



LOWELL SCHOOL COMMITTEE

REGULAR MEETING MINUTES

Date: October 16, 2019
Time: 6:30PM
Location: City Council Chamber, 375 Merrimack Street, 2nd Floor, Lowell, MA 01852

1. SALUTE TO FLAG

2. ROLL CALL

On a roll call at 6:31 p.m., all members were present, namely: Ms. Martin, Mr. Nutter, Mayor Samaras, Mr. Descoteaux, Ms. Doherty, Mr. Hoey and Mr. Lay.

3. SPECIAL ORDER OF BUSINESS

3.I. Spotlight on Excellence – Summer Mathematics

The Spotlight on Excellence presentation featured the twelfth year of the Grades K – 8 Summer Mathematics Program. The following list recognizes the school and invited students who were the lucky drawing winners of a \$20.00 gift certificate to the Barnes and Noble Bookstore:

Bailey School: Merryn Kay, Nathan Ong, Valentina Villa
Bartlett School: Dysan Kim, Miller Pouv, Annabelle Son
Butler School: Chloe Dodge, Elaijanae Quinones Ouk, Murilo Silva
Daley School: Noah Florence, Sadavy Poeung, Elainah Sim
Greenhalge School: Margaret Ngoy, Ivan Yadiel Ramirez, Sopavany Tes
Lincoln School: Amyra Hardin-Settles, Kelvin Nhe, Elia San
McAuliffe School: Jhosue Chevalier, Nathan Ortega, Peyton Stone
McAvinnue School: Demetrius Acevedo, Destin Le, Sophia Mao
Moody School: Maddex Chan, Trishna Karki, Bibon Subba
Morey School: Charlotte Barrick, Nevaeh Guida, Nathanyel Nanthavong
Murkland School: Marly Altidor, Janaye Santiago, Malinda Thok
Pawtucketville School: Avery Gomez, Rylee Johnpier, Thepey Rasmey
Pyne/Arts School: Anastasia Aponte, Lucas Lopez, Morghan Smith
Reilly School: Tyler Durkin, Isaiah Bermudez-Pao, Casey Sullivan
Robinson School: Corie Nadeau-King, Princess Nimely, Elizabeth Tamayo
Shaughnessy School: Kyle Brodeur, Ayva Kapala, Skyla Sann
STEM Academy: Noor Albuhasballah, Timothy Mendes, Jazlynn Silvera
Stoklosa School: Kaylie Lopez, Dah Ter Lor, Anh To
Sullivan School: Rubilynn Lopez, Aiden Mejia, Aniyah Wilson
Wang School: Marc Ferriera, Christine Graham, Lanakai Mahoney
Washington School: Reinol Chim, Julianne Fox, Ejiroghene Nsumei



4. MINUTES

4.I. Approval of the Regularly Scheduled Lowell School Committee Meeting of Wednesday, October 2, 2019

Ms. Doherty made a motion to accept and place on file the minutes from the Regularly Scheduled Meeting of October 2, 2019 and the Special Meeting of the Lowell School Committee on October 2, 2019; seconded by Mr. Descoteaux. 7 yeas APPROVED

4.II. Approval of the Minutes of the Special Meeting of the Lowell School Committee of Wednesday, October 2, 2019

Ms. Doherty made a motion to accept and place on file the minutes from the Regularly Scheduled Meeting of October 2, 2019 and the Special Meeting of the Lowell School Committee on October 2, 2019; seconded by Mr. Descoteaux. 7 yeas APPROVED

5. PERMISSION TO ENTER

5.I. Permission to Enter: October 16, 2019

Mr. Descoteaux made a motion to approve the Permission to Enter; seconded by Mr. Hoey. 7 yeas APPROVED

6. MOTIONS

6.I. **[By Dominik Hok Lay]:** Ask the Superintendent to develop a partnership with the Greater Lowell Technical School to afford students to learn a trade while attending Lowell High School.

Mr. Lay made a motion to approve; seconded by Ms. Doherty.

Ms. Desmond, Chief Academic Officer informed the Committee that a planning grant is available to provide a hybrid program along with doing a part-time program at Greater Lowell Technical School.

