

Lowell Board of Assessors

ADDRESS VERIFIED ON _____
BY (INITIALS) _____
AOA ON FILE _____

ABUTTERS LIST FOR LICENSE COMMISSION FOR ANY ALCOHOL LICENSE TRANSACTION

The following information must be supplied for each parcel when submitting a request to the Lowell Board of Assessors for a Certified List of Abutters.

SUBJECT PROPERTY: _____

Must provide the "legal" property address.

Has the subject property been subdivided, revised, or a plan been recorded in the past 12 months?

NO YES IF YES, DATE RECORDED: _____

PROPERTY OWNER: _____

PER M.G.L. TITLE XX CH138 §15A, the abutters list for the purpose of alcohol license includes:

1. Abutters in direct contact with the premises,
2. Abutters across from the premises, and
3. Schools, hospitals, and houses of worship within a 500 FT radius of the front door.

PERSON REQUESTING LIST: _____

PHONE NUMBER: _____

Please provide the name of a contact person who will be notified that your abutters list is ready to be picked up:

CONTACT PERSON: _____

PHONE NUMBER: _____

EMAIL: _____

PLEASE NOTE: The Assessor's Office has up to ten (10) days to process an abutters' letter.

Requests that are submitted the week of the deadline are not guaranteed to make the deadline, so plan accordingly. *Certified Abutters List expire 30 days after issuance.*

OFFICE USE ONLY	
Payment received on _____	By _____
Date notified complete _____	

➤ **FEE: \$30**

Payment Stamp

This application is a fillable form that you can complete with free Adobe Reader <https://get.adobe.com/reader/>