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Procedure for Street Acceptance

The following is the City of Lowell's standard procedure for the laying out of and acceptance of a street:

- Preliminary study of all data pertaining to said street, such as checking the deeds of all lots on the street, grade and line of intersecting and adjoining streets, the location of all bounds and bench marks, the study of all known angles, and the correlation of all this information. This entails a search of the records in the Court House, City Engineer's Office and the offices of private surveyors who have done work on the street.
- The survey of the street – locating and measuring all buildings, walks, walls, fences and stone bounds, dimensions and elevations of same the measurements of all angles and intersection angles, the stationing and profile to show all changes of line and grade of stone bounds. Depending on the size of the street and information available, this takes three men from three days on.
- The work plan on which all work done is shown, the angles determined, the necessary changes in lines are made to eliminate blind corners, sharp angles, and to either lengthen or shorten certain deed distances to make them agree with the street. A profile is drawn showing the present elevation of the buildings, walls, walks, both sides and center of street and also the new grade wherein parabolic curves are established where necessary and slopes are designed to conform to existing regulations.
- The record plan is drawn.
- The resolution is written and sent to Council for approval, defining the new lines and grade.