Mr. Nutter made a substitute motion to authorize the Superintendent to enter into a Memorandum of Agreement (MOA) after the review of the City Solicitor to authorize partnership with the Greater Lowell Technical School; seconded by Mr. Hoey. 7 yeas APPROVED

6.II. **[By Dominik Hok Lay]:** Ask the Superintendent to collaborate with the City Recycling department to develop a curriculum that teaches our students how to recycle and the environmental benefits of recycling.

Ms. Doherty asked if the report could be included at the November 20, 2019 School Committee meeting with the environmental report that is slated to be provided to the Committee.

Mr. Lay made a motion to approve; seconded by Ms. Doherty. 7 yeas APPROVED



6.III. [By Bob Hoey]: Request the Mayor ask City Manager to provide the committee with a report on the status of School Crossing Guards, included if positions are fully staffed, and the feasibility of extending their working hours in order to control pedestrians at a designated school crossing while children are going to and from after school programs.

Mr. Hoey made a motion to approve; seconded by Ms. Doherty. 7 yeas APPROVED

6.IV. [By Gerard Nutter]: Request a Finance Sub-Committee meeting Wednesday November 6, 2019 to review 1st Fiscal quarter.

Mr. Nutter made a motion to approve; seconded by Mr. Hoey. 7 yeas APPROVED

6.V. [By Gerard Nutter And Andy Descoteaux]: Request LHS Sub-Committee meet to discuss possibility of adding a Community Service Requirement for all grades to count towards Graduation.

Mr. Nutter made a motion to approve; seconded by Mr. Descoteaux. 7 yeas APPROVED

7. REPORTS OF THE SUPERINTENDENT

7.I. Budget Update

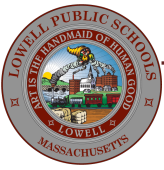
Ms. Turner, Chief Financial Officer provided an update to the Committee that spoke about the contract process and provided an example of a standard timeline for contracting without an issue. She also gave the Committee a budget report as of October 9, 2019. The budget update did not reflect all of the coding changes that the school department has requested from City Hall. She stated that a Request for Proposal for a consultant to assist with the implementation has been prepared for the Fair Student Funding and was advertised on October 14, 2019 and will run for two (2) weeks. She informed the Committee that she has received twenty-five (25) intended retirements and the sick leave buyback projection is \$745,031. She also stated that we presently have \$51,868 of bad bills that must be paid and they will be presented to the City Council for approval and payment. Ms. Turner concluded informing the Committee that the end of the year financial report has been completed and submitted to the Department of Elementary and Secondary Education (DESE) and an unaudited copy will be shared with the Committee in the November 6th budget update.

Mr. Lay made a motion to accept the following Reports of the Superintendent 7.I and 7.II as reports of progress; seconded by Ms. Martin. 7 yeas APPROVED

7.II. Report On Motions

Superintendent Boyd provided the Committee with an updated report on the status of outstanding motions and asked the Committee if they had any concerns or questions.

Mr. Lay made a motion to accept the following Reports of the Superintendent 7.I and 7.II as reports of progress; seconded by Ms. Martin. 7 yeas APPROVED



7.III. Home Education

Superintendent Boyd recommended that the following parents/guardians be allowed to home educate their child:

Thomas and Caroline Duong
755A Princeton Boulevard

Kendall and Shannon Lankford
374 Beacon Street

Mr. Descoteaux made a motion to approve; seconded by Ms. Doherty. 7 yeas APPROVED

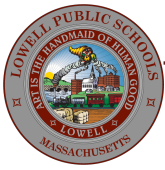
8. NEW BUSINESS

8.I. Budget Transfer One

Department:		SCHOOLS				
TRANSFER TO:						
Account #				Description	Amount	
Org.	Object	Project	DESE Function			
90210124	541000		2450	Bailey SA - Technology Exp	\$ 1,039.00	
				TOTAL	\$ 1,039.00	
TRANSFER FROM:						
Account #				Description	Amount	
Org.	Object	Project	DESE Function			
90210112	544400		2300	Bailey SA - General Supplies	\$ 1,039.00	
				TOTAL	\$ 1,039.00	

Reason for Transfer: Adjustments per Principal request to expend the budget

Mr. Nutter made a motion to approve the budget transfer of \$1,039.00; seconded by Mr. Lay. 7 yeas APPROVED

