



City of Lowell, MA - Department of Planning and Development
Coronavirus Aid, Relief and Economic Security Act (CARES ACT) Emergency Solutions Grant (ESG-CV) Funding 3
Notice of Funding Availability (NOFA)

NOFA RELEASE DATE: Thursday September 9, 2021 (Adjusted application)

DEADLINE FOR SUBMISSION: The City will accept applications for the use of ESG-CV funds on a rolling basis until funds have been allocated or expended. Funds will be awarded to eligible projects that demonstrate a readiness to proceed, and meets the strict minimum requirements as described in this notice. Priority will be given to projects that have expended their prior Coronavirus Aid, Relief and Economic Security Act (CARES Act) funds in a timely manner. Funding decision will be made only after complete applications that meet the eligibility requirements have been met.

EXPENDITURE DEADLINE: Subrecipients awarded ESG-CV 3 funds must meet the following expenditure deadlines.

- 80% of the Subrecipients total award must be expended by February 28, 2022
- 100% expenditure deadline June 1, 2022.
- Any funds not meeting the 80% expenditure deadline will be returned to the City of Lowell, and the City reserves the right to reallocate any funds that are not expended in a timely manner.

BACKGROUND: In order to address the Coronavirus pandemic, HUD has provided the City of Lowell an allocation of ESG-CV funds. These funds must be used to prevent, prepare for, and respond to the Coronavirus pandemic and assist individuals and families who are homeless or at risk of becoming homeless. These funds must be used to help prevent individuals and families from becoming homeless and/or exit homelessness and remain safe and healthy during the pandemic. The City of Lowell has a balance of approximately \$1,500,000.00 of ESG-CV funds to award. Funds will be awarded to eligible projects that are ready to proceed, have demonstrated the ability to expend funds in a timely manner and to meet the strict minimum requirements as described in 24 CFR 576.2 along with CARES Act. The City of Lowell reserves the right to make emergency allocations based on emerging and Urgent Need in response to the Coronavirus of up to 50% of the City's total grant amount outside of this process.

Tieback to Coronavirus - Any proposed project must be designed to prevent, prepare for, or respond to the coronavirus. Projects must document this relationship, often referred to as the "tieback," by documenting a logical relationship between the benefits of the assisted activity and the effects of the coronavirus. This tieback may relate to the current pandemic and may also relate to mitigating potential future coronavirus pandemic impacts.

ELIGIBLE ACTIVITIES:

1. **Street Outreach** - Essential Services related to reaching out to unsheltered homeless individuals and families, connecting them with emergency shelter, housing, or critical services, and providing them with urgent, non-facility-based care. Eligible costs include engagement, case management, emergency health and mental health services, transportation, and services for special populations and other eligible activities listed in 24CFR576.101.
2. **Emergency Shelter** - Eligible activities include paying for costs associated with shelter operations, acquisition, renovation, conversion, essential services, operating expenses, leasing existing real property or temporary structure, hazard pay, volunteer incentives, training along with other eligible activities listed in 24CFR576.102.
3. **Homelessness Prevention** - Housing relocation and stabilization services and short-and/or medium-term rental costs. Eligible costs include rental assistance, financial assistance, services, hazard pay, landlord and volunteer incentives and other eligible activities listed in 24CFR576.103.
4. **Rapid Re-Housing** - Housing relocation and stabilization services and/or short-and/or medium-term rental assistance as necessary to help individuals or families living in shelters or in places not meant for human habitation move as quickly as possible into permanent housing and achieve stability in that housing. Eligible costs include rapid rehousing, financial assistance, services and other eligible activities listed in 24CFR576.104.

5. **Data Collection (HMIS)** - ESG funds may be used to pay for the costs of participating in and contributing to the HMIS designated by the Continuum of Care and other eligible activities listed in 24CFR576.107.

Questions can be submitted to:

Betty Rawnsley-Erazo email at BRawnsley@lowellma.gov or call (978) 674-1418

and Chris Samaras at CSamaras@lowellma.gov or call 978-674-1429.



City of Lowell, MA - Department of Planning and Development
Coronavirus Aid, Relief and Economic Security Act (CARES ACT) Emergency Solutions Grant (ESG-CV) Funding 3
Notice of Funding Availability (NOFA)

DEADLINE FOR SUBMISSION: The City will accept applications for the use of ESG-CV funds on a rolling basis until funds have been allocated or expended. Funds will be awarded to eligible projects that demonstrate a readiness to proceed, and meets the strict minimum requirements as described in this notice. Priority will be given to projects that have expanded their prior Coronavirus Aid, Relief and Economic Security Act (CARES Act) funds in a timely manner. Funding decision will be made only after complete applications that meet the eligibility requirements have been met.

EXPENDITURE DEADLINE: Subrecipients awarded ESG-CV 3 funds must meet the following expenditure deadlines.

