Bathrooms

Fee Resident Adult \$25.00 / 2 hour block x 4= \$100.00

Decline

ITEM 4 Marilyn Melendez - Baby Shower

Shedd Park - Pavilion
Saturday September 01, 2018
Head Count (45)

4:00 PM - 8:00 PM

Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00

Custodial Fee \$120/4 hours

Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00

Decline

ITEM 5 Cintia Rosario - Family/Friends Gathering

Saturday September 15, 2018
Head Count (100)
Shedd Park - Pavilion

2:00 PM - 6:00 PM

Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00

Custodial Fee \$120/4 hours

Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00

Charcoal grill, No propane, Removal of Charcoal in tin canister

Contact Lowell Fire Department of Event

Motion: Thomas Caunter

Second: Ryan Rourke

All in favor, so voted

ITEM 6 Tanya Shang –Get together, Music, Dancing, Games

Saturday September 22, 2018
Head Count (20)
Shedd Park - Pavilion

4:00 PM - 8:00 PM

Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00

Custodial Fee \$120/4 hours

Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00

Charcoal grill, No propane, Removal of Charcoal in tin canister

Contact Lowell Fire Department of Event

Motion: Ryan Rourke

Second: Thomas Caunter

All in favor, so voted

- ITEM 7 Francey Slater-Mill City Grows - Community Festival**
 North Common - Stage
 Saturday October 13, 2018 9:00 AM - 3:00 PM
 Head Count (1000)
No Bathrooms
Fee Resident Adult \$25.00 / 2 hour block x 3 blocks = \$75.00
Motion: Ryan Rourke – Waived all permit fees
Second: Thomas Caunter
All in favor, so voted
- ITEM 8 Zuleika Surun - Daughters 2nd birthday**
 Shedd Park - Pavilion
 Saturday September 08, 2018 4:00 PM - 8:00 PM
 Head Count (20)
Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00
Custodial Fee \$120/4 hours
Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00
Will Bring their own food – no cooking
Motion: Thomas Caunter
Second: Ryan Rourke
All in favor, so voted
- ITEM 9 Guillermo Irizarry- Birthday Party**
 Stoklosa School Park - Multipurpose Field
 Saturday September 01, 2018 1:00 PM - 5:00 PM
 Head Count (35)
No Bathrooms
Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00
Will Bring their own food – no cooking
Motion: Thomas Caunter
Second: Ryan Rourke
All in favor, so voted
- ITEM 10 George Horn – Mill City Flag Football - Original Permit \$975.00**
Permission for credit for canceling Oct 28 – November 18 (4 days)
Credit \$25.00 / 2 hour block x 3 blocks = \$75.00 x (4 days) = \$325.00
Total Amount of the New Permit \$650.00
 Gage Field - Gage I
 (Sunday's)
 August 26, 2018 – October 21, 2018 8:00 AM – 12:00 PM
Motion: Ryan Rourke
Second: Thomas Caunter
All in favor, so voted
- ITEM 11 Letisha Close - Birthday Party**
 Shedd Park - Pavilion
 Saturday September 08, 2018 12:00 PM - 4:00 PM
 Head Count (50)
Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00
Custodial Fee \$120/4 hours
Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00
Charcoal grill, No propane, Removal of Charcoal in tin canister
Contact Lowell Fire Department of Event
Motion: Thomas Caunter
Second: Ryan Rourke
All in favor, so voted

ITEM 12 Becky Roman - Open Air Service/ Free

North Common - Stage

Saturday September 01, 2018 - **Cookout**

Wednesday September 05, 2018

Wednesday September 12, 2018

Wednesday September 19, 2018

Wednesday September 26, 2018

2:00 PM - 4:00 PM

6:00 PM - 8:00 PM

6:00 PM - 8:00 PM

6:00 PM - 8:00 PM

6:00 PM - 8:00 PM

No Bathrooms

Fee Resident Adult \$25.00 / 2 hour block x 5 blocks = \$125.00

Giving out School Backpacks for kids

Motion: Thomas Caunter - Waived all permit fees

Second: Melissa Desroches

All in favor, so voted

ITEM 13 Edward Ocasio – Masterpiece Hair Studio, Salsa in the Park

North Common - Stage

Head Count (250)

Sunday September 09, 2018

1:00 PM - 5:00 PM

No Bathrooms

Fee Resident Adult \$25.00 / 2 hour block x 2 blocks= \$50.00

Motion: Ryan Rourke - Waived all permit fees

Second: Thomas Caunter

All in favor, so voted

ITEM 14 Emily Carr - Chill Foundation - Skateboard Program for Youth

Hadley Park - John M. Delehanty Skate Park

Head Count (15)