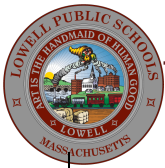


8.II. Budget Transfer Two

Department:		SCHOOLS				
TRANSFER TO:						
Account #					Description	Amount
Org.	Object	Project	DESE Function			
99341206	512147		1400	Chief Operating Officer	\$ 150,000.00	
99341206	512148		1400	Chief of Schools	\$ 150,000.00	
99341206	512149		1400	Chief of Equity	\$ 150,000.00	
99341215	512143		1400	Staff Counsel	\$ 5,487.00	
99341206	530002		1400	Contract Services (strategic plan)	\$ 50,000.00	
99341215	512150		1400	Deputy CFO	\$ 90,000.00	
99341232	512140		1400	Database Administrator	\$ 85,000.00	
99341230	512973		1400	Assistant HR Director	\$ 51,169.00	
99341230	512151		1400	School Climate Specialist	\$ 80,000.00	
99341230	512152		1400	HR Relations Assistant	\$ 70,000.00	
99341224	577600		1400	Admin Tech	\$ 63,500.00	
99341224	577717		1400	Admin Tech	\$ 66,612.00	
99341227	570102		1400	Admin Tech	\$ 19,000.00	
99341218	530041		1400	1400 Cont Services - Fair Student Funding	\$ 50,000.00	
99300004	512159		2100	Director of Research & Accountability	\$ 120,000.00	
99300004	512153		2100	Director of Secondary Ed	\$ 120,000.00	
99320103	512154		2100	Assistant Director of Sped	\$ 102,500.00	
99310008	512156		2350	Principal Mentors	\$ 10,800.00	
99310008	512155		2350	Academic Coaches	\$ 270,000.00	
99339004	512157		3100	Community Outreach Strategist	\$ 80,000.00	
99328105	530002		3100	Contracted Services - Translation	\$ 50,000.00	
99338003	512924		2300	Bilingual Family Liaison	\$ 240,000.00	
99347103	512158		4000	Facility Area Managers	\$ 150,000.00	
99341215	512916		1400	Media Tech	\$ 197,652.00	
99347112	537600		4000	Water Bills	\$ 250,000.00	



99337007	512923		2300	Tutors - Bailey	\$ 96,000.00
98310609	512903		2300	EL Teacher - Bartlett	\$ 80,000.00
98337030	530002		2350	PD - Bartlett	\$ 10,353.00
98410624	541000		2450	Technology - Butler	\$ 11,508.00
97510109	512903		2300	EL Teacher - McAuliffe	\$ 80,000.00
97510103	512958		2300	Para - McAuliffe	\$ 32,500.00
91210109	512903		2300	.6 EL Teacher - McAvinnue	\$ 48,000.00
91210103	512958		2300	Para - McAvinnue	\$ 32,500.00
99320106	512135		2800	Social Worker - Sullivan	\$ 93,500.00
99337007	512923		2300	Tutors - Stoklosa	\$ 13,979.40
98710609	512903		2300	EL Teacher - STEM	\$ 80,000.00
95010109	512903		2300	EL Teacher - Shaughnessy	\$ 80,000.00
99320106	512135		2800	Social Worker - Pyne/Career	\$ 93,500.00
90210112	544400		2300	Bailey General Supplies	\$ 5,064.00
90237002	530064		2350	Bailey PD	\$ 9,900.00
91537015	530002		2350	Greenhalge PD	\$ 10,352.00
99338003	512924		2300	Bilingual Family Liaison - Bailey	\$ 4,536.00
99010712	512958		2300	SPED Para - LHS	\$ 32,500.00
99010719	512903		2300	EL Teachers - LHS	\$ 160,000.00
99010718	544400		2300	General Supplies - LHS	\$ 52,000.00
99030202	512302		2300	Stipends - LHS (various)	\$ 38,840.00
99031003	512902		3500	Student Support Clerk	\$ 48,000.00
99037006	512903		2300	Lead Teacher	\$ 4,000.00
99037050	530002		2350	PD - LHS	\$ 18,827.00
99338003	512924		2300	LHS- Family Liaison	\$ 45,360.00
99345006	563600		5200	Fringe	\$ 165,600.00
				TOTAL	\$ 4,018,539.40
TRANSFER FROM:					
Account #				Description	Amount
Org.	Object	Project	DESE Function		
99341203	512971		1400	Director of HR	\$ 125,000.00
99341203	512205		1200	Asst Supt of Student Support	\$ 160,609.00
99341215	512919		1400	Counsel - CBA	\$ 94,582.00
99341230	512902		1400	Clerical Staff	\$ 186,587.00



