

City of Lowell

Post Date: April 1, 2022

Deadline: April 30, 2022

CITY OF LOWELL MASTER PLAN STEERING COMMITTEE

Position Title: **Master Plan Steering Committee Member**

Duration of Term: Steering Committee Members shall serve on the Committee through the completion and adoption of the Master Plan (approximately two years).

Meetings: The Steering Committee shall meet on a quarterly basis, unless otherwise decided by the Committee, at a regularly scheduled time.

SUMMARY

The Master Plan Steering Committee is a volunteer committee intended to provide a platform for public input on decisions and practices related to the master planning process. Members of the Master Plan Steering Committee will serve as a liaison between the project consultant, the Department of Planning and Development, and the wider community. The Steering Committee shall be comprised of public officials and members of the community at large, which may include members of Lowell's business community, long-time and newer residents across all City neighborhoods, planning professionals, non-profit and institutional partners, and faith-based leaders. Members may be asked to: discuss concerns and goals; offer guidance on public engagement strategies; review draft documents, data, and findings; and refine plan recommendations.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Attends quarterly meetings either in person or virtually.
- Provides input and feedback to the planning team throughout the master planning process.
- Recommends strategies for public outreach and engagement.
- Reviews and issues recommendations concerning other matters as referred to the Committee, from time to time, via the project team, City Manager, or City Council.

APPLICANTS

Interested individuals should send a resume or curriculum vitae and cover letter via email to masterplan@lowellma.gov or to Lowell City Hall - Room 51, 375 Merrimack Street, Lowell, MA 01852. People of color and individuals from diverse backgrounds are strongly encouraged to apply.

Please indicate in your application if you fall into one of the membership categories described in the summary above.