- 80% of the Subrecipients total award must be expended by February 28, 2022
- 100% expenditure deadline June 1, 2022.
- Any funds not meeting the 80% expenditure deadline will be returned to the City of Lowell, and the City reserves the right to reallocate any funds that are not expended on a timely manner.

APPLICATION SUBMISSION: Please email applications to Betty Rawnsley-Erazo at brawnsley@lowellma.gov and Chris Samaras at csamaras@lowellma.gov.

EVALUATION OF PROPOSAL: Priority will be given to the applicants who have demonstrated the urgent need for these funds as it relates to the impacts of Coronavirus (COVID-19) and the successful expenditure of previous CARES Act funding awards. In addition, applicants must have the capacity to expend 80% of the funds by February 28, 2022 and 100% by June 1, 2022. The City of Lowell reserves the right to make emergency allocations based on emerging and Urgent Need in response to Coronavirus (COVID-19) of up to 50% of the City's total grant amount outside of this process.

QUESTIONS: Please submit all questions to:

Betty Rawnsley-Erazo email at BRawnsley@lowellma.gov or call (978) 674-1418
and Chris Samaras at CSamaras@lowellma.gov or call 978-674-1429.
City of Lowell, Department of Planning and Development
50 Arcand Drive, Lowell, Ma 01852



City of Lowell, MA - Department of Planning and Development
 Coronavirus Aid, Relief and Economic Security Act (CARES ACT) Emergency Solutions Grant (ESG-CV) Funding 3
 Notice of Funding Availability (NOFA)
ESG-CV Funding Application (ESG-CV 3)

Part 1: Applicant Information:

- Organization Name: _____
- Organization Address _____
- Project Title: _____
- Address: _____ City: _____ State: _____ Zip: _____
- Project Address (if different from above) _____
- Preparer's Name: _____ Phone: _____ E-mail: _____
- DUNS #: _____ EIN#: _____

Part 2: Funding History

- a. Has your agency previously received any CARES Act funds (ESG and/or CDBG) from the City of Lowell?
 Yes ___ No ___
- b. What was the total amount awarded? \$ _____
- c. How much of the awarded amount has been expended to date? \$ _____
- d. If you have a balance, what is the anticipated date for 100% expenditure? _____

Part 3: Eligible Activity

Please complete the chart below with the title of the proposed project(s), amount requested for each eligible component, and the number of unduplicated individuals to be served. Do not list households, only individuals. Finally, please request funding in whole dollars. No cents.

ESG Eligible Categories	Title of the Proposed Project	Amount Requested	Number of Persons to be Served	Total Percentage of Low-Mod Income Persons to be Served
Street Outreach		\$		
Emergency Shelter		\$		
Homelessness Prevention		\$		
Rapid Re-Housing		\$		
Data Collection (HMIS)		\$		
TOTAL		\$		

Part 4: Project Description

a. Briefly describe your organization’s mission.

b. How has the Coronavirus (COVID-19) impacted your organization’s operations?

c. How has the Coronavirus (COVID-19) impacted your clientele?

d. Please explain how the requested funds will be used to prevent, prepare for, and respond to the Coronavirus (COVID-19) among individuals and families who are homeless or at-risk of homelessness. Indicate whether these funds will be used for a new service, an increase in existing service, or to support level service.

e. Project Timeline - Schedule should be feasible to be completed within the grant period. 80% of the total award must be expended by February 28, 2022. Expenditure Deadline is June 1, 2022.

Activity Description	Date

Part 5: Project Budget

Please complete the chart below with the title of the proposed project(s), amount requested for each eligible component, and the number of unduplicated individuals to be served. Do not list households, only individuals. Finally, please request funding in whole dollars. No cents. This budget will not be revised once the grant award has been made. Please note that any funds for acquisition, construction or maintenance costs will require additional review process which could impact funding decisions.

Non-Personnel Activity Costs			
Program Activity Costs	Total Activity Costs	Total Activity Cost Billed to ESG-CV 3	% of Total Activity Costs Billed to ESG-CV 3
Example: Financial Assistance	\$1,600	\$800	50%
TOTALS	\$	\$	\$

Personnel Costs					
Job Title	Hourly Rate	Total Salary + Fringe Benefits for this Position	Salary Billed to ESG-CV 3	Fringe Billed to ESG-CV 3	Total ESG-CV 3 Costs for this Position
Example: Case Manager	\$31.30	\$65,100	\$26,250	\$6,300	\$32,550
TOTALS	\$	\$	\$	\$	\$

Leveraged Funds Related to this project			
Source	Amount	Committed	Anticipation Commitment Date
TOTALS	\$		

Part 6: Additional Information

Please use this section to provide us with additional information that might assist the staff in decision making.

Part 7: Authorization to Submit Proposal

This application is submitted by the undersigned with the full knowledge and consent of the governing body of this organization and is, to the undersigned's best knowledge, accurate in all details.

Name: _____ Title: _____

Signature: _____ Date: _____
 (Electronic signature acceptable)