99341224	570402		1400	Internet Service Provider	\$ 85,000.00
99341201	512917		1400	Media Tech	\$ 197,652.00
99300003	577771		2400	Suspense	\$ 2,954,280.00
98610603	512903		2300	Robinson Teacher (retirement savings)	\$ 107,414.70
96010603	512903		2300	Stoklosa (retirement savings)	\$ 107,414.70
				TOTAL	\$ 4,018,539.40

Reason for Transfer: Adjustments to expend the budget

Mr. Descoteaux made a motion to approve the budget transfer of \$4,018.539.40; seconded by Mr. Nutter. 7 yeas APPROVED

8.III. Disposal of Surplus Equipment

Ms. Turner, Chief Financial Officer provided the Committee with a list of facilities equipment that was provided by the Facilities Director as surplus and was approved to be advertised by the City of Lowell Procurement Officer for sale to the highest bidder. This action is taken in accordance with the School Committee policy regarding the disposal of surplus supplies. The equipment has been determined to be obsolete for our current facilities operation and/or in poor working condition.

Ms. Doherty made a motion to approve the Disposal of Surplus Items; seconded by Mr. Hoey. 7 yeas APPROVED

9. CONVENTION/CONFERENCE REQUESTS

9.I. Out of State Travel Request: Bedford, NH Christine Adams, to attend the CPI instructor renewal training to be held in Bedford, NH on October 23, 2019. The cost of the training is \$989.00 and will be paid by our Professional Development funds.

Mr. Descoteaux made a motion to take and approve all three (3) convention/conference requests together; seconded by Mr. Hoey. 7 yeas APPROVED

9.II. Overnight Travel Request: Pittsfield, MA Carolyn Rocheleau, Coordinator of Special Programs, to attend the Mass Farm to School Institute to be held in Pittsfield, MA on October 18, 2019 through October 19, 2019. The conference is funded by Mass Farm to School Institute and there will be no cost to the district.

Mr. Descoteaux made a motion to take and approve all three (3) convention/conference requests together; seconded by Mr. Hoey. 7 yeas APPROVED



9.III. Out of State and Overnight Travel Request: Hartford, CT Latifah Phillips, Chief Equity & Engagement Officer, to attend the C4 Bragfest & Sustainability Workshop in Hartford, CT from October 21, 2019 through October 22, 2019. There is no cost to the district other than meals and travel reimbursement not to exceed \$400.00.

Mr. Descoteaux made a motion to take and approve all three (3) convention/conference requests together; seconded by Mr. Hoey. 7 yeas APPROVED

10 COMMUNICATIONS

10.I. Upcoming Community Forums

Superintendent Boyd's Community Forums schedule below:

Upcoming Community Forums

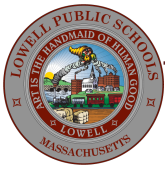
Mayor Samaras also informed the Committee that candidates interested in the upcoming vacancy on the Greater Lowell Vocational School board need to submit their application of interest to the City Council by Friday, October 18, 2019. The Committee stated that October 29th or October 30th would be the best dates for them to meet with the Council to take the vote to appoint a new Greater Lowell Vocational School board member.

Mr. Nutter made a motion to accept the communication and to place it on file; seconded by Mr. Hoey. 7 yeas APPROVED

11. EXECUTIVE SESSION

11.I. Items: LSAA: Collective Bargaining: Update on Negotiations and Consideration of Memoranda of Agreement - UTL: Collective Bargaining: Update on Negotiations and Consideration of Memorandum of Agreement

Mr. Nutter made a motion to recess at 7:49 p.m. and to enter into Executive Session for the purpose of discussion of: LSAA: Collective Bargaining: Update on Negotiations and Consideration of Memoranda of Agreement - UTL: Collective Bargaining: Update on Negotiations and Consideration of Memorandum of Agreement, of which public discussion could have a detrimental effect on the City's position, and to adjourn from Executive Session; seconded by Mr. Hoey. 7 yeas APPROVED



12. ADJOURNMENT

Mr. Nutter made a motion to recess at 7:49 p.m.; seconded by Mr. Hoey. 7 yeas APPROVED

Respectfully submitted,

Joel D. Boyd, Ed.D., Superintendent and
Secretary to the Lowell School Committee

JDB/mes