Thursday September 27, 2018

4:00 PM - 6:00 PM

Thursday October 4, 2018

4:00 PM - 6:00 PM

Thursday October 11, 2018

4:00 PM - 6:00 PM

Thursday October 18, 2018

4:00 PM - 6:00 PM

No Bathrooms

Permit Fee – Resident Youth \$0.00

Motion: Thomas Caunter

Second: Melissa Desroches

All in favor, so voted

**ITEM 15 Dekontee Faikai – YMCA Youth Soccer
Wang Soccer Field - Wang Soccer Field
Head Count (40)**

Wednesday September 05, 2018	5:00 PM - 7:00 PM
Friday September 07, 2018	5:00 PM - 7:00 PM
Sunday September 09, 2018	12:00 PM - 2:00 PM
Wednesday September 12, 2018	5:00 PM - 7:00 PM
Friday September 14, 2018	5:00 PM - 7:00 PM
Sunday September 16, 2018	12:00 PM - 2:00 PM
Wednesday September 19, 2018	5:00 PM - 7:00 PM
Friday September 21, 2018	5:00 PM - 7:00 PM
Sunday September 23, 2018	12:00 PM - 2:00 PM
Wednesday September 26, 2018	5:00 PM - 7:00 PM
Sunday September 30, 2018	12:00 PM - 2:00 PM
Friday September 28, 2018	5:00 PM - 7:00 PM
Wednesday October 03, 2018	5:00 PM - 7:00 PM
Friday October 05, 2018	5:00 PM - 7:00 PM
Sunday October 07, 2018	12:00 PM - 2:00 PM
Wednesday October 10, 2018	5:00 PM - 7:00 PM
Friday October 12, 2018	5:00 PM - 7:00 PM
Sunday October 14, 2018	12:00 PM - 2:00 PM
Wednesday October 17, 2018	5:00 PM - 7:00 PM
Friday October 19, 2018	5:00 PM - 7:00 PM
Sunday October 21, 2018	5:00 PM - 7:00 PM

No Bathrooms

Permit Fee – Resident Youth \$0.00

Motion: Thomas Caunter

Second: Ryan Rourke

All in favor, so voted

ITEM 16 Michelle Donovan – Lowell High Cross Country Car Wash Fundraising

Cawley Memorial Stadium Complex - Alumni Field

Sunday September 30, 2018

12:00 PM - 4:00 PM

Head Count (20)

Permit Fee – Resident Youth \$0.00

Custodial Fee \$120/4 hours

Motion: Ryan Rourke – Waived all permit fees

Second: Melissa Desroches

All in favor, so voted

ITEM 17 Debora Cavalcanti – Birthday Party

Shedd Park - Pavilion

September 9, 2018

4:00 PM - 8:00 PM

Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00

Custodial Fee \$120/4 hours

Total Permit Fees \$50.00 + Custodial Fee \$120.00 = \$170.00

Decline

**ITEM 18 Phillip Sheridan – Lowell Catholic – Boys Middle School Soccer
(Item added for amendment)**

- A.** Callery Park – Zabbo Little League Field
Head Count (15)
(Monday – Thursday)
September 5, 2018 – November 8, 2018

No Bathrooms

Permit Fee – Resident Youth \$0.00

Motion: Thomas Caunter

Second: Ryan Rourke

All in favor, so voted

- B.** Callery Park – John J. Barrett Field
Head Count (15)
(Monday – Thursday)
September 10, 2018 – November 8, 2018

No Bathrooms

Permit Fee – Resident Youth \$0.00

Motion: Thomas Caunter

Second: Ryan Rourke

All in favor, so voted

**ITEM 19 Fred Smith – Smithfest – Halloween 5 K (Account has a balance of \$720.00)
(Item added for amendment)**

November 3, 2018

7:00 AM – 12:00 PM

Shedd Park – Pavilion

Shedd Park - Elmer P. Rynne Tennis Court I, II, III, IV, V, VI

Shedd Park - Robert G. Gallagher Little League Field

Shedd Park - Tennis Backboard I, II

Shedd Park - Cahill-Perrin Little League Field

Shedd Park - Edward F. Finnegan Basketball Court

Shedd Park - Gresco Baseball Field

Shedd Park – Kelly L. Softball Field

Shedd Park - Krysiak Courts on Boylston St. Court I, II

Shedd Park - Concession Stand

Shedd Park - Picnic Area I-In Front of Pyne School

Shedd Park - Picnic Area II-In Front of Pyne School

Shedd Park – Track (Conflict) Permission from LHS- Confirmed with Board of Parks/ LHS

Permit Fee – Resident Youth \$0.00

Motion: Ryan Rourke – Waived all fees including past due balance due to illness

Second: Ryan Rourke

All in favor, so voted

Fred Smith – Smithfest – Halloween 5 K

November 3, 2018

7:00 AM – 12:00 PM

Fort Hill Park – Greenspace

Permit Fee – Resident Youth \$0.00

Motion: Ryan Rourke

Second: Thomas Caunter

All in favor, so voted

**ITEM 20 Steve Carlin –DCR Park Supervisor at Lowell Heritage State Park
Discussion of Permitting of events and the usage of the Regatta Field for Event Parking
Board will address in a later date**

ITEM 21 Addendum to the Agenda – Mayon Mitchel

Cancelled South Common Reservations due to league issues

New Reservations for Gage Field II

(Sunday's)

September 23 -November 11, 2018

8:00 AM - 12:00 PM

Fee Resident Adult \$25.00 / 2 hour block x 10 blocks =\$250

Motion: Thomas Caunter

Second: Melissa Desroches

All in favor, so voted

Commissioner's Business

Item#1: Assistant City Manager/DPW Commissioner, Jim Donison is requesting that the Board of Parks vote on Page Softball Field to be dedicated for Girls Softball only

Board of Parks will Table for the next meeting

Item#2: Assistant City Manager/DPW Commissioner, Jim Donison is requesting that the Board of Parks vote on O'Donnell Park for what to resurface; basketball courts or tennis courts; as CDBG grant of \$30K can only cover one on them

Board of Parks will Table for the next meeting

Meeting Adjourn: 700 PM

Motion: **Ryan Rourke**

Second: **Thomas Caunter**

All in favor, so voted